



**AGENDA
REGULAR MEETING
FREEPORT CITY COUNCIL
MONDAY, MARCH 20, 2023 at 6:00 P.M.**

Mayor:

Brooks Bass

Council Members:

Jeff Pena
Jerry Cain
Mario Muraira

City Manager:

Timothy Kelty

THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, WILL MEET ON MONDAY, THE 20TH DAY OF MARCH, 2023, AT 6:00 P.M., AT THE FREEPORT, POLICE DEPARTMENT, MUNICIPAL COURT ROOM, 430 NORTH BRAZOSPORT BOULEVARD FREEPORT TEXAS

This meeting will be live streamed via Facebook Live and may be accessed on the City of Freeport Facebook page: <https://www.facebook.com/freeporttexas>

THE MEETING IS BEING HELD FOR THE FOLLOWING PURPOSES:

CALL TO ORDER: *The Mayor will call the meeting to order, declare a quorum if present, and declare notices legally posted pursuant to Open Meetings Act.*

INVOCATION AND PLEDGE OF ALLEGIANCE: (Council Member)

CITIZENS' COMMENTS:

Members of the public are allowed to address the City Council at this time, and must include name and address. *Note*, specific factual information or a recitation of existing policy may be furnished in response to an inquiry made, but any deliberation, discussion, or decision with respect to any subject about which the inquiry was made shall be limited to a proposal to place such subject on the agenda for a subsequent meeting for which notice is provided in compliance with the Texas Open meetings Act unless said notice appears herein. The public is reminded that there is a (4) minute time limit as approved by City Council on June 21, 2010.

PRESENTATIONS/ANNOUNCEMENTS: Announcements by Mayor, City Council and/or Staff.

1. Presentation for Employee of the Month, for the Month of February 2023.
2. Proclamation of the City of Freeport declaring April 2023 Fair Housing Month. **(Bass)**
3. Proclamation of National Public Safety Telecommunicators Week. **(Howell)**
4. Presentation of the Annual Audit by Whitley Penn. **(Ezell)**
5. Presentation of the collection of delinquent taxes and court fine and fees from Mike Darlow with Perdue, Brandon, Fielder, Collins & Mott, LLP. **(Ezell)**
6. Presentation of the Veolia Annual Report. **(Kelty)**

CONSENT AGENDA:

Consent Agenda items are considered to be routine in nature and may be acted upon in one motion. Any item requiring additional discussion may be withdrawn from the Consent Agenda by the Mayor, Councilmember or City Manager, and acted upon separately.

7. Consideration and possible action on the approval of City Council meeting minutes from March 6, 2023. **(Wells)**
8. Consideration and possible action approving changing the first regular meeting in April being Monday April 3, 2023 to Tuesday April 4, 2023. **(Kelty)**

COUNCIL BUSINESS – REGULAR SESSION:

9. Consideration to take possible action to approve a contingent fee contract with Perdue Brandon Fielder Collins and Mott, LLP pursuant to Section 6.30 of the Tax Code, said contract being for the collection of delinquent government receivables owed to City of Freeport and notice of said contract is posted with the agenda in accordance with Section 2254 of the Government Code. **(Ezell)**
10. Consideration and possible action approving Resolution No. 2023-2784, for FY2022/2023 EDC Budget Amendment #1. **(Ezell)**
11. Consideration and possible action approving Resolution No. 2023-2790, for updating the Master Fee Schedule to change the hourly rate of police officers working security for Special Events. **(Howell)**
12. Consideration and possible action on approving Centerpoint GRIP Resolution No. 2023-2785. **(Kelty)**

13. Consideration and possible action approving Resolution No. 2023-2786 expressing opposition to State Legislative action to diminish city's ability to participate in rate cases before the Public Utility Commission of Texas (PUCT) and the Railroad Commission of Texas (RRC). **(Kelty)**
14. Consideration and Possible action on a Petition for Consent to Annex Land into Freeport Municipal Utility District No. 1 by Aylesbury, LTD, a Texas limited partnership. **(Kelty)**
15. Consideration and possible action on Resolutions appointing members to various Boards and Commissions. **(Kelty)**
 - a. Resolution No. 2023-2787, Boards of Adjustments Appointments.
 - b. Resolution No. 2023-2788, Historic Mainstreet Advisory Board.
 - c. Resolution No. 2023-2789, Senior Citizen Committee.
16. Consideration and possible action for appointing a subcommittee for possible plans of soliciting Architecture Design for new Rec Center. **(Kelty)**

WORK SESSION:

17. **The City Council may deliberate and make inquiry into any item listed in the Work Session.**
 - A. Mayor Brooks Bass announcements and comments.
 - B. Councilman Pena Ward A announcements and comments.
 - C. Councilman Cain Ward B announcements and comments.
 - D. Councilman Muraira Ward C announcements and comments.
 - E. City Manager Tim Kelty announcements and comments.
 - F. Updates on current infrastructure.
 - G. Update on reports / concerns from Department heads.

CLOSED SESSION:

18. Executive Session regarding a.) (Consultation with Attorney) to provide legal advice on pending litigation styled and numbered, City of Freeport, Texas vs BrazTex Development, LLC, et. al., Cause No. 120329-C (149th Jud. Dist. – Brazoria County, Texas), Port of Freeport potential condemnation of the East End and Special Audit of Court, in accordance with Texas Government Code Annotated, Chapter 551, Section 551.071.

COUNCIL BUSINESS – REGULAR SESSION:

19. Take any action resulting from Executive Session.

ADJOURNMENT:

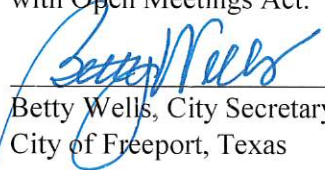
20. Adjourn.
-

Items not necessarily discussed in the order they appear on the agenda. The Council at its discretion may take action on any or all of the items as listed. This notice is posted pursuant to the Texas Open Meeting Act. (Chapter 551, Government Code).

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

ACCESSIBILITY STATEMENT This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 233-3526.

CERTIFICATE I certify the foregoing notice was posted in the official glass case at the rear door of the City Hall, with 24 hours a day public access, 200 West 2nd Street, Freeport Texas, before 6:00 p.m. in accordance with Open Meetings Act.


Betty Wells, City Secretary,
City of Freeport, Texas



City Council Agenda Item # 2

Title: Proclamation of April as Fair Housing Month

Date: March 20, 2023

From: Tim Kelty, City Manager

Staff Recommendation: Staff recommends the adoption of a proclamation of April as Fair Housing Month.

Item Summary: By this proclamation, the City of Freeport joins the U.S. Government, the State of Texas, along with hundreds of Cities across the country in reaffirming our commitment to provide equal access to housing, regardless of an individual's race, color, religion, sex disability, familial status, national origin or source of income, in compliance with Section 808(e)(5) of the Fair Housing Act;

Background Information: The Department of Housing and Urban Development (HUD) requires Subrecipients of Community Development Program (CDBG) funds to take affirmative steps to further fair housing opportunities within their local communities.

Special Considerations: None

Financial Impact: None

Board or 3rd Party recommendation: None

Supporting Documentation: Proclamation of April as Fair Housing Month

PROCLAMATION

WHEREAS, the Department of Housing and Urban Development has initiated the sponsorship of activities during the month of April of each year designed to reinforce the Department's commitment to the concept of Fair Housing and Equal Opportunity; and

WHEREAS, City of Freeport affirmatively supports the efforts of the Federal Government and the State of Texas to assure equal access to all Americans to rental housing and homeownership opportunities; and

WHEREAS, City of Freeport welcomes this opportunity to reaffirm its commitment to provide equal access to housing to all of its residents without regard to race, color, religion, sex (including gender identity and sexual orientation), disability, familial status, national origin or source of income; and

WHEREAS, City of Freeport affirmatively supports programs that will educate the public concerning their rights to equal housing opportunities and to participate in efforts with other organizations to assure every person their right to fair housing; and

WHEREAS, City of Freeport is honored to join the Federal Government, the State of Texas, and local jurisdictions across America in celebrating the rich diversity of our people and the right of all citizens to live where they choose without fear of discrimination.

NOW, THEREFORE, be it resolved, the City of Freeport, does hereby proclaim April as the month to celebrate and honor all efforts which guarantee the right to live free of discriminatory housing practices and proclaim this month as:

“FAIR HOUSING MONTH”

and urge all local officials and public and private organizations to join activities designed to further Fair Housing objectives.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of

_____ to be affixed this the _____ day of _____, 2023.

Mayor

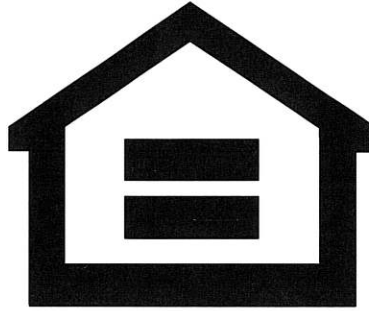
PUBLIC NOTICE

HOUSING DISCRIMINATION IS PROHIBITED BY LAW

Fair Housing is a National Policy of the United States. It's the law, and it's your right. To promote fair housing practices, the City of Freeport has passed a Fair Housing Proclamation designating the month of April 2023 as Fair Housing Month.

Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination against any person on the basis of race, color, religion, sex, age, disability, familial status or national origin in the sale or rental of units in the housing market.

For more information on fair housing or to report possible fair housing discrimination, call the U. S. Department of Housing and Urban Development's toll free hotline at 1-800-669-9777 or 1-800-927-9275 (TDD).



**EQUAL HOUSING
OPPORTUNITY**

**We Do Business in Accordance With the Federal Fair
Housing Law**

(The Fair Housing Amendments Act of 1988)

**It is illegal to Discriminate Against Any Person
Because of Race, Color, Religion, Sex,
Handicap, Familial Status, or National Origin**

- In the sale or rental of housing or residential lots
- In the provision of real estate brokerage services
- In advertising the sale or rental of housing
- In the appraisal of housing
- In the financing of housing
- Blockbusting is also illegal

Anyone who feels he or she has been discriminated against may file a complaint of housing discrimination:

1-800-669-9777 (Toll Free)

1-800-927-9275 (TTY)

www.hud.gov/fairhousing

**U.S. Department of Housing and
Urban Development
Assistant Secretary for Fair Housing and
Equal Opportunity
Washington, D.C. 20410**



City Council Agenda Item # 3

Title: Proclamation of National Public Safety Telecommunicators Week

Date: 3/20/2023

From: Jennifer Howell, Chief of Police

Staff Recommendation: City Council to recognize our Telecommunicators for National Telecommunicator week in April for their hard work and dedication to the city. Staff also recommends the Mayor sign a proclamation declaring the week of April 9 through 15, 2023, to be National Public Safety Telecommunicators Week in Freeport, TX, in honor of the individuals whose diligence and professionalism keep our city and citizens safe.

Item Summary: Proclamation for the City of Freeport, Tx to recognize April 9-'5, 2023 as National Public Safety Telecommunicator Week.

Background Information: National Public Safety Telecommunicator Week (NPSTW) initially started in 1981 by Patricia Anderson of the Contra Costa County Sheriff's Office in California. In 1994, President William J. Clinton signed Presidential Proclamation 6667, declaring the second week of April as NPSTW.

Special Considerations: None

Financial Impact: None

Board or 3rd Party recommendation: None

Supporting Documentation: Proclamation

Proclamation

National Public Safety Telecommunicators Week April 9-15, 2023

Whereas emergencies can occur at any time that require police, fire or emergency medical services; and,

Whereas when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

Whereas the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the City of Freeport emergency communications center; and,

Whereas Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

Whereas Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and ensuring their safety; and,

Whereas Public Safety Telecommunicators of the Freeport Police and Freeport Fire Department have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

Whereas each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

Therefore, Be It Resolved that the City Council of Freeport declares the week of April 9 through 15, 2023, to be National Public Safety Telecommunicators Week in Freeport, TX, in honor of the individuals whose diligence and professionalism keep our city and citizens safe.

Signed this ___ day of _____, 2023

Governor/County Executive/Mayor _____

In the State of Texas, Brazoria County, City of Freeport.



City Council Agenda Item # 4

Title: Receive for filing the Audited Annual Financial Report and Auditor's Opinion for the Fiscal Year ended September 30, 2022.

Date: March 20, 2023

From: Cathy Ezell, Finance Director

Staff Recommendation:

Formally receive for filing the Audited Annual Financial Report (AFR) and Auditor's Opinion for the Fiscal Year ended September 30, 2022.

Item Summary:

As required by Local Government Code 103.001, an independent audit has been completed by the certified public accounting firm of Whitley Penn, LLP for the year ended September 30, 2021. Annual financial statements have been prepared based on the audit, including the auditor's opinion.

Background Information:

The AFR consists of a comprehensive summary of the City's finances and other relevant information for the audit year, including economic overviews, financial analyses, financial statement note disclosures, budgetary and other compliance schedules, and other statistical data. The AFR is prepared in conformity with accounting principles generally accepted in the United States of America and is audited by the City's independent auditor.

Special Considerations: N/A

Financial Impact: N/A

Board or 3rd Party recommendation: N/A

Supporting Documentation:

– Report will be handed out at meeting.



City Council Agenda Item # 5

Title: Presentation by Perdue, Brandon, Fielder, Collins and Mott, L.L.P. regarding Collections.

Date: March 20, 2023

From: Cathy Ezell, Finance Director

Staff Recommendation:

N/A

Item Summary:

Presentation by Michael J. Darlow with Perdue Brandon Fielder Collins & Mott, LLP regarding Collections Report.

Background Information:

Perdue Brandon collects delinquent taxes, liens and court fines and fees on behalf of the City.

The City's Collection of Delinquent Taxes contract allows Perdue Brandon to enforce by suit or otherwise, the collection of all delinquent taxes, penalty and interest. Taxes that are delinquent as of July 1st each year are turned over to Perdue Brandon for collection.

The City's Collection of Mowing, Demolition & Paving Liens and/or Assessments contract allows Perdue Brandon to use reasonable and necessary legal steps to effect collections of mowing, demolition and paving liens and/or assessments due to City.

Special Considerations:

N/A

Financial Impact:

Perdue, Brandon, Fielder, Collins and Mott, L.L.P. receives fees directly paid by the account holders; therefore, there are not direct costs associated with their services.

Board or 3rd Party recommendation:

N/A

Supporting Documentation:

Collection Report by Michael J. Darlow, Perdue Brandon Fielder Collins & Mott, LLP

WHEN EXPERIENCE, REPUTATION AND PERFORMANCE MATTER



PERDUE BRANDON
FIELDER COLLINS & MOTT LLP
ATTORNEYS AT LAW

COLLECTION REPORT TO THE CITY OF FREEPORT

Submitted by: *Michael J. Darlow*

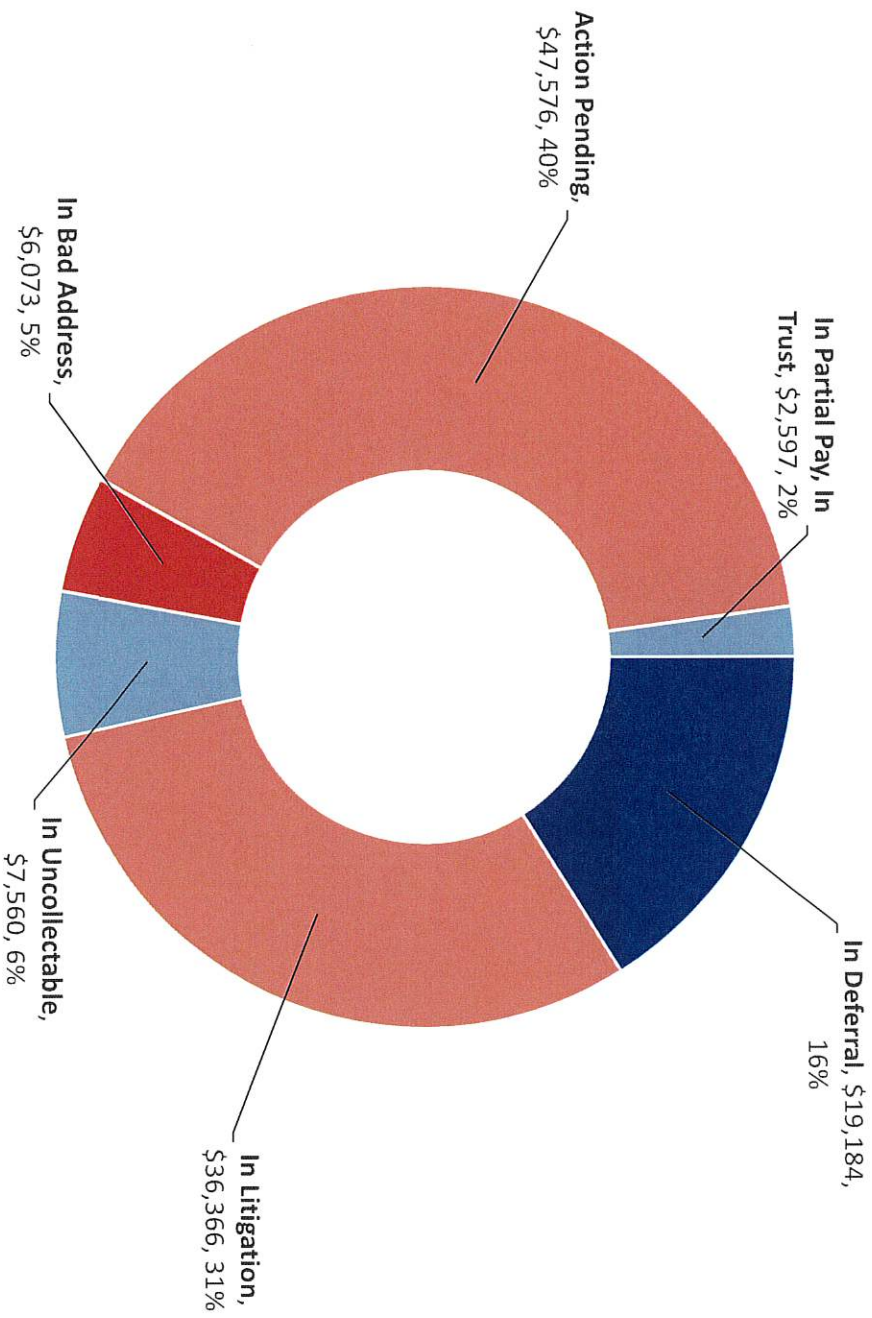
March 2022

www.pbfc.com



ACCOUNT BREAKDOWN CHART FOR CITY OF FREEPORT

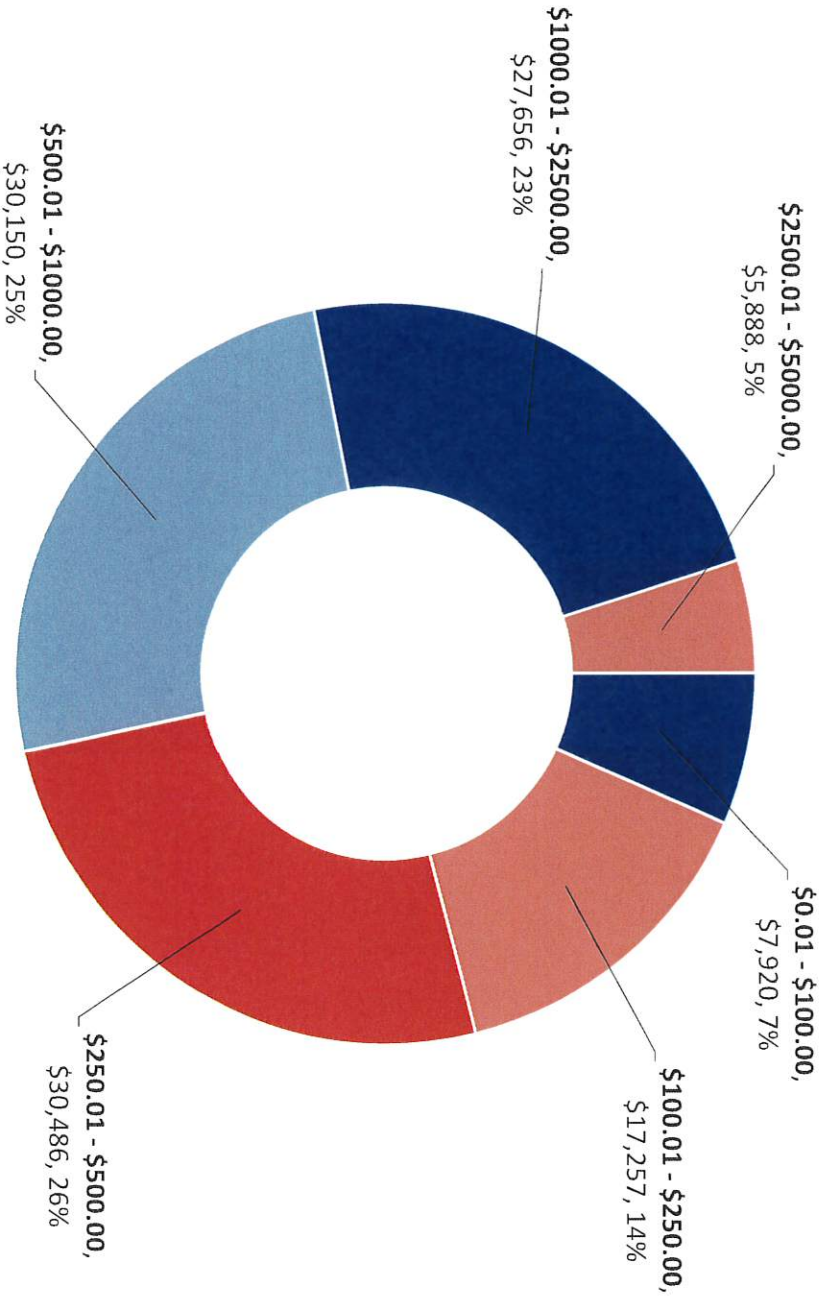
As of 3/6/2023 - Total Base Tax: \$119,356





DOLLAR RANGE CHART FOR CITY OF FREEPORT

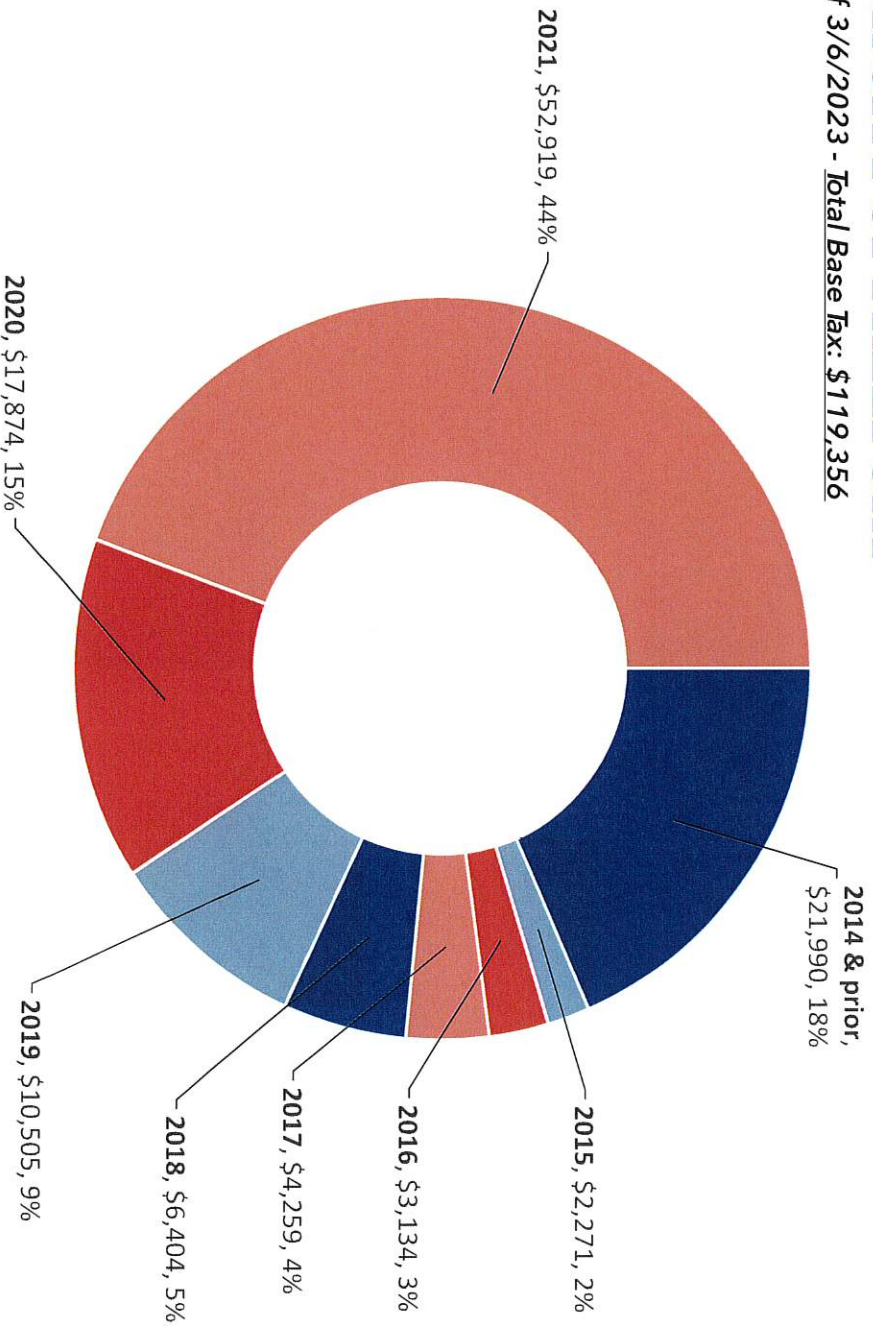
As of 3/6/2023 - Total Base Tax: \$119,356





TAX YEAR CHART FOR CITY OF FREEPORT

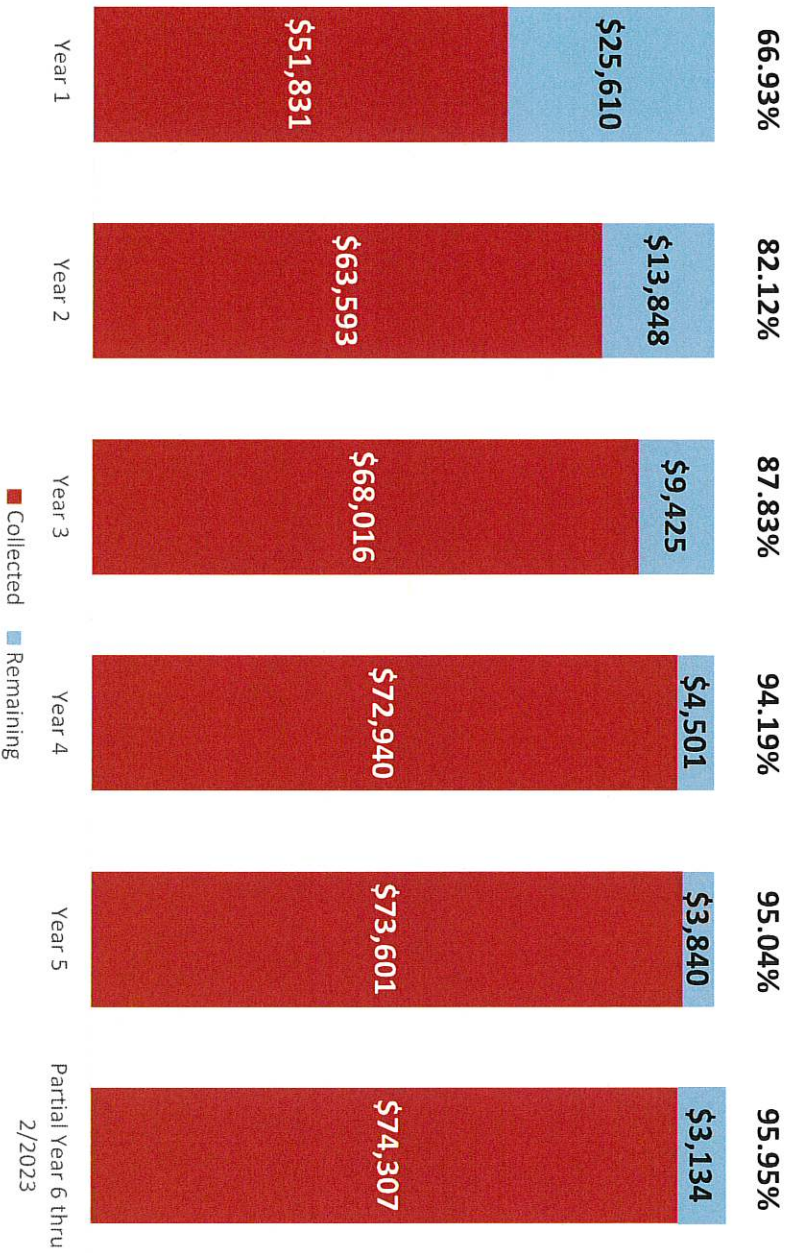
As of 3/6/2023 - Total Base Tax: \$119,356





2016 PERCENTAGE OF COLLECTION FOR CITY OF FREEPORT

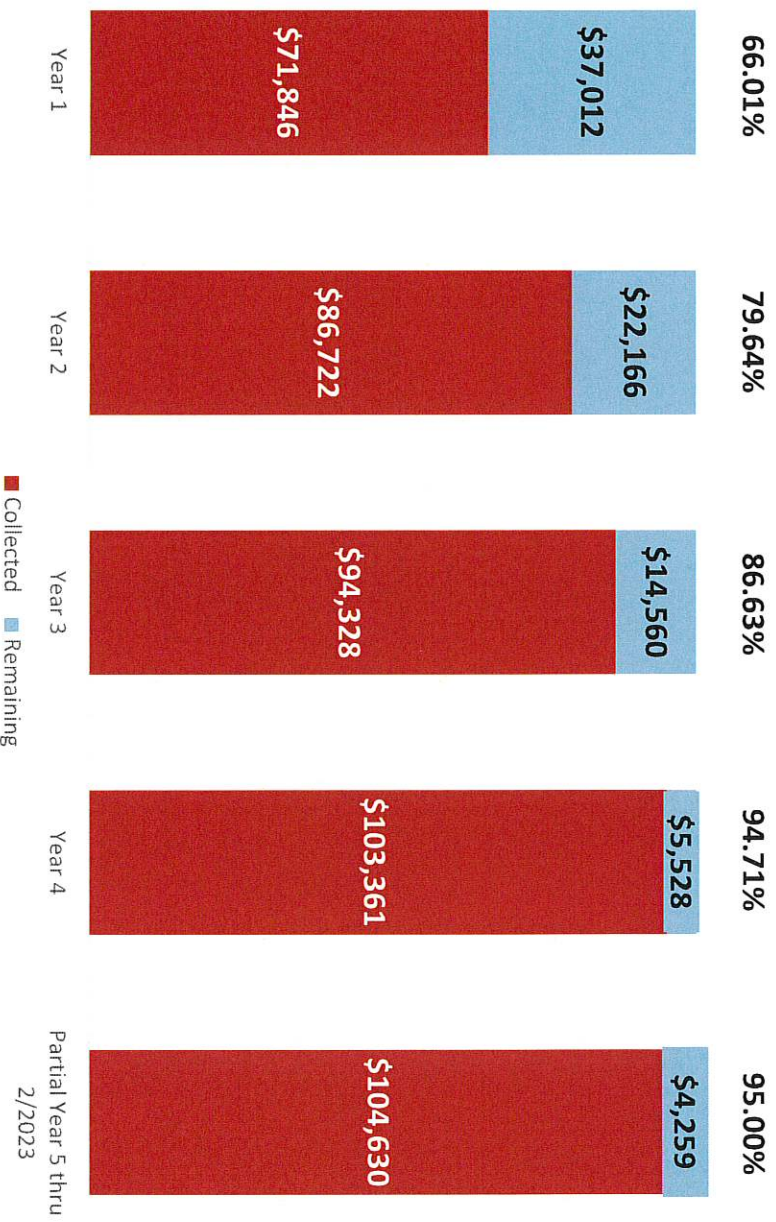
As of 07/01 - 6/30 for each year - Initial Outstanding Base Tax \$77,441





2017 PERCENTAGE OF COLLECTION FOR CITY OF FREEPORT

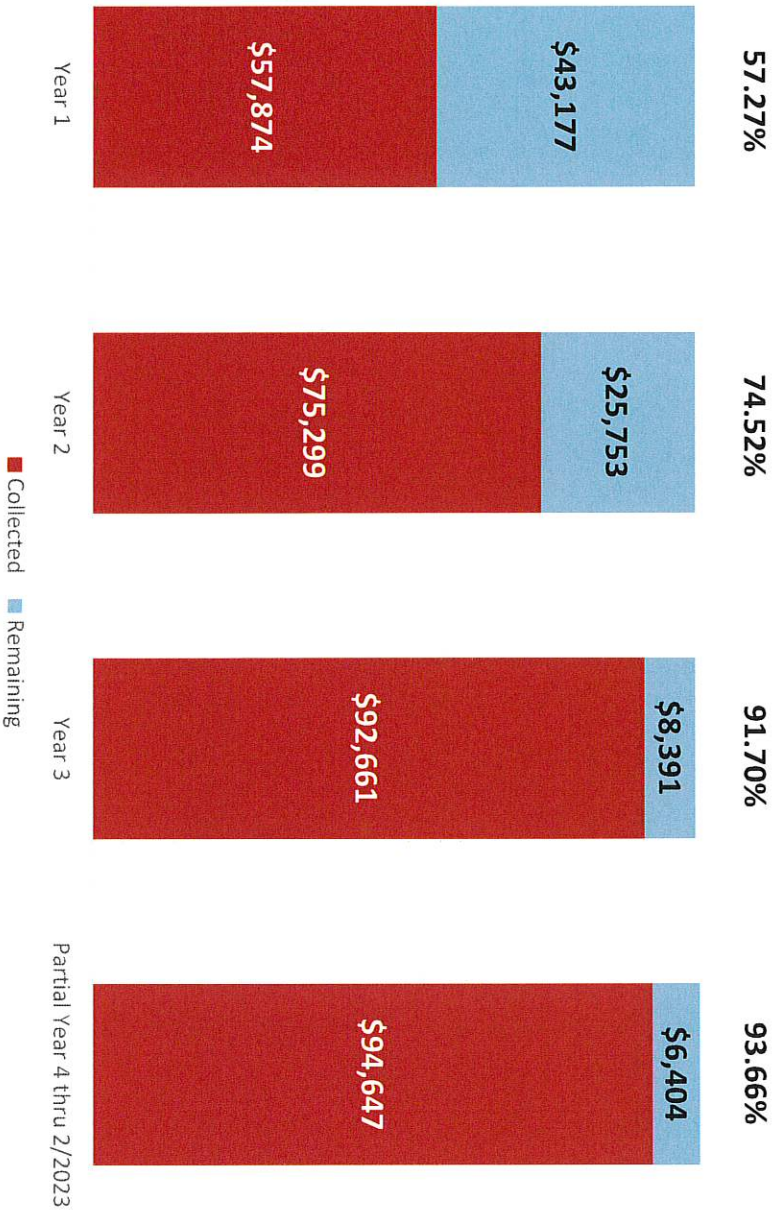
As of 07/01 - 6/30 for each year - Initial Outstanding Base Tax \$108,888





2018 PERCENTAGE OF COLLECTION FOR CITY OF FREEPORT

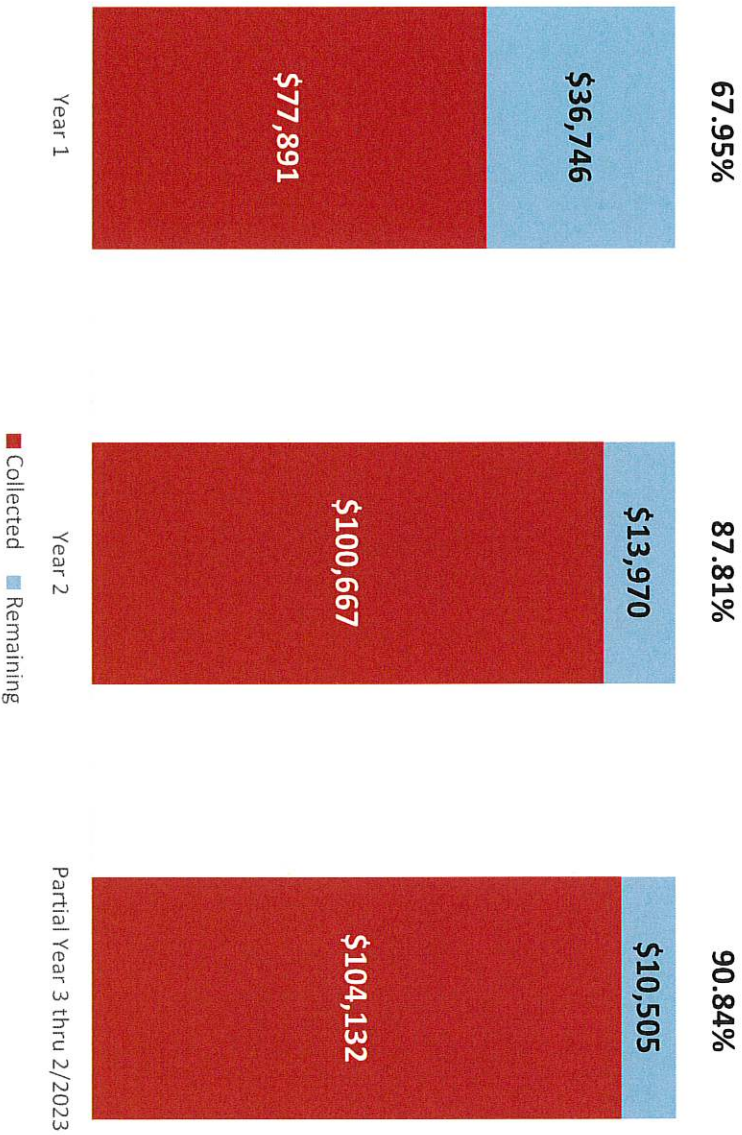
As of 07/01 - 6/30 for each year - Initial Outstanding Base Tax \$101,052





2019 PERCENTAGE OF COLLECTION FOR CITY OF FREEPORT

As of 07/01 - 6/30 for each year - Initial Outstanding Base Tax \$114,637

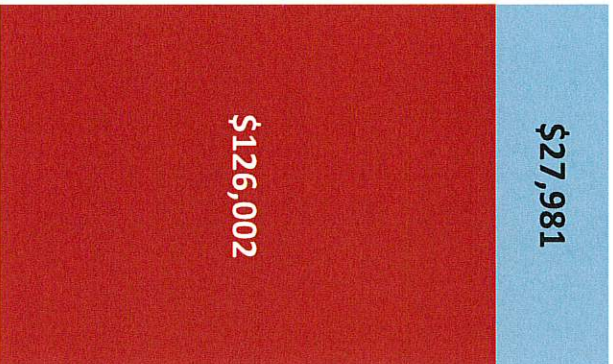




2020 PERCENTAGE OF COLLECTION FOR CITY OF FREEPORT

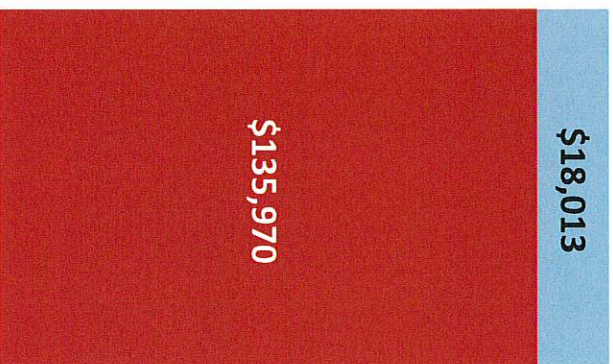
As of 07/01 - 6/30 for each year - Initial Outstanding Base Tax \$153,983

81.83%



Year 1

88.30%



Partial Year 2 thru 2/2023

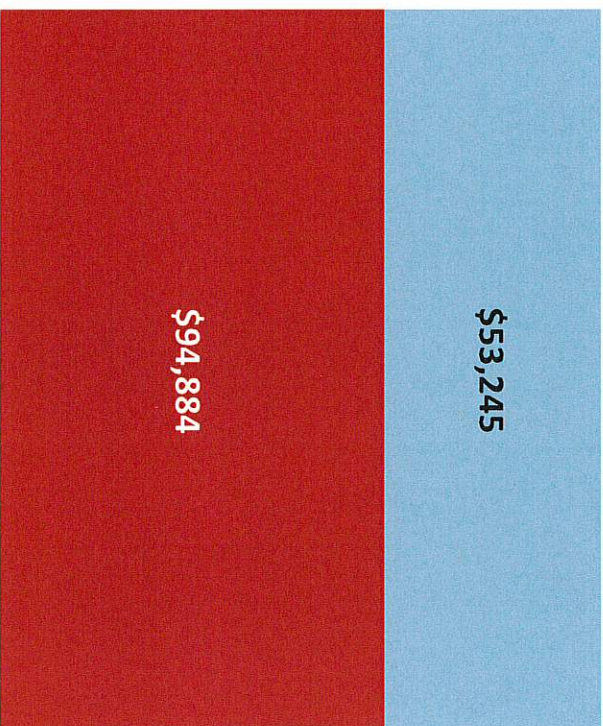
■ Collected ■ Remaining



2021 PERCENTAGE OF COLLECTION FOR CITY OF FREEMONT

As of 07/01 - 6/30 for each year - Initial Outstanding Base Tax \$148,129

64.05%

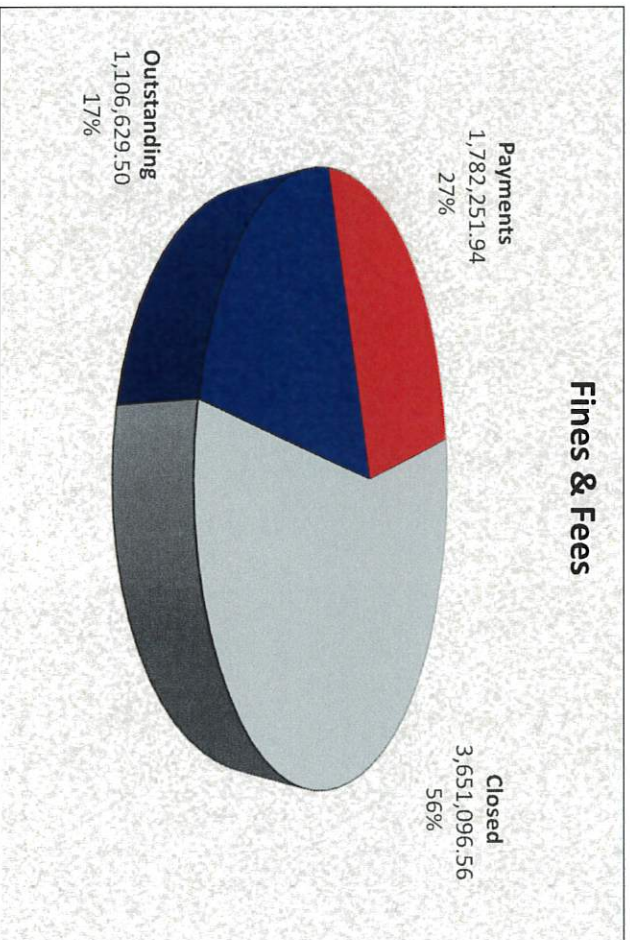


Partial Year 1 thru 2/2023
■ Collected ■ Remaining



FINE & FEE COLLECTION REPORT AS OF MARCH 10, 2023 FOR THE CITY OF FREEPORT

Total Turnover		Payments and/or Partial Payments			Dismissed/Cleared			Total \$ % cleared	Address Correction	Letters Mailed	Phone # Changes	Phone Contacts
\$	#	\$	#	% of \$	\$	#	% of \$					
6,539,978.00	15,504	1,782,251.94	9,406	27.25%	3,651,096.56	20,993	55.83%	83.08%	9,895	58,629	7,519	18,623

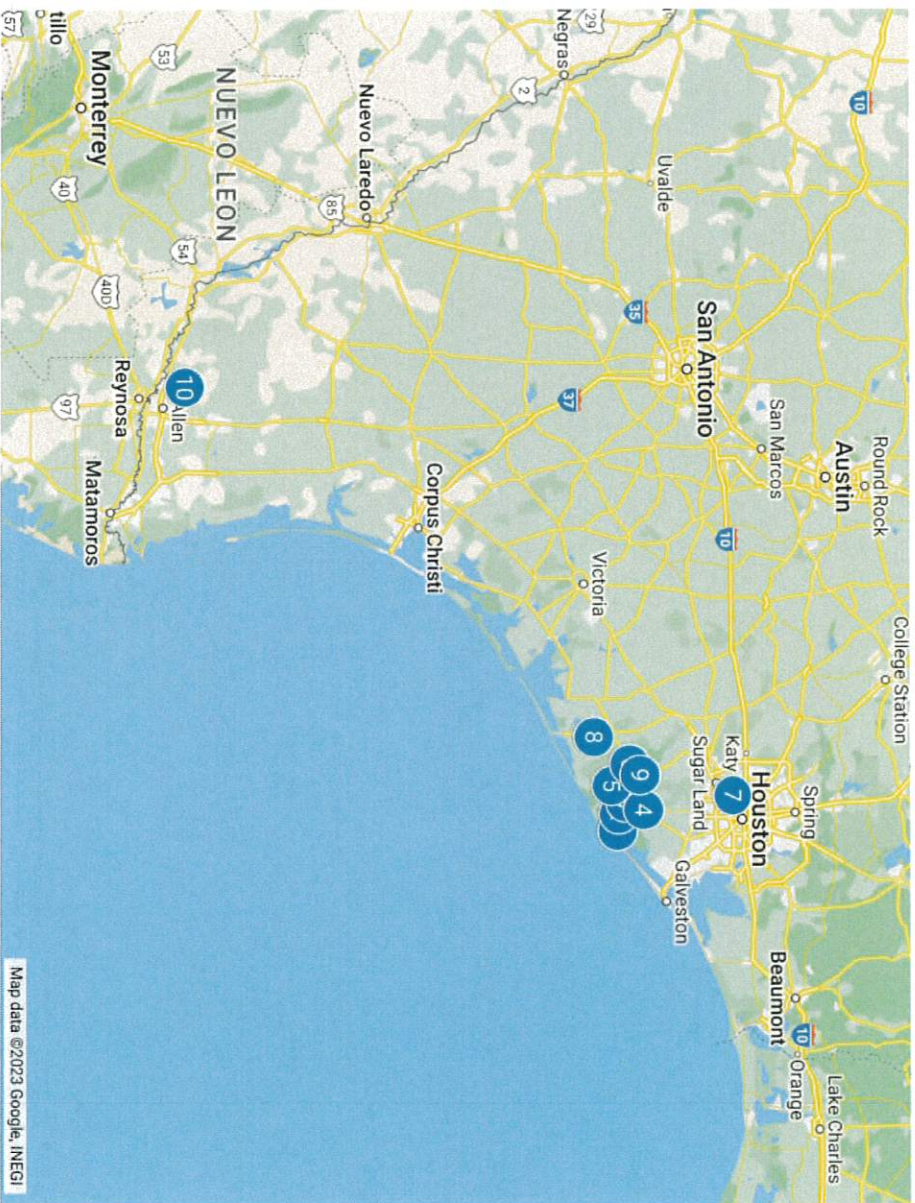




TOP 10 ACCOUNTS BY ZIP CODE FOR THE CITY OF FREEPORT

FreeportCity_Valid.xlsx

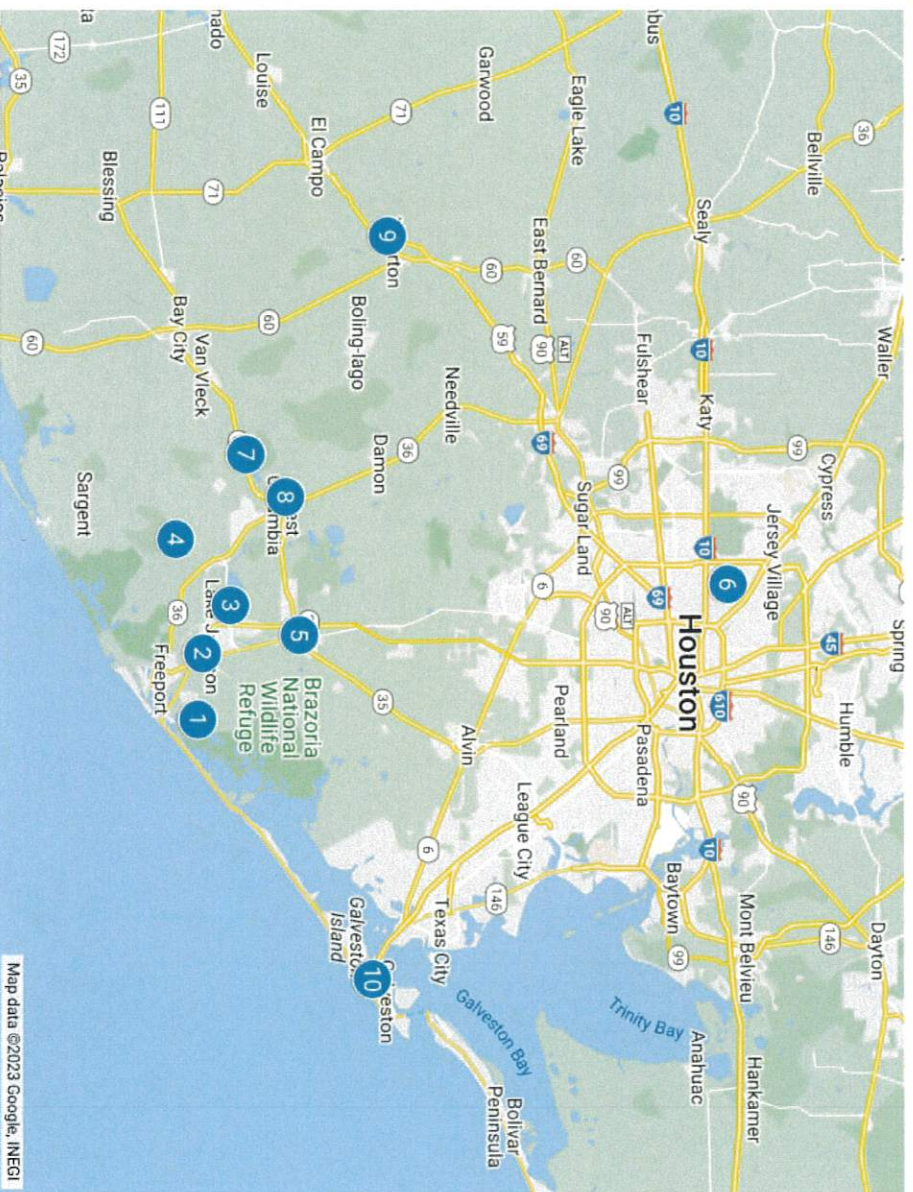
- 1 77541 - \$224523.00(317)
- 2 77531 - \$50689.42(80)
- 3 77566 - \$45627.90(75)
- 4 77515 - \$39770.04(61)
- 5 77422 - \$22779.41(38)
- 6 77480 - \$13776.49(12)
- 7 77036 - \$7424.49(11)
- 8 77414 - \$7650.32(11)
- 9 77486 - \$5102.99(9)
- 10 78574 - \$8160.35(9)



B TOP 10 BAD ADDRESS ACCOUNTS BY ZIP CODE FOR THE CITY OF FREEPORT

FreeportCity_Bad.xlsx

- 1 77541 - \$58249.62(68)
- 2 77531 - \$10411.26(12)
- 3 77566 - \$6742.40(11)
- 4 77422 - \$1946.13(4)
- 5 77515 - \$2129.53(4)
- 6 77080 - \$1137.63(2)
- 7 77480 - \$1081.73(2)
- 8 77486 - \$2450.50(2)
- 9 77488 - \$1937.13(2)
- 10 77551 - \$504.53(2)





ALL ACCOUNTS FOR THE CITY OF FREEPORT

FreeportCity_All.xlsx

All items



FISCAL START: 10/01/2022 END: 09/30/2023 JURISDICTION: 0090 CITY OF FREEPORT

CERT TAXABLE VALUE ADJUSTMENTS ADJ TAX VALUE TAX RATE TAX LEVY PAID ACCTS
 CURRENT YEAR 605,216,561 34,112,114 639,328,675 0 00.600000 3,837,666.95 5,300

YEAR TAXES DUE MONTH ADJ ADJUSTMENT YTD LEVY PAID PAID YTD BALANCE COLL % YTD UNCOLL

2022	3,632,994.23	2,210.16-	205,141.48	828,227.95	3,338,004.05	500,131.66	86.97	0.00
2021	98,498.06	701.59-	4,205.90-	4,374.90	41,047.05	53,245.11	43.53	0.00
2020	24,226.03	198.44-	2,295.61-	970.24	3,917.33	18,013.09	17.86	0.00
2019	12,264.40	.00	69.08-	196.28	1,690.36	10,504.96	13.86	0.00
2018	7,333.64	.00	0.00	439.62	929.28	6,404.36	12.67	0.00
2017	4,918.08	.00	13.18-	123.88	646.04	4,258.86	13.17	13.18-
2016	3,463.38	.00	13.18-	0.00	316.39	3,133.81	9.17	13.18-
2015	2,327.59	.00	13.54-	0.00	43.12	2,270.93	1.86	13.54-
2014	3,050.05	.00	14.17-	1.73	26.34	3,009.54	.87	14.17-
2013	3,541.41	.00	14.17-	0.00	24.61	3,502.63	.70	14.17-
2012	3,314.76	.00	14.69-	0.00	8.41	3,291.66	.25	14.69-
2011	3,376.31	.00	14.26-	0.00	7.90	3,354.15	.23	14.26-
2010	1,698.14	.00	14.86-	0.00	8.23	1,675.05	.49	14.86-
2009	1,784.79	.00	14.86-	0.00	8.23	1,761.70	1.07	14.86-
2008	1,257.72	.00	12.71-	0.00	7.73	1,237.28	.62	12.71-
2007	1,031.84	.00	12.89-	0.00	7.84	1,011.11	.77	12.89-
2006	606.75	.00	12.89-	0.00	7.84	586.02	1.32	12.89-
2005	409.51	.00	12.89-	0.00	7.84	388.78	1.98	12.89-
2004	2,557.81	.00	4.52-	0.00	6.17	2,547.12	.24	4.52-
2003	422.28	.00	4.72-	0.00	70.92	346.64	16.98	4.72-
2002	213.32	.00	4.82-	0.00	35.97	172.53	17.25	4.82-
2001	348.88	.00	4.90-	0.00	237.77	106.21	69.12	4.90-
****	3,808,638.98	3,110.19-	198,373.64	834,334.60	3,387,059.42	619,953.20		197.25-
CURR	3,632,994.23	2,210.16-	205,141.48	828,227.95	3,338,004.05	500,131.66		0.00
DELTQ	175,644.75	900.03-	6,767.84-	6,106.65	49,055.37	119,821.54		197.25-

2021 – 2022 Veolia Water Annual Report



Prepared By:
The Veolia Management Team
Of
The Freeport WWTP



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Major Corrective Maintenance
Items For Future Consideration
Anticipated Or Continued Projects
- 6 SAFETY AND TRAINING

APPENDICES

- A Annual Compliance Summary
- B Electrical Rate Analysis
- C Biosolids To Landfill
- D Graphs

Precipitation Influence on Flow
Flow
Influent TSS & BOD Monthly Averages
Effluent TSS & BOD Monthly Averages

EXECUTIVE SUMMARY

Veolia Water North America Central – LLC (“Veolia”) is pleased to submit to the City of Freeport the 2020 Freeport Wastewater Treatment Plant Annual Report.

Veolia has been providing management, operation and maintenance services to the City of Freeport since April 14, 1995 and stands ready to serve Freeport in the future.

We extend our sincere thanks to the City’s staff and Council for the continuing support and for this unique opportunity to serve the citizens of Freeport.

Some of the achievements and milestones during the year of October 2021 through September 2022 are:

- The Plant treated 252.37 million gallons of wastewater.
- 122.88 dry tons of aerobically stabilized and digested Biosolids were sent to the landfill.
- Monitored two permitted industries which are Significant Industrial Users (SIU’s).
- Cleaned over 52,805 feet, CCTV’d 27,684.5’, and replaced over 1000 feet of sewer lines.

1 - OPERATIONS

Operations direct responsibility is to safely operate the wastewater treatment facility and maintain compliance with the Texas Pollution Discharge Elimination System ("TPDES") discharge. Process decisions are based on data reviewed daily and from this data adjustments to various process units are made. Weekly Process Control meetings are held with the Plant, Operations, Maintenance and Laboratory managers, to predict and monitor changes in the different process areas, and coordinate equipment shutdowns for repair and maintenance.

Operations Summary

The Freeport WWTP experienced flows below the plant design of 2.25 million gallons per day (2.25 MGD) for all 12 months from October 1, 2021 through September 30, 2022.

Month	Monthly Average Flow (MGD)	Peak Daily Flow(MGD)	Date of Peak Daily Flow (MGD)
Oct 2021	1.024	3.504	10/2/2021
Nov 2021	0.674	1.731	11/3/2021
Dec 2021	0.609	0.989	12/6/2021
Jan 2022	0.710	2.717	1/31/2022
Feb 2022	0.867	2.687	2/3/2022
Mar 2022	0.621	0.995	3/14/2022
Apr 2022	0.584	1.007	4/25/2022
May 2022	0.647	1.167	5/24/2022
Jun 2022	0.548	0.853	6/2/2022
Jul 2022	0.550	1.202	7/1/2022
Aug 2022	0.821	2.773	8/24/2022
Sep 2022	0.648	1.012	9/4/2022

Monthly average flows from October 1, 2021 to September 30, 2022 were 0.692 MGD. The monthly average flows for the previous three years were 0.769 MGD; 1.481 million gallons/day under plant design flow capacity of 2.25 MGD.

Biochemical Oxygen Demand ("BOD") is a term that refers to the relative oxygen consumption capability of organisms and chemicals combined. During the year, influent loadings on the plant averaged 989.93 pounds of BOD per day. Plant design is 10,000 pounds per day. Effluent quality averaged 5.29 mg/l or 31.10 pounds per day. The discharge permit limit for BOD monthly average is 20 mg/l and 375 pounds per day.

Total Suspended Solids ("TSS") is a measure of non-filterable solid material in the influent and effluent. The influent loading averaged 2059.59 pounds of TSS per day. Influent average design capacity is 11,700. Plant effluent quality averaged 6.71 mg/l or 29.24 pounds per day. The discharge permit limit for TSS monthly average is 20 mg/l and 375 pounds per day.

2 - LABORATORY

LABORATORY PROCESS CONTROL

The laboratory, operated by Veolia, performs analyses of wastewater. The laboratory provides consistent analysis for the daily process control tests to support decisions on the plant operations and procedures.

The laboratory utilizes a computerized laboratory data management program to provide analytical reports to management staff for process control of the plant.

3 - BIOSOLIDS

BIOSOLIDS

A total of 10 loads equaling 122.88 Dry Tons of bio solids averaging 50% solids was sent to the landfill from October 1, 2021 to September 30, 2022.

4 - INDUSTRIAL WASTEWATER PRETREATMENT

INDUSTRIAL WASTEWATER PRETREATMENT

The Industrial Waste Regulatory Program is focused on protecting the environment, capital facilities, personnel, and the local community from possible adverse effects of industrial waste discharge.

It is the role of Veolia Water to identify existing problems and notify the Director of Water Utilities to determine what administrative enforcement requirements are necessary and assist the industries to resolve all non-compliance issues which may arise.

At Present two facilities are permitted as Significant Industrial Users (SIU's).

Riviana Foods
Transport Service, LLC.

5 - MAINTENANCE

The purpose of the maintenance program at the Freeport WWTP is to perform routine preventive, predictive, and corrective maintenance on all equipment to maintain equipment performance and longevity. This is accomplished through a computerized maintenance management program. This enables the plant and lift stations to operate

as designed and to keep repair costs at a minimum while operating on a fixed ceiling maintenance budget.

Veolia has established corporate purchasing agreements with major providers of parts, materials, equipment and chemicals for operations, maintenance and repairs at substantial discounts. These discounts are passed on directly to the City as an added value.

Major Work Orders Completed this year include:

January 2022

- Heliseive, the automated screening for the head of the plant was installed and placed into operation.
- Replaced aerator in digester.

February 2022

- 8th street pump station had the couplings and bearings replaced on 8" pump.
- Pulled pumps and cleared clogged suction line at Riverside lift station.

March 2022

- New distribution pump #2 from Slaughter Road water plant was installed.
- Water line repair at W. 6th and Cedar.

April 2022

- Distribution pump #3 at Slaughter Road water plant was pulled for repairs and reinstalled.

May 2022

- Distribution pump #2 was pulled and repaired under warranty work.

June 2022

- Replaced doors at the aeration building at Main WWTP, W. 8th St. booster station, and Slaughter Road Water plant.
- Repaired 8" water main hit by contractors on FM 1495.

July 2022

- Water line repairs at Maple and W. 6th, W. 9th and Magnolia
- Replacement of 12" tee and fire hydrant at 3403 Hwy 332.
- Avalon and Lynn lane replaced 3" tee.
- Varner and N. Ave. G replaced 4" cross.
- N. Ave. A and Division water line repair and replaced fire hydrant.

- Installed new fire hydrant on N. Ave. B
- Water line repair Yaupon and W. 4th.

September 2022

- Repacked pump #3 at S. Ave. S water booster station.
- Lowered 14 water lines on W. 10th for road construction.

There was a total of 181 water line repairs, 35 water main repairs, and 63 sewer repairs.

ANTICIPATED OR CONTINUED PROJECTS FOR 2022-2023

The following projects will require significant amounts of man-hours and/or dollars to complete. They will be prioritized and completed as current available resources will allow.

- Rehabilitation of lift stations #14, #3 and #4.
- Upgrade of SCADA system
- Engineering of future main WWTP upgrade.

6 - Safety

Safety is the number one priority at Veolia Water. Through daily safety reminders and monthly safety training, personnel are made aware of the proper procedures to follow and equipment to use to reduce the potential for safety incident.

At the end of September 2022, the employees at the Freeport WWTP have worked a total of 17 years and 9 months with no lost time accidents to report.

- Employees are provided with hard hats, safety shoes, and safety glasses, and are required to wear personal protective equipment at all times while at the workplace. In addition, other safety and protective devices are provided, including but not limited to rubber boots, gloves, suits, self-contained breathing apparatus, and abatement equipment for hazardous chemical spills and leaks.
- Annual audits are conducted at the facility to monitor the safety program and to identify potential safety hazards. Monthly inspections are also conducted to assure compliance with safety policies and procedures.

TRAINING

Operations, Maintenance and Safety training is of paramount importance to maintain a proficient and productive workforce for the City's facilities.

The quality of wastewater treatment is directly related to the qualifications, competence, and commitment of our staff. We place a strong emphasis on employee training to ensure and provide the City of Freeport with a quality operation.

In 2021-2022, over 242 hours of training were provided to the Freeport Wastewater Treatment Plant staff. That equates to 22 hours of training per person.

APENDICE

A

ANNUAL COMPLIANCE SUMMARY

Month	Influent\HEADWORKS				Effluent\EFF			
	EFF FLOW		INFLUENT		EFFLUENT		EFFLUENT	
	MGD	MG/L	BOD5 IN LBS	TSS MG/L	BOD MG/L	LBS	TSS MG/L	LBS
Oct 2021	1.024	156.96	1,259.28	191.50	4.16	1,689.32	5.43	48.49
Nov 2021	0.674	214.56	1,319.17	234.25	5.18	1,453.38	5.20	32.73
Dec 2021	0.609	193.27	958.49	268.80	9.21	1,355.38	7.99	40.11
Jan 2022	0.710	234.04	1,213.50	412.25	4.42	2,091.43	4.75	25.01
Feb 2022	0.867	174.88	1,519.95	191.00	3.30	2,018.02	5.13	44.94
Mar 2022	0.621	203.13	886.94	555.63	4.26	3,042.53	5.28	25.21
Apr 2022	0.584	96.26	374.44	665.00	4.04	3,318.12	12.94	63.05
May 2022	0.647	166.56	958.41	293.88	4.81	1,708.75	5.01	29.97
Jun 2022	0.548	195.95	867.20	300.20	6.42	1,307.71	5.54	24.67
Jul 2022	0.550	190.10	836.01	413.25	5.84	1,852.04	8.55	37.95
Aug 2022	0.821	173.08	1,081.11	433.33	6.36	2,654.04	8.44	65.84
Sep 2022	0.648	116.17	604.64	421.00	5.47	2,224.40	6.27	32.92
Minimum	0.548	96.26	374.44	191.00	3.30	1,307.71	4.75	24.67
Maximum	1.024	234.04	1,519.95	665.00	9.21	3,318.12	12.94	65.84
Total	8.304	2,114.95	11,879.14	4,380.09	63.45	24,715.11	80.51	470.89
Average	0.692	176.25	989.93	365.01	5.29	2,059.59	6.71	39.24

APENDICE

B

ELECTRICAL RATE ANALYSIS

Freeport Main Plant Electric	KWH	21/22 Cost	Rate
Oct-21	67520	\$4,051.38	\$0.0600
Nov-21	62720	\$3,881.42	\$0.0619
Dec-21	70400	\$3,997.43	\$0.0568
Jan-22	72960	\$4,328.11	\$0.0593
Feb-22	80000	\$4,704.90	\$0.0588
Mar-22	74240	\$4,591.92	\$0.0619
Apr-22	72320	\$4,512.50	\$0.0624
May-22	71360	\$4,627.04	\$0.0648
Jun-22	75840	\$4,758.69	\$0.0627
Jul-22	73600	\$4,553.85	\$0.0619
Aug-22	70400	\$4,221.24	\$0.0600
Sep-22	76160	\$4,528.81	\$0.0595
Totals	867520	52757.29	\$0.0608

Slaughter Road WWTP Plant Electric	KWH	21/22 Cost	Rate
Oct-21	1695	\$197.95	\$0.1168
Nov-21	2087	\$235.57	\$0.1129
Dec-21	1137	\$163.72	\$0.1440
Jan-22	2831	\$259.10	\$0.0915
Feb-22	1621	\$199.36	\$0.1230
Mar-22	1921	\$208.09	\$0.1083
Apr-22	1186	\$176.24	\$0.1486
May-22	596	\$98.42	\$0.1651
Jun-22	555	\$137.89	\$0.2485
Jul-22	908	\$146.40	\$0.1612
Aug-22	810	\$132.62	\$0.1637
Sep-22	883	\$153.42	\$0.1737
Totals	16230	2108.78	\$0.1464

Freeport Lift Station Electric	KWH	21/22 Cost	Rate
Oct-21	41339	\$4,515.75	\$0.1092
Nov-21	34510	\$4,030.87	\$0.1168
Dec-21	26934	\$3,701.44	\$0.1374
Jan-22	31656	\$3,840.56	\$0.1213
Feb-22	39800	\$4,571.00	\$0.1148
Mar-22	31037	\$3,697.04	\$0.1191
Apr-22	30577	\$3,982.72	\$0.1303
May-22	28050	\$3,678.29	\$0.1311
Jun-22	28251	\$3,820.85	\$0.1352
Jul-22	26330	\$3,421.89	\$0.1300
Aug-22	25698	\$3,430.23	\$0.1335
Sep-22	32804	\$4,016.19	\$0.1224
Totals	376986	46706.83	\$0.1251

Freeport Water Pump Station Electric	KWH	21/22 Cost	Rate
Oct-21	30226	\$2,411.77	\$0.0798
Nov-21	33952	\$2,682.89	\$0.0790
Dec-21	37263	\$2,901.20	\$0.0779
Jan-22	37657	\$2,739.94	\$0.0728
Feb-22	36149	\$2,705.49	\$0.0748
Mar-22	30284	\$2,665.80	\$0.0880
Apr-22	31580	\$2,689.50	\$0.0852
May-22	30489	\$2,934.43	\$0.0962
Jun-22	35060	\$3,162.84	\$0.0902
Jul-22	36948	\$3,111.81	\$0.0842
Aug-22	37049	\$3,268.20	\$0.0882
Sep-22	40107	\$3,332.97	\$0.0831
Totals	416764	34606.84	\$0.0833

APENDICE

C

BIOSOLIDS TO LANDFILL

Biosolids to Landfill

Month	LANDFILL DUMPSTER	
	LANDFILL TONS US TONS	LANDFILL DRY MT MTONS
Oct 2021	12.37	6.51
Nov 2021		
Dec 2021		
Jan 2022	10.90	4.55
Feb 2022	14.59	6.48
Mar 2022	38.73	18.27
Apr 2022		
May 2022	10.56	4.41
Jun 2022	12.23	5.66
Jul 2022	11.29	4.92
Aug 2022	12.21	5.32
Sep 2022		
Minimum	10.56	4.41
Maximum	38.73	18.27
Total	122.88	56.11
Average	15.36	7.02

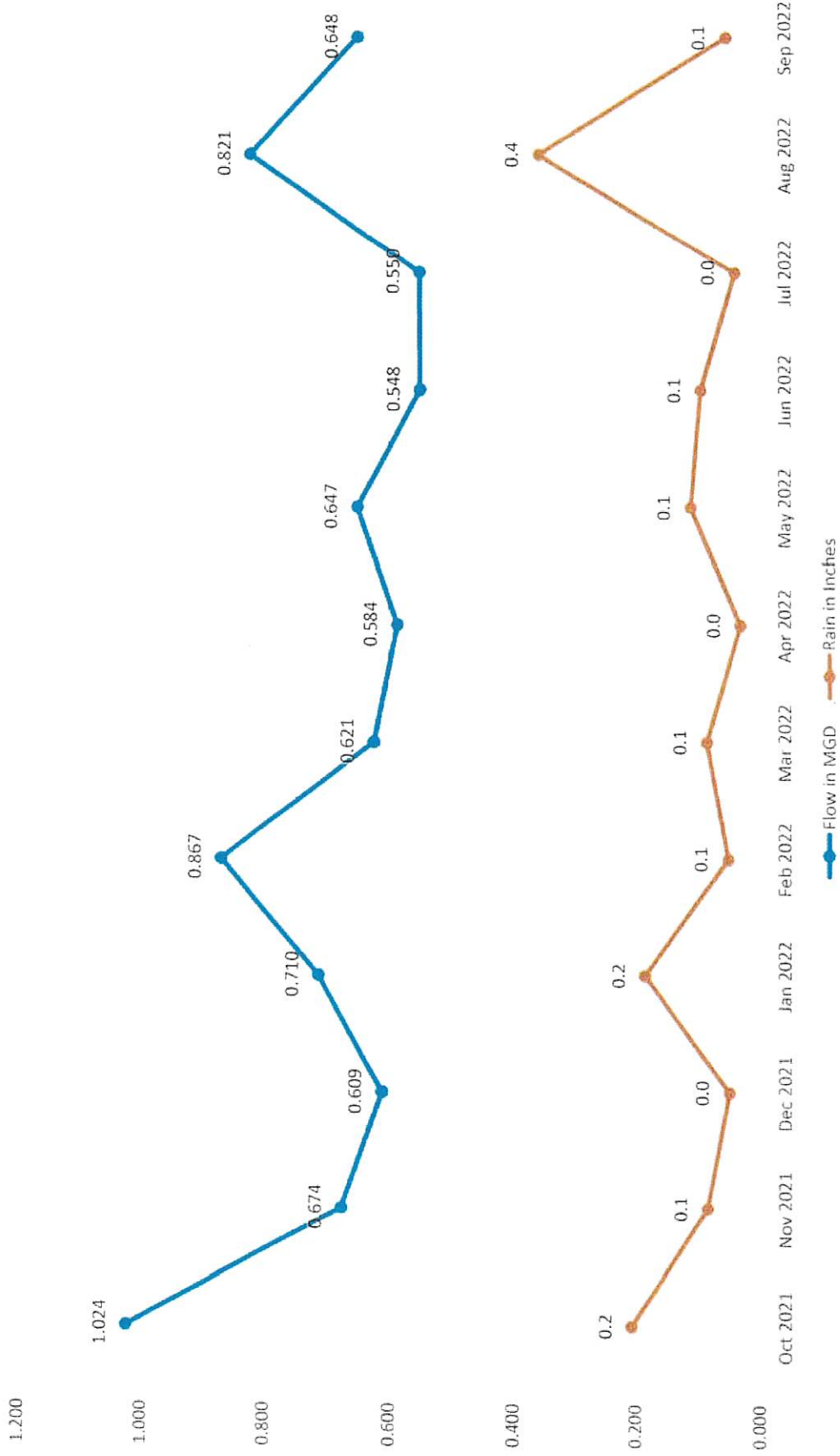
APENDICE

D

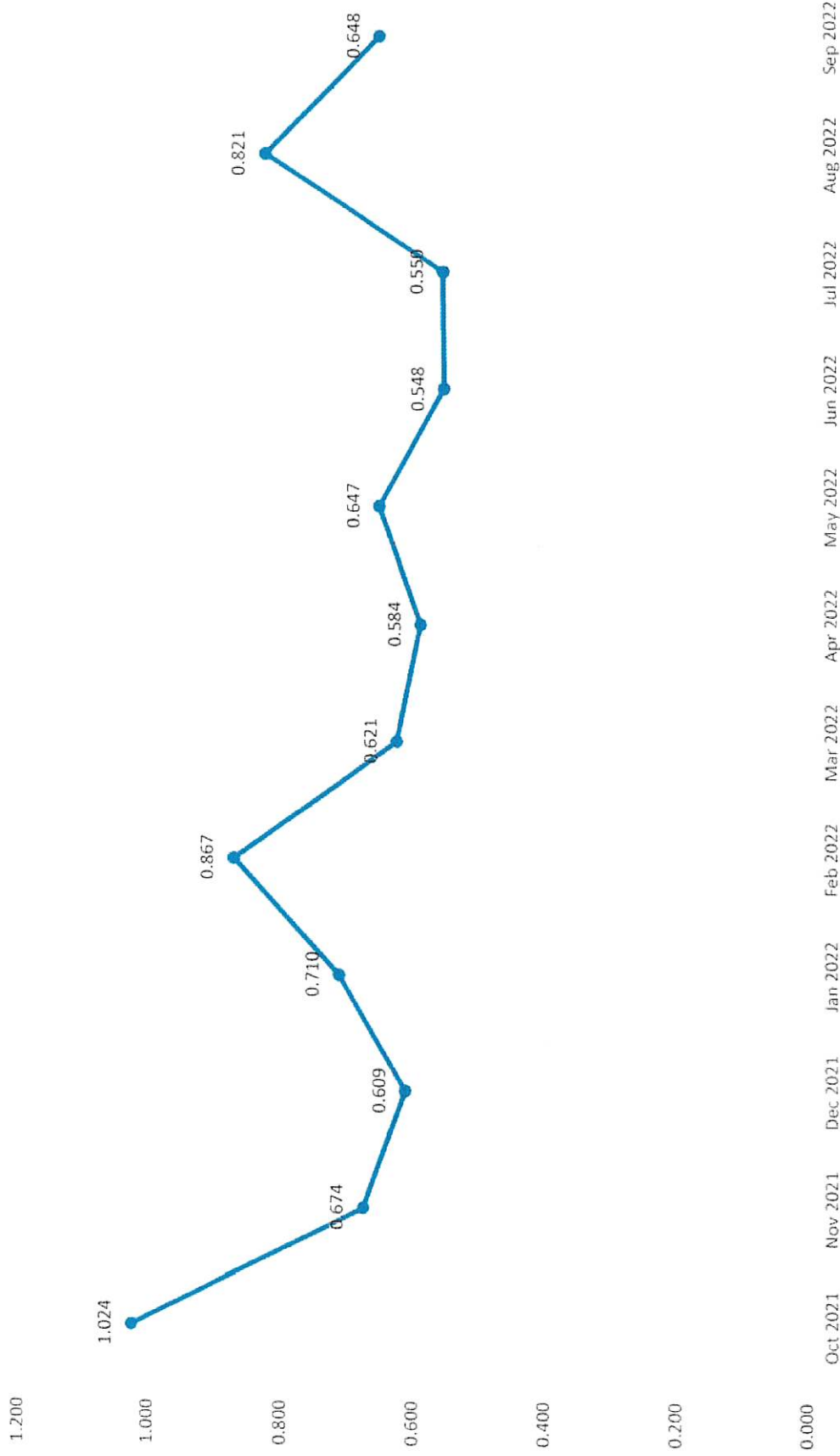
GRAPHS

- Precipitation Influence on Flow
- Flow
- Influent TSS & BOD Monthly Averages
- Effluent TSS & BOD Monthly Averages

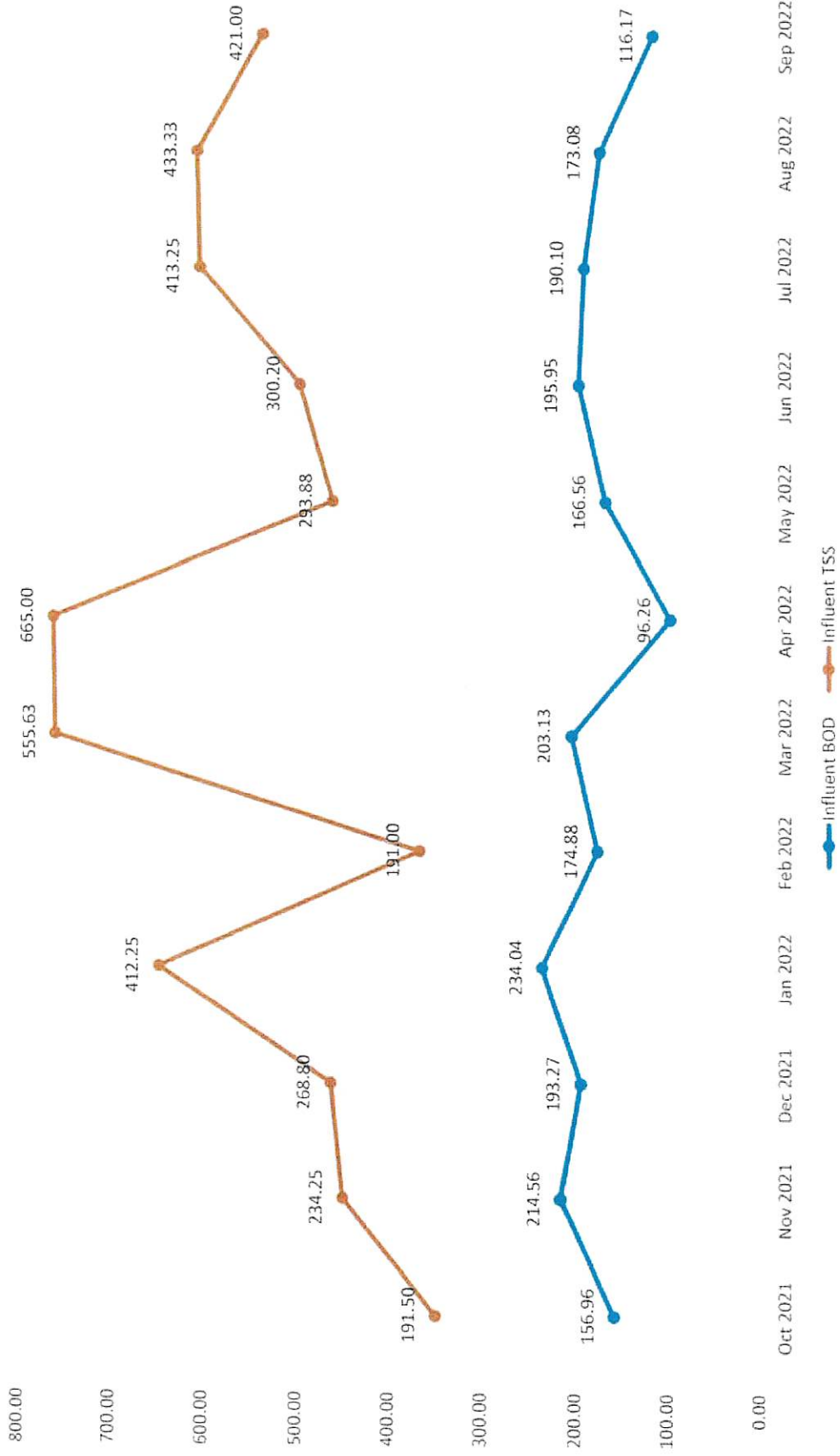
Precipitation Influence on Flow



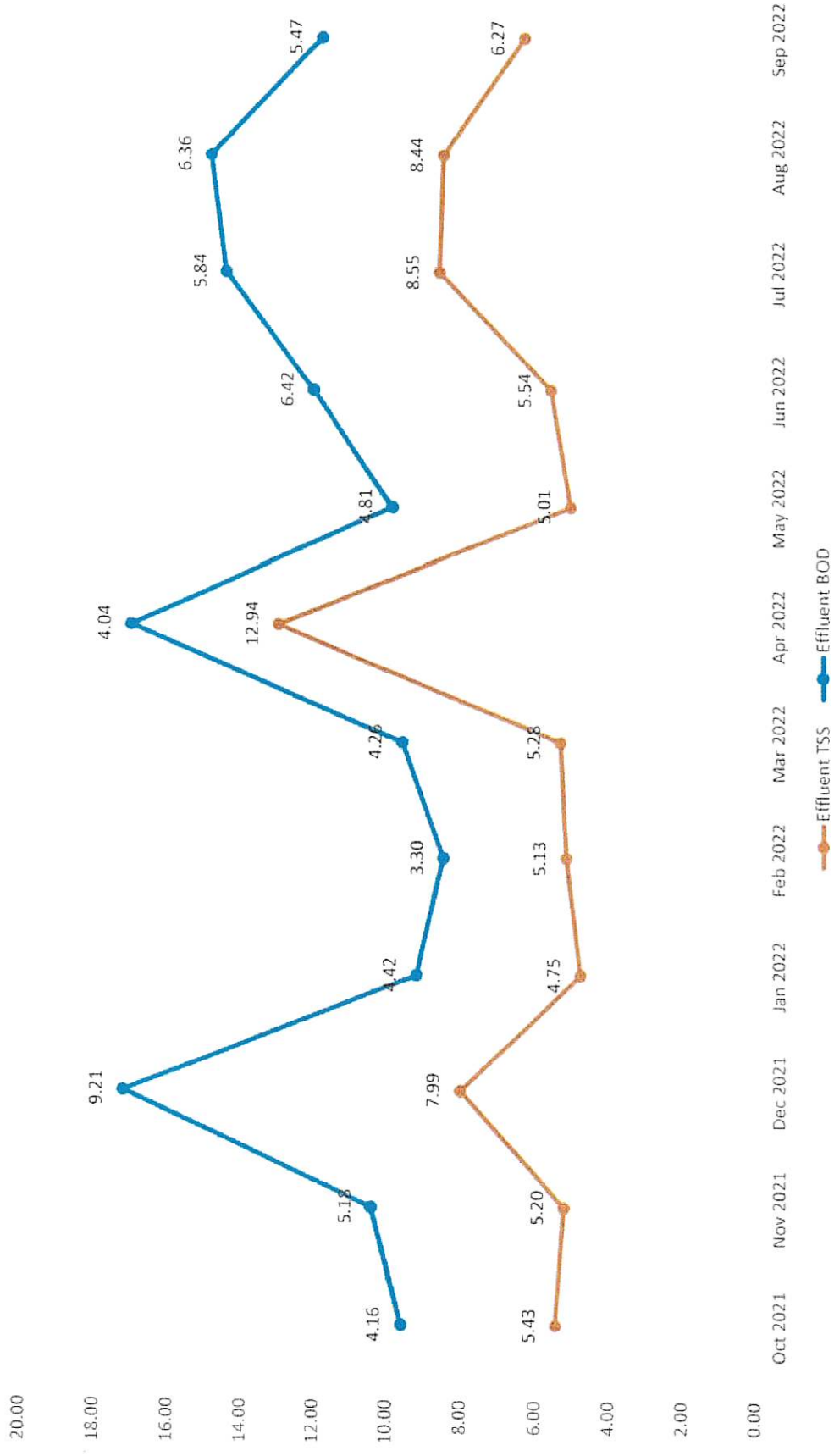
Average Monthly Flow



Influent TSS & BOD - Monthly Average



Effluent TSS & BOD - Monthly Average



State of Texas

County of Brazoria

City of Freeport

BE IT REMEMBERED, that the City Council of Freeport, Texas met on Monday, March 6, 2023 at 6:00 p.m. at the Freeport Police Department, Municipal Court Room, 430 North Brazosport Boulevard, Freeport Texas for the purpose of considering the following agenda items:

City Council: Mayor Brooks Bass
Councilman Jeff Pena
Councilman Jerry Cain
Councilman Mario Muraira

Staff: Tim Kelty, City Manager
Lance Petty, Assistant City Manager/PWD
Betty Wells, City Secretary
Clarisa Molina, Administrative Assistant
David Olson, Interim City Attorney
Cathy Ezell, Finance Director
Toby Cohen, IT Manager
Donna Fisher, Human Resource Director
Kacey Roman, Building Official
Chris Motley, Fire Chief
Robert Johnson, EDC Director
Jennifer Howell, Freeport Police Chief

Visitors: George Matamoros Karla Clark
David McGinty Kenneth Hayes
Sam Reyna Ruben Renobato
Pam Dancy Ron Bachman
Con McCleester Diane McCleester
Carol Parker Mark Parker
Julian Arevalo Kent Holle
Shonda Marshall Winston Rossow

Call to order.

Mayor Bass, called the meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Invocation was led by City Manager Tim Kelty, and Pledge was led by Mayor Brooks Bass.

CITIZENS' COMMENTS:

Julian Arevalo said that he wanted to thank Ms. Wells for her quick response in getting the request answered. He thanked Ms. Roman, and Mr. Petty, he said they always answer his calls and helps him.

He thanked Mr. Kelty for always taking his time with him. He thanked Councilman Muraira, he said he has helped him a lot.

Sam Reyna 2022 North Ave G, spoke of his issue with the Mardi Gras gumbo cookoff. He said this comes from the Building Official not issuing the permit. He said she has to go; the City Manager can do this. If this is not done he will issue an initiative for a referendum petition.

Karla Clark 411 Sailfish #104 said she visited with Mr. Maddox about the building plans for Skinner Street, she asked that council let the public know what is in the works.

Pam Dancy 313 S. Front, spoke of her confusion on the gumbo cookoff. She spoke of other vendors and cooking in the parks, and asked for answers for this.

George Matamoros North Ave. O, he said he has spoken with boaters and residents, and they have concerns of parking where boats are launched. He said they have asked if no parking signs can be installed where the boat ramps launch.

CONSENT AGENDA:

Councilman Pena asked that items #2 & 4 be moved to regular session.

Consideration and possible action on the approval of City Council meeting minutes from February 21, 2023.

Consideration and possible action to adopt Ordinance No. 2023-2689 amending the General Election Ordinance for May 6, 2023 for polling location change from Lake Jackson Civic Center, to the Lake Jackson Library.

A motion was made by Councilman Muraira to approve items 1 and 3 from the consent agenda, seconded by Councilman Cain, with all present voting “Aye” 4-0, Council unanimously approved item #'s 1 and 3 of the Consent Agenda.

COUNCIL REGULAR AGENDA

Consideration and possible action approving the road closures for the Spring Market Day & Food Truck Festival on March 18, 2023 from 8:00am to 5:00pm.

A motion was made by Councilman Cain, to approve the road closures for the Spring Market Day & Food Truck Festival on March 18, 2023 from 8:00am to 5:00pm. Seconded by Councilman Muraira. With discussion that followed.

Councilman Pena asked if there are not enough vendors will we cancel the event, he also asked if there are processes put in place clearly outlined for the vendors? Mr. Kelty said we have four vendors already signed up for the Market Day event.

Mayor Bass called the motion to a vote, with all present voting “Aye” 4-0, Council unanimously approved the road closures for the Spring Market Day & Food Truck Festival

Consideration and possible action to adopt Ordinance No. 2023-2690 amending the Special Election Ordinance for May 6, 2023 for polling locations.

A motion was made by Councilman Cain, to approve Ordinance No. 2023-2690 amending the Special Election Ordinance for May 6, 2023 for polling locations. Seconded by Mayor Bass. With discussion that followed.

Councilman Pena asked for clarification on the location for the new polling place. Mr. Kelty said it is the same for the Ordinance that was passed in consent. The county moved the polling location from the Lake Jackson Civic Center, to the Lake Jackson Library.

Karla Clark asked what the Park Land is, and where it is located? Mr. Kelty said this is the land currently owned by the City, on the levee where the Highschool baseball and softball fields are.

Mayor Bass called the motion to a vote, with all present voting “Aye” 4-0, Council unanimously approved Ordinance No. 2023-2690 amending the Special Election Ordinance for May 6, 2023 for polling locations

Consideration and Possible action approving Ordinance 2023-2691 canvassing the returns and declaring the results of February 25 Special Election for Ward D.

A motion was made by Councilman Cain to approve Ordinance 2023-2691 canvassing the returns and declaring the results of February 25 Special Election for Ward D, seconded by Councilman Muraira. With Discussion that followed.

City Manager Tim Kelty said staff recommends approval of this Ordinance that canvasses the returns from the February 25 Special Election. There was not a candidate receiving the majority of votes as required. There will be a runoff between Winston Rossow and Karla Clark on April 1, 2023.

Mayor Bass called the motion to a vote, with all present voting “Aye” 4-0, Council unanimously approved Ordinance No. 2023-2691.

Consideration and possible action for the approval of road closures for the Annual Easter Egg Hunt April 8th, hosted by Barcadia.

A motion was made by Councilman Muraira, to approve the of road closures for the Annual Easter Egg Hunt April 8th, hosted by Barcadia, seconded by Councilman Cain. With discussion that followed.

City Manager Tim Kelty presented to council regarding road closures for the Annual Easter Egg Hunt April 8th, hosted by Barcadia. He said this was presented to Council at a previous meeting and Council asked that it be brought back with the clarification that Barcadia was still going to host the event.

Mayor Bass called the motion to a vote, with all present voting “Aye” 4-0, Council unanimously approved approve the of road closures for the Annual Easter Egg Hunt April 8th, hosted by Barcadia.

Consideration and possible action on Second Reading and approval of Resolution No. 2023-2782 of the EDC Project, Taco Bell.

Councilman Pena made a motion to table this item. With a lack of second, the motion failed.

A motion was made by Councilman Muraira, seconded by Councilman Cain to approve after Second Reading Resolution No. 2023-2782 of the EDC Project, Taco Bell. With discussion that followed.

EDC Director Robert Johnson, presented to council Second Reading and approval of Resolution No. 2023-2782 of the EDC Project, Taco Bell. Mayor Bass asked if Mr. Johnson believes this is a positive impact on the City. Mr. Johnson said yes. Mayor Bass said he wants to commend the requirement in the agreement, that there must be a bid submitted from a Brazosport contractor.

There was discussion on the expected tax revenue for the City, and what the net will be. There was also discussion of the incentives to Taco Bell.

Mr. Kelty read Resolution No. 2023-2782.

Mayor Bass called the motion to a vote. With a 3-1 vote, council approved, after Second Reading, Resolution No. 2023-2782 of the EDC Project, Taco Bell. Councilman Pena voted "Nay"

Consideration and possible action authorizing advertising for bids for the Bryan Beach road improvement project.

George Matamoros said he opposes this improvement to the beach road, he said this road will fail. Mr. Matamoros said the City needs street repair, throughout the City.

A motion was made by Councilman Pena, to approve authorizing advertising for bids for the Bryan Beach road improvement project, seconded by Councilman Muraira. With discussion that followed.

There was a lengthy discussion on possible erosion of the road, the price to have this improvement done to the road, and the engineering needed for the improvement, adding an additional \$40,000. There was discussion of the approval by Council at a previous meeting of \$49,999, versus the price of just under \$100,000 now. Council discussed the opinion of the GLO for this improvement, and the possibility of spending \$40,000 on engineering, and the GLO not permitting the improvement. It was said there needs to be a discussion with the GLO and find out what they may approve.

Sam Reyna asked about the prime coat material Tierra Fog, would that work? Mr. Petty said no.

Councilman Pena withdrew his original motion, seconded by Councilman Muraira.

A motion was made by Councilman Cain to table this item, seconded by Councilman Muraira. With all present voting "Aye" 4-0, Council unanimously approved, tabling this item.

Consideration and possible action approving Resolution No. 2023-2783, amending the City overtime and comp time personnel policy.

A motion was made by Councilman Cain, seconded by Councilman Muraira to approve Resolution No. 2023-2783, amending the City overtime and comp time personnel policy. With discussion that followed.

Human Resource Director, Donna Fisher presented to Council Resolution No. 2023-2783, amending the City overtime and comp time personnel policy. Ms. Fisher said staff recommends the approval of this Resolution, it will allow the City to pay overtime after 80 hours worked by law enforcement in a 14-day work period.

Mayor Bass called the motion to a vote, with all present voting "Aye" 4-0, Council unanimously approved Resolution No. 2023-2783, amending the City overtime and comp time personnel policy.

WORK SESSION:

Councilman Pena spoke of the agenda items that were not placed on the agenda. He asked the City Attorney questions in regard to the report of the purchase of the Boys and Girls building item being placed in Executive Session. Mr. Olson said he spoke with Mr. Zech, and he has no problem with this report being released. Councilman Pena spoke of his other items not being placed on the agenda, that were requested by he, and Councilman Muraira. He asked why staff did not follow the procedure that is in place? Mayor Bass spoke of Ordinance No. 2022-2672 that was passed on September 6, 2022, and explained what a Councilman must do to request an item on the agenda. Councilman Pena spoke of the street repair on 10th and 11th Street. He spoke of Code Enforcement, and he spoke of non-profits, he said he wants to make sure the City if being fair.

Councilman Cain thanked Julian for all his positive comments of City Staff and City Hall. He said the “bad” is what people remember. Councilman Cain spoke of the stray dogs on the streets, he said driving around, and there does not seem to be as many dogs. He said if there is a plan in motion, thank you and keep it up.

Councilman Muraira spoke of the dogs, and that they need to be leashed, maybe make another Facebook post. Councilman Muraira said he was with Julian, and he did a real good job taking the petition going house to house and talking to the residents about getting the whole street done. Councilman Muraira asked if there can be “Kids at Play, Slow Down” signs put on Slaughter Road, he said the residents said people need to slow down. He also said the residents on North Ave. M, N & O asked for speed bumps. Councilman Muraira spoke of the Brazoria County Day in Austin, he said he feels we can do better and should have a list of things the that can affect the City’s. He said believes local cities should send a team out to advocate for the small cities.

Mayor Bass spoke about the Ordinance procedure., He said we put the rule in place to try and stop some of the issues happening within our agenda process. He said the Ordinance was amended and passed on September 6, 2022 and has been in place since. Mayor Bass said he speaks with Mr. Kelty about every agenda, as the Mayor. He said this is done with most City Managers and Mayors as the agenda is developed. Mayor Bass said he is proud of the City Employees they have been out working hard. He said he appreciates what all departments do. He said there is a process and we must follow the process.

City Manager Tim Kelty announced the 3 vacancies on the Historic Museum and Main Street Board. The BOA, has one, and the Senior Citizen Board, has one. He spoke of the excitement for Riverfest, he said there will be jet boat races on the Old River this year. Mr. Kelty spoke of Brazoria County Day. He outlined the schedule of activities and participants.

Mr. Kelty spoke of Councilman Pena’s complaint regarding items he had requested not appearing on the agenda as it was sent. Mr. Kelty said he has grown weary of the games Councilman Pena is playing to villainize me and City Staff. Mr. Kelty spoke of the rules and policy that council adopted on September 6, 2022., and Councilman Pena’s habit of waiting until the last minute to submit items and not including supporting documentation required by the ordinance. Mr. Kelty said we have put items requested by Councilman Pena on almost every agenda. He spoke of the request received on Tuesday for the five items to be placed on the agenda, even though he is limited to 4 by the ordinance. Mr. Kelty said he tried to accommodate Councilman Pena by extended the deadline to 1:00 p.m. on Wednesday, since we were all in Austin. However, Councilman Pena missed that deadline and did not submit anything until Thursday, yet he still managed to put 4 of the 5 items on the agenda in some fashion for council discussion.

Mr. Kelty gave the schedule of the street project being done by Lucas Construction. He said this schedule includes 9th, 10th, 11th, 12th and 2nd Street which will start after school lets out, as well as Ave. A and G.

M. Roman gave a report and presentation on the contractors hitting and boring into our lines. She said contractors are required to get a right-of-way permit. Ms. Roman said, she and Mr. Petty have met with reps from Centerpoint on how to fix this problem. She said free training is being offered to local contractors through Centerpoint. She said we have offered to host the training at a City facility. She said we have modified our applications to limit the scope of each application and addressing line locates prior to work starting. An issue we were having is, the contractor would have the lines located, and not come for months to start the work and the line markings had disappeared. She said we now have to be notified 48 hours before the work starts. For the lines that have been hit, we are billing the contractors. And contractors that fail to get jobs permitted. Mayor Bass agreed we need to cite these contractors. The only way they are going to pay attention, is by making them pay.

Councilman Pena said Lucas and this discussion are two items he requested on the agenda. He is glad to see them on the work shop. He asked for the number of permits pulled in 2022/2023. Ms. Roman said there were 15 pulled in 2022, and 4 so far in 2023. He asked how many contractors were digging in the wrong place in 2023? Ms. Roman said she did not pull those numbers.

Councilman Pena made a motion to invite City Manager and City Secretary into Executive Session, lack of second motion fails.

CLOSED SESSION:

Open Session was recessed and Executive session was opened at 7:49 P.M.

Executive Session was closed at 8:30 P.M

Mayor Bass said the report for the Purchase for the Boys and Girls Club has been approved for release and it will be made available to the public tomorrow.

OPEN SESSION:

Adjourn

On a motion by Councilman Pena, seconded by Councilman Muraira, with 4-0 vote, Mayor Bass adjourned the meeting at 8:32 P.M.

Brooks Bass
Mayor

Betty Wells
City Secretary



City Council Agenda Items # 8

Title: Consideration and Possible Action to change the First regular meeting in April from Monday, April 3rd to Tuesday, April 4th.

Date: March 20, 2023

From: Tim Kelty, City Manager

Staff Recommendation: Staff recommends this date change.

Item Summary: The first regular meeting in April is scheduled for Monday April 3rd. Because the run-off election for Ward D will be held on Saturday April 1st, it is unknown whether the unofficial results will be provided to the city of Freeport in time to canvas the election by the Monday meeting. If the meeting is moved to Tuesday April 4th it is expected that the unofficial results will be in hand to present to Council to canvas and swear in the successful candidate and have them take the dais for the rest of the regular meeting.

Background Information: State law requires that City Council canvas the election and declare a winner within 3-11 days following the election.

Special Considerations: None

Financial Impact: None

Board or 3rd Party recommendation: None

Supporting Documentation: None



City Council Agenda Item # 9

Title: Consideration and Possible Action Regarding Proposed Contract with Perdue, Brandon, Fielder, Collins and Mott, L.L.P. for the Collection of Delinquent Taxes.

Date: March 20, 2023

From: Cathy Ezell, Finance Director

Staff Recommendation:

Staff recommends approval of the proposed contracts with Perdue, Brandon, Fielder, Collins and Mott, L.L.P. (Perdue Brandon) for the Collection of Delinquent Taxes and Collection of Mowing, Demolition & Paving Liens and/or Assessments.

Item Summary:

This item is to review and possibly take action regarding two renewal contracts for Collection of Delinquent Taxes and Collection of Mowing, Demolition & Paving Liens and/or Assessments with Perdue Brandon. In addition to the contracts for Council consideration, Perdue Brandon will present an overview of its collection report for Property Taxes and Municipal Court Fines.

Background Information:

Perdue Brandon has collected delinquent taxes and liens on behalf of the City for the past several years. Perdue Brandon is also the collector for the County, School District and Port. Their bi-annual contract is up for renewal and, therefore; before council for consideration.

The Collection of Delinquent Taxes contract allows Perdue Brandon to enforce by suit or otherwise, the collection of all delinquent taxes, penalty and interest. Taxes that are delinquent as of July 1st each year are turned over to Perdue Brandon for collection. This contract begins April 29, 2023 continues until April 28, 2026.

The Collection of Mowing, Demolition & Paving Liens and/or Assessments contract allows Perdue Brandon to use reasonable and necessary legal steps to effect collections of mowing, demolition and paving liens and/or assessments due to City. This contract became a month to month contract June 2, 2021. The contract will continue on a month to month basis until terminated.

Special Considerations:

N/A

Financial Impact:

Perdue, Brandon, Fielder, Collins and Mott, L.L.P. receives fees directly paid by the account holders; therefore, there are not direct costs associated with either contract.

Board or 3rd Party recommendation:

N/A

Supporting Documentation:

Contract for the Collection of Delinquent Taxes

Written Findings:

Written Findings as to the Collections Contract with Perdue, Brandon, Fielder, Collins & Mott, LLP

In an open meeting, the City Council for City of Freeport considered all matters listed Section 2254.1036(a)(1) of the Government Code, as they relate to a contingent fee contract with Perdue Brandon Fielder Collins and Mott, LLP.

The City Council, pursuant to Section 2254.1036(b), of the Government Code, hereby finds the following to be true: 1) there is a substantial need for the legal services specified in said contract; 2) these legal services cannot be adequately performed by the attorneys and supporting personnel of City of Freeport; and 3) these legal services cannot reasonably be obtained from attorneys in private practice under a contract providing only for the payment of hourly fees, without regard to the outcome of the matter, because of the nature of the matter for which these services will be obtained or because City of Freeport does not have funds to pay the estimated amounts required under a contract providing only for the payment of hourly fees.

Therefore, this City Council hereby approves the contract by and between City of Freeport and Perdue Brandon Fielder Collins & Mott, LLP, for professional legal services regarding the collection of delinquent ad valorem taxes with services to be paid in accordance with Section 6.30 of the Tax Code.

APPROVED and EXECUTED this the ____ day of _____, 2023.

On Behalf of the City Council for City of Freeport
Brazoria County, Texas

Public Notice:

NOTICE PURSUANT TO GOVERNMENT CODE SEC. 2254.1036

WHEREAS, the City of Freeport ("District"), will consider entering into a contingent fee contract with the law firm of Perdue, Brandon, Fielder, Collins & Mott, L.L.P. ("Firm") and hereby posts this notice pursuant to Sec. 2254.106 of the Government Code.

WHEREAS, this notice shall be posted before or at the time of giving the written notice required by Government Code Sec. 551.041 for a meeting described by Sec. 2254.1036(2) of the Government Code and shall announce the following:

- A. The District is pursuing a contract with the Firm for the collection of delinquent ad valorem taxes owed to the District and through this contract the District seeks to increase recovery of its delinquent debts in as expeditious a manner as possible. GOVT. CODE § 2254.1036(1)(A).
- B. The District believes the Firm has the competency, qualifications, and experience necessary to fulfill this contract. GOVT. CODE § 2254.1036(1)(B). The Firm has collected delinquent government receivables for over 50 years, including the collection of delinquent ad valorem taxes. The Firm currently has 14 primary offices and multiple satellite offices throughout Texas, Oklahoma, and Florida. It employs more than 400 individuals, including 60 attorneys. It uses a multi-office, fully integrated team approach allowing the District access to all its offices and resources. Its collection team consists of long-term Firm employees, including attorneys, call center associates, paralegals, law clerks, legal secretaries, collection support personnel and information technology experts. The Firm utilizes proprietary collection software that can be tailored to meet any special need the District may have. This proprietary software also automates many aspects of the collection process, such as: account/debtor research, mailings and phone calls, return mail and address updates, payment notification and processing and workflow.
- C. The nature of any relationship between the District and the Firm is as follows. GOVT. CODE § 2254.1036(1)(C). The Firm has represented the District since 1997 in the collection of delinquent ad valorem taxes.
- D. The District is unable to perform collect its delinquent ad valorem taxes. GOVT. CODE § 2254.1036(1)(D). The District currently does not have adequate support staff, computer software/programming, or experience to internally conduct these collection services and acquiring these will result in substantial expense to the District.
- E. These collection services cannot be provided for an hourly fee. GOVT. CODE § 2254.1036(1)(E). The Tax Code allows the assessment of a percentage-based fee to recover the costs of collecting delinquent ad valorem taxes. This percentage-based fee is assessed only against the debtor and not the District or taxpayers of the District. The collection of delinquent ad valorem taxes is a high-volume practice, requiring a significant amount of research, mailing, and handling of outbound/inbound calls. An hourly fee for such work will likely exceed amount of delinquent ad valorem taxes due. Moreover, the District will bear the cost of these hourly fees and not the

debtor, because the Tax Code does not expressly authorize the District to pay for collection services based on an hourly fee.

F. The District believes this contingent fee contract is in its best interest. GOVT. CODE § 2254.1036(1)(F). Under the contingent fee contract, the Firm will be paid the amount of the percentage-based collection fee, regardless the number of hours the Firm spends researching, contacting and mailing to collect the delinquent debt. Additionally, the percentage-based collection penalty is a pass-through expense to the debtor and not an expense to the District or taxpayers in the District.



City Council Agenda Item # 10

Title: FY2022-2023 Freeport Economic Development Corporation (EDC) Budget Amendment

Date: March 20, 2023

From: Cathy Ezell, Finance Director

Staff Recommendation:

Staff recommends approval of EDC budget amendment.

Item Summary:

The EDC board voted unanimously to approve the budget amendment. The proposed budget amendment will create an EDC Special Projects Fund and an EDC Marketing fund.

Background Information:

The creation of a Special Projects Fund will allow the funds budgeted each year to be moved into the projects fund and allow unspent funds to remain in the projects fund until the special project is completed. This will help with tracking individual projects as well.

The creation of the Marketing Fund will allow the marketing funds to roll each year. The laws allow unspent marketing funds to be rolled into the next year.

Financial Impact:

There net effect of this budget amendment is \$0.00.

Supporting Documentation:

Exhibit A
EDC Resolution

RESOLUTION NO. 2023-2784

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023; MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT; PROVIDING A SEVERANCE CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Freeport Economic Development Corporation (the “EDC”) is a “type B” nonprofit economic development corporation, authorized under Texas Development Corporations Act, Title 12, Section 501.001 et. seq. specifically Chapter 505 of said Act; and,

WHEREAS, the EDC desires to follow all appropriate financial procedures and policies required by law; and,

WHEREAS, the budget for the 2022-2023 fiscal year of the EDC was approved by the EDC on the 13th day of September, 2022; and,

WHEREAS, the budget for the 2022-2023 fiscal year of the EDC was approved by the City Council on the 19th day of September, 2022.

WHEREAS, the EDC has considered the proposed budget amendment and has made such changes therein as in the EDC’s judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City.

WHEREAS, the budget amendment was approved by the EDC on the 14th day of February, 2023

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

Section 1. The facts and opinions in the preamble of this resolution are true and correct.

Section 2. The existing Budget of the EDC, for the fiscal year 2021-2022 is hereby amended and revised as reflected in said Exhibit "A"

Section 3. It is hereby found and determined that the meeting at which this ordinance was passed was open to the public and that advance public notice of the time, place and purpose of said meeting was given as required by law.

This ordinance shall take effect and be in force from and after its passage and adoption.

Read, passed and adopted the _____ day of _____, 2023.

ATTEST:

Betty Wells, City Secretary
City of Freeport, Texas

APPROVED:

Brooks Bass, Mayor
City of Freeport, Texas

APPROVED AS TO FORM ONLY

David Olson, City Attorney
City of Freeport, Texas

Freeport Economic Development
Budget Amendment
Fiscal Year 2022-2023

Account Number	Description	FY2022-2023 Original Budget	FY2022-2023 1st Budget Amendment	FY2022-2023 Amended Budget
EDC Fund (30)				
30-407-434	Marketing	100,000	(84,991)	15,009
30-407-435	Special Projects	1,125,000	(1,058,814)	66,186
30-700-031	Transfer to Special Projects	-	1,058,814	1,058,814
30-700-033	Transfer to Marketing Fund	-	84,991	84,991
		<u>1,225,000</u>	<u>-</u>	<u>1,225,000</u>
EDC Prjoects Fund (31)				
31-407-435	Special Projects	-	1,058,814	1,058,814
31-710-030	Transfer From EDC	-	(1,058,814)	(1,058,814)
		<u>-</u>	<u>-</u>	<u>-</u>
EDC Marketing Fund (33)				
33-407-434	Marketing	-	84,991	84,991
33-710-030	Transfer From EDC	-	(84,991)	(84,991)
		<u>-</u>	<u>-</u>	<u>-</u>



City Council Agenda Item # 11

Title: Consideration and possible action approving Resolution No. 2023-2790, for updating the Master Fee Schedule to change the hourly rate of police officers working security for Special Events

Date: 3/20/2023

From: Jennifer Howell, Chief of Police

Staff Recommendation: Update the Master Fee Schedule to change the hourly rate of police officers in line with neighboring jurisdictions. Officer hourly rate should be \$45/hour with 4 hours minimum to be competitive with surrounding cities and private sectors.

Item Summary: The Master Fee Schedule still shows an hourly rate of \$35/hour for police officers and has not been updated in over 10 years. It has become a challenge to find officers to work these events when they can work other security for more money.

Background Information: Many security jobs in the area are going for a minimum of \$40/hour up to \$65/ hour. For example, Lake Jackson's Civic Center is \$55/hour for officers. Officers who work these events are doing so on their personal time and they are considered contract employees with the IRS which makes it a taxable income.

Special Considerations: None

Financial Impact: None

Board or 3rd Party recommendation: N/A

Supporting Documentation: Freeport Master fee schedule attached. Lake Jackson Civic Center agreement with officer hourly rate.

RESOLUTION NO. 2023-2790

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS AMENDING THE MASTER FEE SCHEDULE FOR ASSESSING RATES AND FEES AND CHARGES FOR SERVICES PROVIDED BY CITY DEPARTMENTS, USE OF CITY PROPERTY, AND PURCHASE OF CERTAIN GOODS PROVIDED BY THE CITY; SPECIFICALLY ESTABLISHING A RATE INCREASE FOR THE FREEPORT POLICE DEPARTMENT; AUTHORIZING THE CITY SECRETARY TO MAINTAIN THE MASTER RATE SCHEDULE AND RECOMMEND ADJUSTMENTS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR A FINDING OF PROPER MEETING AND NOTICE.

WHEREAS, the City Council of the City of FREEPORT, Texas ("City") seeks to provide for reasonable fees and charges for services provided by City departments, use of City property, and purchase of certain goods provided by the City in order to recoup the cost of conducting municipal business on the public's behalf without unduly relying on taxes; and

WHEREAS, the City Council has found that the Code of Ordinances of the City of FREEPORT, Texas ("Code") contains rates and fees throughout the Code and desires to consolidate all City rates and fees to provide a single and convenient location for a list of all rates and fees charged by the City through a Master Rate Schedule; and

WHEREAS, by Ordinance No. 2019-2597 the City Council of the City authorized the establishment and maintenance of a Master Fee Schedule; and

WHEREAS, the City Council has determined that the public welfare would be best served by increasing the hourly fee rate for the police officers providing security at events;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

SECTION 1. FEES. Pursuant to the provisions of its Code of Ordinances, as amended by Ordinance No. 2019-2597, the City Council of the City hereby amends the Master Fee Schedule with the rates and fees attached hereto as Exhibit "A".

SECTION 2. EFFECTIVE DATE. This resolution and the rules, regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect and be in full force and effect on the date of passage and upon execution by the mayor and city secretary as set forth below.

SECTION 3. PROPER NOTICE AND MEETING. It is hereby found and determined that the meeting at which this resolution was passed was attended by a quorum of the City Council, was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

Read, passed and adopted the _____ day of March, 2023.

Brooks Bass, Mayor
City of Freeport, Texas

ATTEST:

Betty Wells, City Clerk
City of Freeport, Texas

APPROVED AS TO FORM ONLY:

David Olson, Interim City Attorney
City of Freeport, Texas

Rentals			
River place Rental			
Mon-Thurs		\$800.00	
Fri-Sun		\$1,600.00	
Hourly		\$50 (min of 4 hr.)	
Cleaning & Damage Deposit		\$500.00	
Down payment		\$300.00	
8 piece Stage- each piece (4'x8')		\$25 /piece	
Police Officers		\$35 / hour 2 officers / 4 hr. min	
Setup & Tear down		\$2/table .50/chair	
Only Setup OR Tear down		\$1/table .25/chair	
Heritage House Rental			
Mon-Thurs , Both Floors		\$650.00	
Mon-Thurs, One Floor		\$400.00	
Fri-Sun Both Floors		\$1,250.00	
Fri-Sun, One Floor		\$750.00	
Hourly		\$50.00	
Cleaning and Damage Deposit		\$500.00	
Down payment		\$300.00	
Set up & Tear Down Fee		\$2/table .50/chair	
Set up Only		\$1/table .25/chair	
Tear Down Only		\$1/table .25/chair	
Handling Fee for Upstairs Set & Tear Down		\$100.00	
Police Officers		\$35/hour min 2 officers/ 4 hr. min	
Velasco Community House Rental			
Mon-Thurs			
8am-3pm		\$100.00	
5pm-1pm		\$125.00	
8am-1am		\$150.00	
Friday-Sunday		\$250.00	
Hourly		\$50.00	

Doris Williams Civic Center Reservation Agreement

333 Hwy. 332 E Lake Jackson, Texas 77566 (979) 415-2600 / (979) 415-2610 Fax (Effective 1/1/23)

Standard Resident Non-Profit/Active Military *Only available Mon - Thur FACILITY RENTAL HOURS: 8:00 a.m. – 12:00 a.m.

Facility	Date	Arrival Time	Departure Time	Total Hours	Rate	Total

★★REFUNDABLE DEPOSIT REQUIRED TO SECURE RESERVATION\$ _____

Lessee's Name: _____ Home Phone: _____

Work Phone: _____ Fax: _____ Cell: _____

Mailing Address: _____

E-Mail Address: _____

Hourly rentals are responsible for cleanup/teardown at the end of the event. Cleanup/teardown duties include the following: Trash removal, vacuum, sweep and mop all floors of rental area, kitchen and counter cleanup, personal effects and food removal, and stacking chairs into stacks of ten. Cleanup supplies provided by Civic Center. Doris Williams Civic Center can require cleaning service.

Type of Activity: _____ Estimated # of Guests: _____ Alcohol: No Yes \$55 per hour per officer 4 Hour Minimum

Is food being served: Yes No Event catered: Yes No Catering Company: _____

Balance Due Policy:
30 Days prior to event

Cancellation Policy:
All cancellations must be made in writing 30 days prior to event in order to receive deposit refund.

Setup:
Applicable when staff performs table & chair setup service

- SETUP ONLY: Round tables@\$1.00 each
- SETUP ONLY: Rectangle tables@\$1.00 each
- SETUP ONLY: Chairs@.25 each

Miscellaneous Rental & Audio Visual
***Free Wifi Available**

- | | |
|---|---|
| <input type="checkbox"/> Podium w/ mic @ \$20.00 each | <input type="checkbox"/> LCD Projector @ \$75.00/5 Hr Rental or \$125.00/All day rental |
| <input type="checkbox"/> Lapel microphone @ \$20.00 each | <input type="checkbox"/> Projector Screen @ \$30.00 each |
| <input type="checkbox"/> Cordless Microphone @ \$20.00 each | <input type="checkbox"/> Flip Chart @ \$30.00 each |
| <input type="checkbox"/> Staging - 6' x 8' sections (24' / 30" / 36" H) @ \$25.00 each (18' x 24' max.) - 9 Sections available. | <input type="checkbox"/> Coffee Service - 50 Cup @ \$30.00 |
| <input type="checkbox"/> 84" Round Disposable Tablecloth (Black or White @ \$3.75 each) | <input type="checkbox"/> Assorted soda @ \$1.00 each |
| <input type="checkbox"/> 54" x 108" Rectangular Tablecloth (Black or White @ \$3.75 each) | <input type="checkbox"/> Bottled water @ \$1.25 each |

*****Portable Dance Floor*****
16' x 16' - \$75 • 20' x 20' - \$100 • 24' x 24' - \$150

Signature of Lessee

Date

LJCC

Marquee Information

X _____

Civic Center Reservations General Guidelines/Rules & Regulations

Lessee agrees that in its use of said facility it will indemnify and hold harmless the City of Lake Jackson from any neglect or misconduct on the part of anyone representing and/or in the employ of the Lessee.

The Lessee agrees that in its use of said facility it will indemnify and hold harmless the City from all personal injury and/or property damage arising from its use of said facility.

Any other conditions not listed here which are part of the established Rules and Regulations governing the use of the Doris Williams Civic Center do apply to the Lessee and usage of said facility as set forth in this rental arrangement. It is the responsibility and burden of the Lessee to become knowledgeable of these other conditions and be in total compliance.

The City reserves the right to preempt any scheduled program, activity or otherwise if need be, provided advance notice is given.

The City may cancel or preempt reserved areas in the case of an emergency.

One must be 18 years of age to reserve the facility. A written agreement and deposit must be executed when reserving the facility.

Lessees will not use or permit the premises to be used for sleeping or lodging purposes.

Lessee will be held responsible for their guests regarding damage to facility, property, behavior and following the rules of the Doris Williams Civic Center. **Noise levels shall be maintained in such a manner so as not to disturb other lessee's sharing the facility.** FAILURE TO ABIDE BY RULES WILL RESULT IN FORFEITURE OF DEPOSIT AND TERMINATION OF EVENT.

- **NO SMOKING IN CITY FACILITIES OR WITHIN 15 FT. OF ENTRY DOORS.**
- **CHILDREN MUST BE KEPT IN THE AREA RESERVED. THIS ALLOWS OTHERS THE COURTESY TO USE THE FACILITY WITHOUT INTERRUPTION.**
- **All events will end at the time the facility was leased for, with no extensions of time allowed. THE FACILITY CLOSSES AT 12:00 A.M. All events will end early enough to provide cleanup and patrons, caterers, bands, decorators, etc. time to be out of the facility no later than midnight. NO FREE TIME - SETUP AND CLEANUP ARE PART OF RENTAL TIME.**
- **SECURITY: Any event with 200 or more people is subject to having security present. This will be done at the Manager's discretion. Any event where alcohol is served will require security. The Doris Williams Civic Center will obtain the necessary number of Lake Jackson Police Department officers.**

In the event that more persons attend the event than anticipated or become disorderly, the officers will have the option to call in additional certified peace officers at the Lessee's expense.

- **If damage exceeds deposit, you will be invoiced and responsible for damage reimbursement.**
- **No open flames or wax candles.**
- **Regularly scheduled weekly events may be reserved one month in advance. Balance is due at time of reservation. Thirty (30) day cancellation policy is in effect.**
- **Should renter or organizers request rental items at the time of the event, renter assumes responsibility for payment of such items/changes. All rentals and changes will be made through Doris Williams Civic Center office, Monday-Friday, 8am - 5pm.**
- **No red or purple beverages or real red rose petals allowed in the carpeted rooms.**
- **No materials may be nailed, pinned, taped or fastened to the walls or ceilings.**
- **All food and personal items must be removed from refrigerator and cabinets and trash placed in outside dumpster at the end of the event.**
- **No rice, confetti, glitter, hay or sawdust is permitted on the premises. NO SPARKLERS OR FIREWORKS.**
- **Alcohol must be kept in area reserved at all times. No glass containers are permitted on the Outdoor Plaza.**
- **Renter is responsible for tables and chairs setup/teardown unless service is requested of City staff and paid for in advance of event. *Teardown and cleanup service is included with "All Day" rentals.***
- **THE RENTER SHALL SEE THAT THE FACILITIES ARE CLEANED AND RETURNED TO ITS ORIGINAL CONDITION NO LATER THAN TIME SPECIFIED ON AGREEMENT. RENTERS RESPONSIBILITIES INCLUDE ROOM CLEANUP AFTER EVENT UNLESS CLEANING SERVICE IS REQUESTED OF CITY STAFF AND PAID FOR IN ADVANCE OF EVENT OR THE RENTER HAS AN "ALL DAY" RENTAL.**
- **HOURLY RENTALS ARE RESPONSIBLE FOR CLEANUP/TEARDOWN AT THE END OF THE EVENT. CLEANUP/TEARDOWN DUTIES INCLUDE THE FOLLOWING:
Trash removal, vacuum, sweep and mop all floors of rental area, kitchen and counter cleanup, personal effects and food removal, and stacking chairs into stacks of ten.
Cleanup supplies provided by Civic Center. Doris Williams Civic Center can require cleaning service.**

I have read the above rules and regulations and agree to follow or will be subject to forfeiture of deposit fees and possible loss of privileges from using City-owned facilities.

Signature of Lessee

Date

LJCC

X _____



City Council Agenda Items # 12

Title: Consideration and possible action on Resolution 2023-2785 suspending for 45 days the effective date proposed by CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Texas Coast Division, in its application filed on or about March 2, 2023, pursuant to section 104.301 of the Gas Utility Regulatory Act

Date: March 20, 2023

From: Tim Kelty, City Manager

Staff Recommendation: Staff recommends approval of this Resolution.

Item Summary: CENTERPOINT’S “GRIP” APPLICATION

On or about March 2, 2023, CenterPoint filed for an increase in gas utility rates under the Gas Reliability Infrastructure Program (“GRIP”). CenterPoint’s application when approved by the Railroad Commission will result in an increase in the monthly customer charges as shown below:

Rate Schedule	Current Customer Charge	Proposed 2023 Interim Rate Adjustment	Adjusted Charge	Increase Per Bill
R-2096-I-GRIP 2023; R-2096-U-GRIP 2023 Residential	\$19.94 per customer per month	\$2.01 per customer per month	\$21.95 per customer per month	\$2.01 per customer per month
GSS-2096-I-GRIP 2023; GSS-2096-U-GRIP 2023 General Service Small	\$24.93 per customer per month	\$3.00 per customer per month	\$27.93 per customer per month	\$3.00 per customer per month
GSLV-627-I-GRIP 2023; GSLV-627-U-GRIP 2023 General Service Large Volume	\$365.46 per customer per month	\$104.91 per customer per month	\$470.37 per customer per month	\$104.91 per customer per month

CenterPoint refers to its application as its “2023” interim adjustment. The increase in rates CenterPoint presents in its application is based on capital expenditures it made from January 1, 2022 through December 31, 2022.

REVIEW AND ACTION RECOMMENDED

Although the City’s ability to review and effectuate a change in CenterPoint’s requested increase is limited, the City should exercise due diligence with regard to rate increases by monopoly utilities

who operate within its boundaries, including increases requested under the GRIP statute to ensure compliance with the requirements of that law.

To exercise its due diligence, it is necessary to suspend CenterPoint's proposed effective date of May 1, 2023, for forty-five days, so that the City can evaluate whether the data and calculations in CenterPoint's rate application are correctly done, and whether CenterPoint's application otherwise conforms to the requirements of the GRIP statute.

Therefore, TCUC's Special Counsel, the law firm of Herrera Law & Associates, PLLC (through Alfred R. Herrera) recommends that the City adopt a resolution suspending CenterPoint's proposed effective date for 45 days. Assuming a proposed effective date of May 1, 2023, CenterPoint's proposed effective date is suspended until June 15, 2023.

Background Information:

Under section 104.301 of the Gas Utility Regulatory Act (GURA), a gas utility is allowed to request increases in its rates to recover a return on investments it makes between rate cases. This section of GURA is commonly referred to as the "GRIP" statute (the "Gas Reliability Infrastructure Program").

Under a decision by the Supreme Court of Texas, the Court concluded that a filing made under the GRIP statute permitted gas utilities the opportunity to recover a return on capital expenditures made during the interim period between rate cases by applying for interim rate adjustment and that proceedings under the GRIP statute did not contemplate either adjudicative hearings or substantive review of utilities' filings for interim rate adjustments. Instead, the Court concluded, the GRIP statute provides for a *ministerial* review of the utility's filings to ensure compliance with the GRIP statute and the Railroad Commission's rules, and that it is within the Railroad Commission's authority to preclude cities from intervening and obtaining a hearing before the Railroad Commission.

Special Considerations: Freeport is a member of the Texas Coast Utilities Coalition of Cities (TCUC). The TCUC group was organized by a number of municipalities served by CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Texas Coast Division and its Houston Division (CenterPoint or Company) and has been represented by the law firm of Herrera Law & Associates, PLLC (through Mr. Alfred R. Herrera) to assist in reviewing applications to change rates submitted by CenterPoint.

If it intends to do so, the City must take action to suspend by no later than May 1, 2023.

Financial Impact: Unknown

Board or 3rd Party recommendation: This resolution is requested and recommended for approval by the TCUC Legal Counsel

Supporting Documentation: Resolution.

RESOLUTION NO.2023-2785

A RESOLUTION BY THE CITY OF FREEPORT, TEXAS, ("CITY") RESPONDING TO THE APPLICATION OF CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS – TEXAS COAST DIVISION (CENTERPOINT), TO INCREASE RATES UNDER THE GAS RELIABILITY INFRASTRUCTURE PROGRAM; SUSPENDING THE EFFECTIVE DATE OF THIS RATE APPLICATION FOR FORTY-FIVE DAYS; AUTHORIZING THE CITY’S PARTICIPATION IN A COALITION OF CITIES KNOWN AS THE "TEXAS COAST UTILITIES COALITION OF CITIES" (TCUC); REQUIRING THE REIMBURSEMENT OF COSTS; DETERMINING THAT THE MEETING AT WHICH THE RESOLUTION WAS ADOPTED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING SUCH OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS: on or about March 2, 2023, CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Texas Coast Division (CenterPoint or Company) filed for an increase in gas utility rates under the Gas Reliability Infrastructure Program (‘GRIP’), resulting in a requested increase in the monthly customer charges as shown in the table below:

Rate Schedule	Current Customer Charge	Proposed 2023 Interim Rate Adjustment	Adjusted Charge	Increase Per Bill
R-2096-I-GRIP 2023; R-2096-U-GRIP 2023 Residential	\$19.94 per customer per month	\$2.01 per customer per month	\$21.95 per customer per month	\$2.01 per customer per month
GSS-2096-I-GRIP 2023; GSS-2096-U-GRIP 2023 General Service Small	\$24.93 per customer per month	\$3.00 per customer per month	\$27.93 per customer per month	\$3.00 per customer per month
GSLV-627-I-GRIP 2023; GSLV-627-U-GRIP 2023 General Service Large Volume	\$365.46 per customer per month	\$104.91 per customer per month	\$470.37 per customer per month	\$104.91 per customer per month

and

WHEREAS: the City has a special responsibility to exercise due diligence with regard to rate increases of monopoly utilities who operate within its boundaries; and

WHEREAS: the application to increase rates by CenterPoint is complex; and

WHEREAS: it is necessary to suspend the effective date for the increase in rates for forty-five days, so that the City can assure itself that the data and calculations in CenterPoint's rate application are correctly done, and whether CenterPoint's application otherwise conforms to the requirements of Texas Utilities Code § 104.301, commonly referred to as the GRIP statute; and

WHEREAS: the effective date proposed by CenterPoint is May 1, 2023, but a suspension by the City will mean that the rate increase cannot go into effect prior to June 15, 2023.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF _____, TEXAS THAT:

Section 1. That the statements and findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. The City suspends the requested effective date by CenterPoint for forty-five days pursuant to the authority granted the City under Section 104.301 of the Texas Utilities Code. The City finds that additional time is needed in order to review the data and calculations that provide the basis for the rate increase application, and to determine whether CenterPoint's application otherwise conforms to the requirements of the GRIP statute.

Section 3. The City shall continue to act jointly with other cities that are part of a coalition of cities known as the Texas Coast Utilities Coalition of Cities (TCUC).

Section 4. The City authorizes the law firm of Herrera Law & Associates, PLLC, to act on its behalf in connection with CenterPoint's application to increase rates.

Section 5. CenterPoint is ordered to reimburse the City's reasonable rate case expenses incurred in response to CenterPoint's rate increase application within 30 days of receipt of invoices for such expenses to the extent allowed by law.

Section 6. The meeting at which this resolution was approved was in all things conducted in compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 7. This resolution shall be effective immediately upon passage.

PASSED AND APPROVED this _____ day of _____ 2023.

MAYOR

ATTEST:

CITY SECRETARY



City Council Agenda Item # 13

Title: Consideration and possible action approving Resolution No. 2023-2786 expressing opposition to State Legislative action to diminish city’s ability to participate in rate cases before the Public Utility Commission of Texas (PUCT) and the Railroad Commission of Texas (RRC).

Date: March 20, 2023

From: Tim Kelty, City Manager

Staff Recommendation:

Staff recommends approval of this Resolution.

Item Summary:

There are numerous bills filed in the 2023 Legislative Session whose apparent intent is to reduce the scope of authority home-rule cities have to govern within their city limits. Included in those bills is proposed legislation that would greatly diminish, if not eliminate, a city’s ability to meaningfully participate in ratemaking proceedings before the Public Utility Commission of Texas (PUCT) and the Railroad Commission of Texas (RRC). These bills include:

Bill Number	Effect of Bill	Main Sponsor/Author
SB 1015 / HB 3043	Effectively makes costs for distribution plant an automatic pass-through to ratepayers; Eliminates Cities’ Jurisdiction in DCRF Rate Cases; Eliminates any substantive review of Utilities’ Distribution Costs; Eliminates Reimbursement of Cities’ Rate Case Expenses in DCRF Rate Cases; Eliminates ratepayers from participation in proceeding before PUCT; Mandates decision within 60 days from filing.	Sen. Phil King / Rep. David Spiller
SB 1016 / HB 2713	Eliminates substantive review of compensation utility pays its executives, managers, and line employees, including bonuses, if compensation package is “consistent with market-compensation studies” that are no older than 3 years.	Sen. Phil King / Rep. Jay Dean
SB 1291	Eliminates reimbursement of cities’ cost to participate in ratemaking proceedings at the PUCT and the RRC, effectively passing those costs on to tax payers.	Sen. Phil King
SB 1889 / HB 3042	Mandates use utility’s actual capital structure to set a utility’s profits and if equity portion of capital structure exceeds 60%, sets equity percentage in capital structure at 60%. Effect of bill is to increase profit margin for utility. Currently capital structure for utilities is about 43% equity and 57% debt.	Sen. Drew Springer / Rep. David Spiller

It is important that the City express its concerns to the Legislature regarding proposed legislation that diminishes a city's ability to fully participate in ratemaking proceedings at the PUCT and the RRC.

The accompanying Resolution directs the City Staff to express its concerns to the Legislature and oppose legislation that diminishes a city's ability to fully participate in ratemaking proceedings at the PUCT and the RRC, or that that diminishes cities' regulatory authority over utility rates. At this time there is no cost associated with such efforts. If the City, through TCUC, engages a legislative liaison for which a fee is involved, the City will revisit at that point whether it will participate in payment of such fees.

Background Information:

EFFECT OF PROPOSED LEGISLATION:

The bills noted above materially negatively affect a city's ability to participate in rate cases before the Public Utility Commission of Texas and the Railroad Commission of Texas, and make it much easier for utilities to increase rates with limited to no review of the basis for the increase.

It is vital for the cities' voices to be heard on these bills. Because of current law that allows cities to be reimbursed their reasonable costs of reviewing a utility's rates, cities are the only party in rate cases at the PUCT and/or the RRC that have the resources to undertake a thorough review of the utility's proposed increases in rates.

Additionally, on top of the reimbursement of a city's rate case expenses, the processes in place under current law require the utility to prove up the need for its proposed increase in rates and allow all affected persons to intervene in rate cases, and by law, allow cities to intervene as a matter of right.

The bills noted above eliminate the ratepayer safeguards that have been in place for decades and that have served ratepayers/citizens/businesses in the city well. While the bills noted above each have negative elements, the three most egregious ones are SB 1291 and SB 1015, each of which greatly undermine, if not eliminate a city's ability to look out for the city's citizens and businesses regarding utility rates.

The cities' participation in rate cases at the PUCT and the RRC has saved ratepayers literally tens of millions of dollars over the years. Elimination of these safeguards – particularly proposed bills SB 1291 and SB 1015/ HB 3043, that do away with cities' ability to participate in rate cases, remove the one party, cities, that has the capacity to present a full-issues case with the ability to perform thorough review of utility's rate-filing information.

Citizens are still paying for the effect Winter Storm Uri had on electric and gas-utility rates. There are other bills that will direct utilities to make investments in facilities to minimize outages during extreme weather events, and rightly so; but, the costs to do so need to be reviewed to ensure ratepayers do not over pay for utility services. Absent continued vigilance of utility rates by cities, these bills will lead to higher electric and gas-utility rates than your citizens are seeing even today.

Financial Impact: None

Supporting Documentation: Resolution

RESOLUTION NO. 2023-2786

RESOLUTION BY THE CITY OF FREEPORT TEXAS (“CITY”) EXPRESSING OPPOSITION TO LEGISLATIVE BILLS THAT DIMINISH THE CITY’S REGULATORY AUTHORITY OVER UTILITY RATES OR THE CITY’S ABILITY TO PARTICIPATE IN UTILITY RATEMAKING PROCEEDINGS AT THE PUBLIC UTILITY COMMISSION OF TEXAS OR THE RAILROAD COMMISSION OF TEXAS; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; AND MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, there are numerous proposed legislative bills whose effect is to diminish a home-rule city’s governance, including Senate Bill 1015/House Bill 3043; Senate Bill 1016/House Bill 2713; Senate Bill 1889/HB 3042; and Senate Bill 1291; and

WHEREAS, Senate Bill 1015/House Bill 3043; Senate Bill 1016/House Bill 2713; Senate Bill 1889/HB 3042; and Senate Bill 1291, materially and negatively affect a city’s ability to participate in rate cases before the Public Utility Commission of Texas and the Railroad Commission of Texas, and will lead to increases in rates with limited to no review of the basis for the increase; and

WHEREAS, Senate Bill 1015/House Bill 3043; Senate Bill 1016/House Bill 2713; Senate Bill 1889/HB 3042; and Senate Bill 1291 have the effect of eliminating the ratepayer safeguards that have been in place for decades and that have served ratepayers, citizens, and businesses in the city well;

WHEREAS, cities perform a vital function in ensuring that a utility’s rates are just and reasonable, recover only the utility’s reasonable and necessary expenses, while allowing the utility a reasonable opportunity to earn a reasonable return on investments used and useful in providing service to the citizens and business of the City; and

WHEREAS, the City’s participation in ratemaking proceedings before the Public Utility Commission of Texas and the Railroad Commission of Texas has helped ensure that a utility’s rates are just and reasonable, recover only the utility’s reasonable and necessary expenses, while allowing the utility a reasonable opportunity to earn a reasonable return on investments used and useful in providing service to the citizens and business of the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT TEXAS THAT:

Section 1. The findings set out in the preamble are in all things approved and incorporated herein as if fully set forth.

Section 2. The City finds that ensuring just and reasonable rates that recover only a utility's reasonable and necessary expenses is crucial to its citizens and businesses and economic development within and around the City.

Section 3. The City directs the City Staff to express its concerns to the Legislature and oppose legislation that diminishes a city's ability to fully participate in ratemaking proceedings at the PUCT and the RRC, or that that diminishes cities' regulatory authority over utility rates.

Section 4. The meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 8. This resolution shall become effective from and after its passage.

PASSED AND APPROVED this _____ day of _____, 2023.

Mayor

ATTEST:

City Secretary

APPROVED AS TO FORM:

City Attorney



City Council Agenda Items # 14

Title: Discussion and Possible Action on Petition for Consent to Annex Land into Freeport Municipal Utility District No.

Date: March 20, 2023

From: Tim Kelty, City Manager

Staff Recommendation: Staff recommends Council deny this petition.

Item Summary: This Petition requests the City's Consent to the Annexation of Land into the Freeport Municipal Utility District No. 1. Specifically, the land requested for annexation into the MUD is the 12.995 acres currently platted as Brazos Cove on 2nd street adjacent to the Brazos Landing Subdivision.

Background Information: Freeport MUD NO 1 was approved for creation by resolution of the City Council on January 13, 2020 and amended its consent to its creation on October 19, 2020, prior to its approval by TCEQ on August 21, 2021. MUD NO. 1 consists of the approximately 330 acres sold to Skymark Development in 2014. It is an in-city MUD intended for industrial development.

The developer, Quinton Wong, of Skymark development had previously requested that the proposed MUD include the Brazos Cove residential subdivision, and had included it in its original MUD application to TCEQ. However outside Legal Counsel to the City with expertise in MUD Creation, recommended strongly that the residential component be specifically excluded from this Industrial MUD. Concern was raised that there was significant risk to future tax payers of the smaller residential subdivision to potentially carry portions of the debt needed for the Industrial development.

This petition is a renewed effort by Mr. Wong to add back in that development previously denied

Special Considerations: None

Financial Impact: Unknown

Board or 3rd Party recommendation: The City's MUD Legal Counsel has recommended against this addition to the MUD.

Supporting Documentation: Petition.

PETITION FOR CONSENT TO ANNEX LAND INTO
FREEPORT MUNICIPAL UTILITY DISTRICT NO. 1

THE STATE OF TEXAS §
 §
COUNTY OF BRAZORIA §

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF FREEPORT,
TEXAS:

The undersigned, AYLESBURY, LTD., a Texas limited partnership (the "Petitioner") and FREEPORT MUNICIPAL UTILITY DISTRICT NO. 1 (the "District"), acting pursuant to the provisions of Chapter 49, Texas Water Code, particularly Section 49.301, together with all amendments and additions thereto, respectfully petition the City Council of the City of Freeport, Texas (the "City"), for its written consent to the annexation by the District of approximately 12.995 acres of land described by metes and bounds in Exhibit A (the "Land"), which is attached hereto and incorporated herein for all purposes. In support of this petition, the undersigned would show the following:

I.

The District is a municipal utility district duly created under the laws of the State of Texas on August 27, 2021. The District was created and organized under the terms and provisions of Article XVI, Section 59, of the Constitution of Texas, and is governed by the provisions of Chapters 49 and 54, Texas Water Code, as amended.

II.

The Petitioner holds fee simple title to the Land, as indicated by the certificate of ownership provided by the Brazoria County Appraisal District.

III.

The Petitioner represents that there are no lienholders on the Land.

IV.

The Land is situated wholly within Brazoria County, Texas. All of the Land is within the corporate limits of the City. No part of the Land is within the extraterritorial jurisdiction (as such term is defined of Texas Local Government Code Section 42.021 et seq., as amended) of the City. All of the Land may properly be annexed into the District.

V.

The general nature of the work to be done within the Land is the construction, acquisition, maintenance and operation of a waterworks and sanitary sewer system, and a drainage and storm sewer system, and road facilities.

VI.

There is, for the following reasons, a necessity for the above-described work. The Land, which will be developed for commercial and/or residential purposes, is urban in nature, is within the growing environs of the City, is in close proximity to populous and developed sections of Brazoria County, Texas, and within the immediate future will experience a substantial and sustained residential and commercial growth. There is not now available within the Land an adequate waterworks and sanitary sewer system nor an adequate drainage system, nor road facilities, and it is not presently economically feasible for the Land to provide for such systems and facilities itself. Because the health and welfare of the present and future inhabitants of the Land and of lands adjacent thereto require the construction, acquisition, maintenance and operation of an adequate waterworks and sanitary sewer system and a drainage and storm sewer system, and road facilities, a public necessity exists for the annexation of the Land into the District, to provide for the purchase, construction, extension, improvement, maintenance and operation of such waterworks and sanitary sewer system and such drainage and storm sewer system, and such road facilities, so as to promote the purity and sanitary condition of the State's waters and the public health and welfare of the community.

VII.

The undersigned estimate, from such information as they have at this time, that the cost of extending the District's facilities to serve the Land is \$1,924,019.29.

VIII.

The Petitioner and the District agree and hereby covenant that if the requested consent to the annexation of the Land to the District is given, the Petitioner and the District will adopt and abide by the conditions set forth in Exhibit B, attached hereto and incorporated herein for all purposes.

IX.

WHEREFORE, the undersigned respectfully pray that this petition be heard and granted in all respects and that the City give its written consent to the annexation of the Land into the District.

[EXECUTION PAGES FOLLOW]

RESPECTFULLY SUBMITTED on November 11, 2022.

FREEPORT MUNICIPAL UTILITY
DISTRICT NO. 1

By: [Signature]
Name: Michael Scott
Title: President

ATTEST:

(SEAL)

By: [Signature]
Name: JAMES PEARSON
Title: Secretary



THE STATE OF TEXAS §
 §
COUNTY OF Brazoria §

This instrument was acknowledged before me on November 11, 2022,
by Michael Scott, as President,
and James Pearson, as Secretary,
of the Board of Directors of FREEPORT MUNICIPAL UTILITY DISTRICT NO. 1, a
political subdivision of the State of Texas, on behalf of said political subdivision.

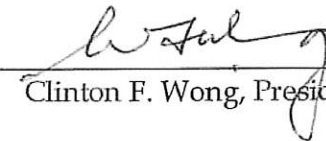


[Signature]
Notary Public, State of Texas

(NOTARY SEAL)

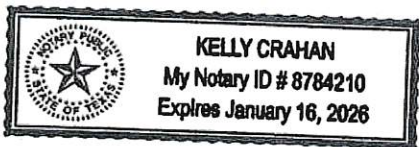
AYLESBURY, LTD., a Texas limited partnership

By: Amerifirst Corporation,
a Texas corporation, its General Partner

By: 
Clinton F. Wong, President

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This instrument was acknowledged before me on OCTOBER 17, 2022 by Clinton F. Wong, as President of Amerifirst Corporation, a Texas corporation, General Partner of AYLESBURY, LTD., a Texas limited partnership, on behalf of said corporation and said limited partnership.



(NOTARY SEAL)


Notary Public, State of Texas

Attachments:

Exhibit A: Description of the Land

Exhibit B: Conditions of the City

County: Brazoria
Project: Replat of Brazos Cove Sec. 1
M.S.G.: 211048
Job Number: 3801-PL

FIELD NOTES FOR A 12.995 ACRE TRACT

Being a tract of land containing 12.995 acres of land, located in the M. B. Nuckols Labor, Abstract No. 103 and the S.F. Austin Survey, Abstract No. 33, City of Freeport in Brazoria County, Texas; said 12.995 acre tract being all out of Final Plat of Brazos Cove Sec. 1 recorded under Brazoria County Plat Records Plat (B.C.P.R.) No. 2017048580; said 12.995 acre tract being more particularly described by metes and bounds as follows (all bearings are based on the Texas Coordinate System of 1983 (NAD83), South Central Zone):

COMMENCING at a found 5/8 inch iron rod at the southeast corner of Lot 26, Block 1 of said Brazos Landing Subdivision Section No. 1 and being in the westerly right of way line of Brazos Landing Court (60' ROW) and in the northerly right of way line of West Second Street (100' ROW);

Thence, with the line common to said Lot 26 and said northerly right of way line of West Second Street, North 74 degrees 45 minutes 21 seconds West, a distance of 143.00 feet to a 5/8 inch iron rod found for the southwest corner of said Lot 26 and the **POINT OF BEGINNING** of the herein described tract;

Thence, with the south line of the herein described tract and with the north line of said West Second Street, North 74 degrees 45 minutes 21 seconds West, a distance of 501.23 feet to a 5/8 inch iron rod found for the southwest corner of the herein described tract and being a common corner of the residue of a called 37.8245 acre tract recorded in Volume 1484, Page 575 of the Brazoria County Deed Records (B.C.D.R.);

Thence, with the line common to said residue of a called 37.8245 acre tract and the herein described tract, North 02 degrees 19 minutes 39 seconds West, a distance of 1177.97 feet to a 1/2 inch iron rod with cap found for the northwest corner of the herein described tract in the southwest line of an 80-foot wide levee and recreation right of way recorded in Volume 883, page 929 (B.C.D.R.);

Thence, with the line common to said 80-foot wide levee and the herein described tract, the following two (2) courses:

1. South 75 degrees 35 minutes 10 seconds East, a distance of 31.17 feet to a 1/2 inch iron rod with cap found for an angle point;
2. South 64 degrees 07 minutes 33 seconds East, a distance of 469.40 feet to a 5/8 inch iron rod found for the north corner of Lot 14 of said Brazos Landing Subdivision Section No. 1;

Thence, with the line common to said Brazos Landing Subdivision Section No. 1 and the herein described tract, the following four (4) courses:

1. South 25 degrees 48 minutes 49 seconds West with the northwest line of Lots 14 and 15, a distance of 235.00 feet to a 5/8 inch iron rod found for an angle point;
2. South 37 degrees 59 minutes 18 seconds East with the southwest line of Lots 15 and 16, a distance of 165.40 feet to a disk found for an angle point at the south corner of Lot 16;
3. South 26 degrees 37 minutes 11 seconds East with the southwest line of Lots 17 through Lot 22, a distance of 560.00 feet to a 5/8 inch iron rod found for an angle point at the south corner of Lot 22;
4. South 34 degrees 03 minutes 50 seconds West with the northwest line of Lots 23 through Lot 26, a distance of 306.17 feet to the **POINT OF BEGINNING** and containing 12.995 acres of land.

A subdivision plat of Replat of Brazos Cove Sec. 1 has been prepared in conjunction with this metes and bounds description.

Anthony R. Peacock

Anthony R. Peacock, R.P.L.S.
Texas Registration No. 5047



MILLER SURVEY GROUP
Texas Firm Reg. No. 10047100
www.millersurvey.com
Phone: (713) 413-1900
Date: March 30, 2021
MSG M&B No. 211048
MSG Dwg: 3801-PL

EXHIBIT B

The District shall be subject to the following conditions, which the District stipulates are valid consent requirements:

- a) The District shall not issue any bonds without prior consent through a resolution adopted by the City Council of the City;
- b) The District shall pay the actual costs incurred by the city for legal, engineering and financial advisory services in connection with the Utility Agreement and the adoption of a resolution consenting to the creation of the municipal utility district;
- c) Any costs incurred by the City in connection with review of the issuance of bonds shall be paid directly to the City by the District;
- d) Bonds issued by the District shall be limited to net effective interest rates not higher than 2% over the most recent Daily Bond Buyer "20 Bond Index";
- e) Bonds issued by the District shall have a term, for each bond issue, of 30 years or less; with a maturity date on no later than 2050;
- f) The District shall only issue bonds only to finance improvements and facilities to provide water, sanitary sewer, drainage, parks, and road infrastructure within the MUD, or to refund such bonds issued for those purposes;
- g) All bonds issued by the District, with maturities of at least 10 years or more must be callable at par;
- h) No construction of public infrastructure in the District shall commence until all plans are approved by City;
- i) The City has the right to inspect public infrastructure projects during construction;
- j) The District shall provide the City with copies of all Preliminary and Final Official Statements when they are published;
- k) The District shall file a copy of its annual audit with the City each year, immediately after adoption;
- l) The District shall sell its bonds by sealed competitive bids (except refunding bonds);
- m) The District shall not sell its bonds for less than 97% of par (except refunding bonds);
- n) The District shall not issue any refunding bonds that extend maturity dates;
- o) Proceeds of the bonds for costs of operations of the District shall not exceed ten (10) percent of the issuance amount;
- p) Each bond issue shall not include more than two (2) years of capitalized interest.
- q) The District shall not issue refunding bonds unless the net present value savings is at least 3% of the principal amount of the refunded bonds;
- r) The District's bond offering documents must make it clear that the full faith and credit of the City is not pledged on the bonds and no City taxes are pledged toward repayment of the bonds; that there will be no rebate of City Ad Valorem taxes at any time; that it is feasible to sell the bonds and maintain a projected District tax rate (including debt service and operation and maintenance) at a rate that is not more than \$1.50/\$100 assessed valuation on an annual basis; provided, however,

that the foregoing shall not be construed as a limitation on the District's authority to levy an unlimited tax rate, it being understood and acknowledged that the District's bonds shall be payable from and secured by a pledge of the proceeds of an ad valorem tax, without legal limit as to rate or amount;

- s) The District shall not annex any additional property into its boundaries without prior City consent through a resolution adopted by the City Council;
- t) Impact Fees and/or Capital Recovery Fees will not be eligible expenses of the MUD;
- u) The City Council of the City shall appoint an ex-officio member to serve on the District Board, or governing body, to represent the City;
- v) Throughout its entire term and until its dissolution, the District will be solely responsible for the provision, amenitization, and maintenance to City standards of all parks, open spaces, detention ponds, roads, walls, medians, entry structures, and all non-City standard street signage, lighting fixtures and poles and related improvements, infrastructure or facilities; with the level and type of amenitization to be reviewed and approved by the City prior to construction of any such improvements, infrastructure, or facilities. If any such improvement, infrastructure, or facility is transferred to the City during the term of the District, then the maintenance requirement of this provision will not be applied to the District for the transferred improvement, infrastructure or facility, but the requirements of this provision will remain for all other improvements, infrastructure, or facilities considered in this provision;
- w) All meetings of the of the Board of Directors of the District, shall take place within the corporate city limits of the City of Freeport, Texas;
- x) In addition to any other notice requirements applicable to the District, the District must post an agenda of the meetings of its board of directors at the location designated for notices at city hall not less than seventy-two (72) hours prior to any meeting. An agenda of each meeting shall also be provided to the city manager of the city not less than seventy-two (72) hours prior to the any meeting.
- y) The District shall not provide services for, or acquire property to provide services for, any property outside its boundaries without the consent of the city, reflected by a resolution passed by the city council;
- z) The City shall not allow any connection to be made to the District's wastewater systems until, with respect to such connection:
 1. The District has issued an assignment of capacity specifying the number of gallons per day or water supply and wastewater treatment allocated for such connection and provided a copy thereof to the city manager; and
 2. The City has inspected the connection and premises and has issued a building permit for that connection.

CERTIFICATE

THE STATE OF TEXAS §
 §
COUNTY OF BRAZORIA §

I, the undersigned Secretary of the Board of Directors of FREEPORT MUNICIPAL UTILITY DISTRICT NO. 1, do hereby certify that the attached and foregoing is a true and correct copy of the Petition for Consent to Annex Land into Freeport Municipal Utility District No. 1 that was filed with the Board of Directors of the District on November 11, 2022.

WITNESS MY HAND AND SEAL OF SAID DISTRICT on November 11, 2022.



(SEAL)

**FREEPORT MUNICIPAL UTILITY
DISTRICT NO. 1**

By:  _____
Secretary, Board of Directors



City Council Agenda Items # 15

Title: Consideration and possible action approving proposed Resolutions of appointments for the open positions on the Board of Adjustments, Historical Commission and Main Street Board, and Senior Citizen.

Date: March 20, 2023

From: Tim Kelty, City Manager

Staff Recommendation:

Staff recommends selection of individuals and the approval of the proposed resolutions to appoint qualified individuals to serve on the above listed Boards and or Commissions.

Item Summary:

Terms have not expired on each of the Boards and Commissions, but individual Board Members have resigned from their positions, and caused vacancies. The term for BOA will expire on May 31, 2024, we have on application for this Board. The Historical Commission and Main Street Board has four vacant positions, and these terms are expiring May 31, 2023. At this time, we have five applications. The Senior Citizen Board, we have one application and one vacancy, with the term expiring on May 31, 2023.

These are active volunteer boards in the city, and filling the vacancy is important to allow for full and representative discussion of important issues.

A summary list has been of expiring terms for each board, and list of interested applicants is attached to this memo

Background Information: None

Special Consideration: None

Financial Impact: None

Supporting Documentation: Resolutions for each Board. Summary list of expired board positions, and applications received from each individual.

RESOLUTION NO. 2023-2787

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, APPOINTING QUALIFIED PERSONS TO THE BOARD OF ADJUSTMENTS OF THE CITY TO FULFILL TWO-YEAR TERMS; PROVIDING FOR THE DUTIES OF OFFICE; AND PROVIDING FOR THE TAKING OF THE OATHS OF OFFICE REQUIRED BY LAW.

WHEREAS, the term of office has not expired for the Freeport Board of Adjustments member Raul Ramirez, with his resignation, leaving one (1) position vacant for appointment this year; and,

WHEREAS, according to City Ordinance the city council of the City shall appoint five (5) board members and two (2) alternates to serve on the Board, each for a two-year term; and,

WHEREAS, the City Council of the City desires to appoint the below named qualified person(s) to fill the vacant or expired positions on the board for the remainder of the two (2) year terms, said appointments as members of said board.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

SECTION ONE (1): APPOINTMENT

The City Council of the City hereby nominates, constitutes and appoints the following named qualified person(s) to the Board of Adjustments of the City to fulfill the remaining term(s) as appointed, to wit:

Name _____	Term expiration <u>5/31/2024</u> (Reg / ALT)
_____	<u>5/31/2024</u> (Reg / ALT)
_____	<u>5/31/2024</u> (Reg / ALT)
_____	<u>5/31/2024</u> (Reg / ALT)

SECTION TWO (2): DUTIES

The above-named appointee(s) shall perform all of the duties imposed on members of the Board of Adjustment of the City by law and the ordinances and resolutions of the City.

SECTION THREE (3): OATH OF OFFICE

Before engaging in the performance of the duties of office, each of such appointees shall take the Constitutional Oath of Office and signed the affidavit required by law.

READ, PASSED AND ADOPTED this ____ day of _____, 2023.

APPROVED:

Brooks Bass, Mayor
City of Freeport, Texas

ATTEST: _____
Betty Wells, City Secretary
City of Freeport, Texas

RESOLUTION NO. 2023-2788

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, NOMINATING, CONSTITUTING AND APPOINTING A QUALIFIED PERSON TO THE FREEPORT HISTORIC COMMISSION AND MAIN STREET BOARD OF THE CITY; PROVIDING FOR THE DUTIES OF OFFICE; AND PROVIDING FOR THE TAKING OF THE OATH OF OFFICE REQUIRED BY LAW.

WHEREAS, the term of James McDonald, Olivia Kloss, Carolyn Weatherly, and Daniela Bailey board member(s) of The Freeport Historic Commission and Main Street Board of the City of Freeport, Texas ("the City") became vacant with the resignation before the appointed term expired;

WHEREAS, the term of appointment of the above members(s) terminates on May 31, 2023;

WHEREAS, the City Council of the City desires to appoint the below named qualified person(s) as member(s) of said board.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

SECTION ONE (1): APPOINTMENT

The City Council of the City hereby nominates, constitutes and appoints the following named qualified person(s) to the Freeport Historic Commission and Main Street Board of the City for a term of two (2) years which expires on May 31, 2025 and until a successor for such person shall have been appointed and qualified, to-wit.

SECTION TWO (2): DUTIES

The above-named appointee(s) shall perform all of the duties imposed on members of the Freeport Historic Commission and Main Street Board of the City by law.

SECTION THREE (3): OATH OF OFFICE

Before engaging in the performance of the duties of office, appointee shall take the Oath of Office as required by law.

READ, PASSED AND ADOPTED this ____ day of _____, 2023.

APPROVED :

Brooks Bass, Mayor
City of Freeport, Texas

ATTEST : _____

Betty Wells, City Secretary
City of Freeport, Texas

RESOLUTION NO. 2023-2789

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, NOMINATING, CONSTITUTING AND APPOINTING A QUALIFIED PERSON(S) TO THE FREEPORT SENIOR CITIZENS BOARD OF THE CITY; PROVIDING FOR THE DUTIES OF OFFICE; AND PROVIDING FOR THE TAKING OF THE OATH OF OFFICE REQUIRED BY LAW.

WHEREAS, the term of office of the Pamela Douglas, became vacant with her resignation from the Board Member of the Freeport Senior Citizen Board of the City of Freeport, Texas ("the City");

WHEREAS, the term of appointment of the above-board member terminates on May 31, 2023;

WHEREAS, the City Council of the City desires to appoint the below named qualified person(s) as member(s) of said board of members.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

SECTION ONE (1): APPOINTMENT

The City Council of the City hereby nominates, constitutes and appoints the following named qualified person(s) to the Freeport Senior Citizen Board of the City for a term of two (2) years which expires on May 31, 2025, and until a successor for such person shall have been appointed and qualified, to-wit.

SECTION TWO (2): DUTIES

The above-named appointee shall perform all of the duties imposed on members of the Freeport Senior Citizen Board of the City by law.

SECTION THREE (3): OATH OF OFFICE

Before engaging in the performance of the duties of office, appointee shall take the Oath of Office as required by law.

READ, PASSED AND ADOPTED this ____ day of _____, 2023.

APPROVED:

Brooks Bass, Mayor
City of Freeport, Texas

ATTEST: _____
Betty Wells, City Secretary
City of Freeport, Texas



City Council Agenda Item # 16

Title: Consideration and possible action for appointing a subcommittee for possible plans of soliciting Architecture Design for new Rec Center.

Date: March 20, 2023

From: City Manager, City Manager

Staff Recommendation: Staff recommends Council determine make up of steering committee for developing plans for the solicitation of Preliminary Architectural Plans for the development of a new Freeport Recreation Center.

Item Summary:

There has been discussion about the possibility of Construction of a new Freeport Rec Center. The first step in this consideration would be to engage a design professional to develop the concept including site placement, general layout, renderings and preliminary architectural costs estimates. When this was discussed by Council previously it was agreed that a steering committee should be formed to establish the initial scope of the project, and Council was going to appoint representatives to sit on that steering committee. At this point I have only received names for that committee from Councilman Muraira.

Special Considerations:

In an email from Councilman Pena on March 7, he requested that we hold off on this effort until a new Councilman from Ward D is sworn in. He also requested that 2 councilmembers serve on the steering committee similarly to the steering committee formed for the Golf Course Club house. He recommended himself and Mayor Bass as those Council members since he and Mayor Bass had come up with the original agenda item.

Financial Impact:

The formation of the Steering Committee will have no budget impact, however if it proceeds a budget amendment will be needed for the Preliminary architectural work. Depending upon the scope of the project that cost could be up to \$30,000.

Board or 3rd Party recommendation: None

Supporting Documentation: None

The formation of the Steering Committee will have no budget impact, however if it proceeds a budget amendment will be needed for the Preliminary architectural work. Depending upon the scope of the project that cost could be up to \$30,000.

Board or 3rd Party recommendation: None

Supporting Documentation: None

City of Freeport
Capital Projects
As of February 28, 2023

Project	Project Status	Budget/Estimated Cost	Spent To Date	Remaining Budget
Fund 67 - 2021 CO Bond Fund				
Lift Station 3, 4, and 14 Rehabilitation	Construction has begun	\$ 1,735,713.00	\$ 576,793.06	\$ 1,158,919.94
FM 1495 Water Line Relocation	AFA agreement signed. Contract awarded by TXDOT, local share remitted	395,476.84	396,709.84	(1,233.00)
Phase I SSOI Engineering	Underway	215,926.36	-	215,926.36
Sanitary Sewer Collection GLO Project	Engineering is complete and request for bids will be sent out in March	59,316.26	-	59,316.26
Wastewater Treatment Plant Grant Match	Engineering is 90% Complete	60,520.00	-	60,520.00
Avenue H Sewer Line Replacement Grant Match	Complete	42,375.00	40,192.30	2,182.70
WWTP Improvements	Council Approved Task Authorization for Freese & Nichols engineering	1,928,630.00	-	1,928,630.00
Sewer Line Replacement SSOI	CCTV & Manhole inspections underway	562,042.54	-	562,042.54
	Total Fund 66 - 2021 CO Bond Fund	\$ 5,000,000.00	\$ 1,013,695.20	\$ 3,986,304.80
Fund 66 - 2020 CO Bond Fund				
Streets & Drainage Projects	Total Budget for Street Projects	\$ 6,375,000.00		
2019-2020 Asphalt Streets - County Interlocal carried over to 2021	Complete	206,053.24	206,053.24	\$ -
2020-2021 Asphalt Streets - County Interlocal	Complete	321,260.88	321,260.88	-
2020-2021 Water/Sewer Relocation - Asphalt Streets	Complete	230,704.84	230,704.84	-
2021-2022 Asphalt Streets - County Interlocal	Avenue F alley needs asphalt	382,973.00	333,531.08	49,441.92
2021-2022 alley Sewer Relocation - Asphalt Streets	Complete	117,000.00	66,443.37	50,556.63
2022 Phase 1 Concrete Streets - Engineering	In Construction Phase	320,130.00	304,303.50	15,826.50
2022 Phase 1 Concrete Streets - Construction	Complete still have to complete punch list	2,381,309.43	2,198,378.37	182,931.06
2022-2023 Phase 2 Concrete Streets - Engineering	Complete Bid awarded Construction observation remaining	426,380.00	391,862.78	34,517.22
2022-2023 Phase 2 Concrete Streets - Construction	Under Construction	1,801,057.37	259,874.40	1,541,182.97
Velasco Pump Station Improvements	Complete	316,707.00	316,706.61	0.39
Heritage House Renovations	On Hold	375,000.00	-	375,000.00
City Hall Renovations	Request for proposals have been let and are due in March	998,000.00	112,067.19	885,932.81
	Total Funding Fund 66 - 2020 CO Bond Fund	\$ 7,876,575.76	\$ 4,741,186.26	\$ 3,135,389.50
Fund 14 - Streets & Drainage Funds				
Road Failure - Avenue D	Complete	49,000.00	49,000.00	\$ -
Asphalt Streets 2022-2023	List to be approved by City Council 12-19-22	446,041.00	-	446,041.00
Entry Road for Park	On hold	150,000.00	-	150,000.00
Streets & Drainage Project	Project to be determined	759,000.00	-	759,000.00
2022-2023 Phase 2 Concrete Streets - Construction	Under Construction	1,751,537.36	-	1,751,537.36
Road Failure - 1420 10th Street	Complete	-	17,000.00	(17,000.00)
	Total Funding Fund 14 - Streets & Drainage Fund	\$ 3,155,578.36	\$ 66,000.00	\$ 3,089,578.36
Fund 21 - Facilities & Grounds CIP				
City Hall Renovations	Request for proposals have been let and are due in March	\$ 750,000.00	\$ -	\$ 750,000.00

Museum Façade	On Hold	100,000.00	-	100,000.00
Temp. Modular Building	To be bid	426,095.00	-	426,095.00
Fire Station 1 Driveway	To be quoted	10,000.00	-	10,000.00
Prelim Architectural Study Station 1	Preliminary Architectural work has been authorized.	20,000.00	-	20,000.00
Radio Antenna Repairs - Fire	Repair has begun	11,665.00	5,057.17	6,607.83
Greens Resurfacing	To be bid	150,000.00	-	150,000.00
Cart Path Repair	Will begin soon	10,000.00	-	10,000.00
Prelim Architectural Study Club House - Golf	Preliminary Architectural has been presented	30,000.00	13,258.72	16,741.28
Jail Facility Renovation	To be bid	115,000.00	-	115,000.00
Replacement of Main Electric Dist. Panel	To be quoted	20,000.00	-	20,000.00
Police Department Parking Lot Improvements	To be quoted	20,000.00	-	20,000.00
Landing Repairs	Construction has begun	65,000.00	-	65,000.00
Service Center Exterior	Complete	60,000.00	32,400.00	27,600.00
Riverplace Parking Lot Improvements	Complete	85,000.00	66,000.00	19,000.00
Velasco House Renovations	Complete	70,000.00	57,770.00	12,230.00
Recreation Center Parking Lot Improvements	On hold	70,000.00	-	70,000.00
Library Window Replacement	Complete	43,000.00	27,091.87	15,908.13
Museum Remodel	Complete	17,000.00	4,500.00	12,500.00
Total Fund 21 - Facilities & Grounds CIP		\$ 2,072,760.00	\$ 206,077.76	\$ 1,866,682.24

Fund 22 - Vehicle & Equipment Replacement Fund				
Replace 2 Ambulances	Ordered & Received Some Outfitting	\$ 600,000.00	\$ 158,886.41	\$ 441,113.59
Replace Fire Equipment - Grant Funds	Ordered	131,013.00	121,145.37	9,867.63
Equipping new reserve firefighters	To be quoted	12,000.00	-	12,000.00
SORT Unit Replacement	Grant funding be sought	400,000.00	-	400,000.00
Knox boxes and mounts	Completed	15,000.00	11,975.00	3,025.00
Furnishings/Appliances Fire Station 2	To be quoted	30,000.00	-	30,000.00
Tee Mower - Golf	Completed	35,893.00	41,780.43	(5,887.43)
Fairway Mower - Golf	Completed	75,356.05	75,356.05	-
Replace two trucks - Building/Code	To be bid	80,000.00	-	80,000.00
Recreation Center Equipment	To be quoted	10,000.00	-	10,000.00
Vehicle Replacement - Police	Ordered	292,748.00	67,247.54	225,500.46
Generator - Police	Grant Has Been Awarded and Generator on Order	60,000.00	19,671.20	40,328.80
Body Camera Video Storage	Completed	16,000.00	12,304.54	3,695.46
One Ton Dump Truck	Completed	90,000.00	78,705.00	11,295.00
SCADA for Stormwater Pumps	Under Construction	60,000.00	-	60,000.00
Zero Turn Mower	Completed	18,000.00	17,975.13	24.87
Generators	Have Applied for \$1,020,000 in Grants for 4 City Buildings & 3 Lift Stations	60,000.00	-	60,000.00
Total Fund 22 - Vehicle & Equipment Replacement		1,986,010.05	605,046.67	1,380,963.38

Fund 23 - Technology Fund				
Server Replacement/Network Upgrade - Police	Completed	\$ 85,000.00	\$ 92,640.42	\$ (7,640.42)
Access Control Panel	Ordered	23,645.47	-	23,645.47
Total Fund 23 - Technology Fund		\$ 108,645.47	\$ 92,640.42	\$ 16,005.05

Grant Funded Projects

CDBG MIT 2016 HUD - Sanitary Sewer Collection System SSOI	Engineering is complete and request for bids will be sent out in March	\$ 5,931,626.00	\$ 438,461.52	\$ 5,493,164.48
CDGB MIT Harvey - Wastewater Treatment Plant Improvements	Engineering is 90% Complete	5,991,468.00	216,131.61	5,775,336.39
CDBG - Bar Screen Replacement	Complete	193,271.00	170,328.45	22,942.55
CDBG - Avenue H Sewer Line Replacement	Complete	260,000.00	-	260,000.00
		<u>\$ 12,376,365.00</u>	<u>\$ 824,921.58</u>	<u>\$ 11,551,443.42</u>

Other Projects

Incode Migration Project	Financial System, Utility Billing, and Court Complete. HR in progress.	208,000.00	65,723.25	142,276.75
		<u>\$ 208,000.00</u>	<u>\$ 65,723.25</u>	<u>\$ 142,276.75</u>

Office of City Secretary Monthly Report February 2023

Public Information Request:

20 requests were received, 18 closed in the month of February.

Agenda's and Minutes Prepared:

2 City Council Agenda's. 2 sets of City Council Meeting Minutes

Election:

Ward D Election

Ward A and C

Texas Municipal Clerks Certification Program:

Prep for the first exam on March 14.

Community Development

Building Permits & Inspections

Health Permits & Inspections

Short Term Rental Inspections

Planning & Zoning

Board of Adjustments

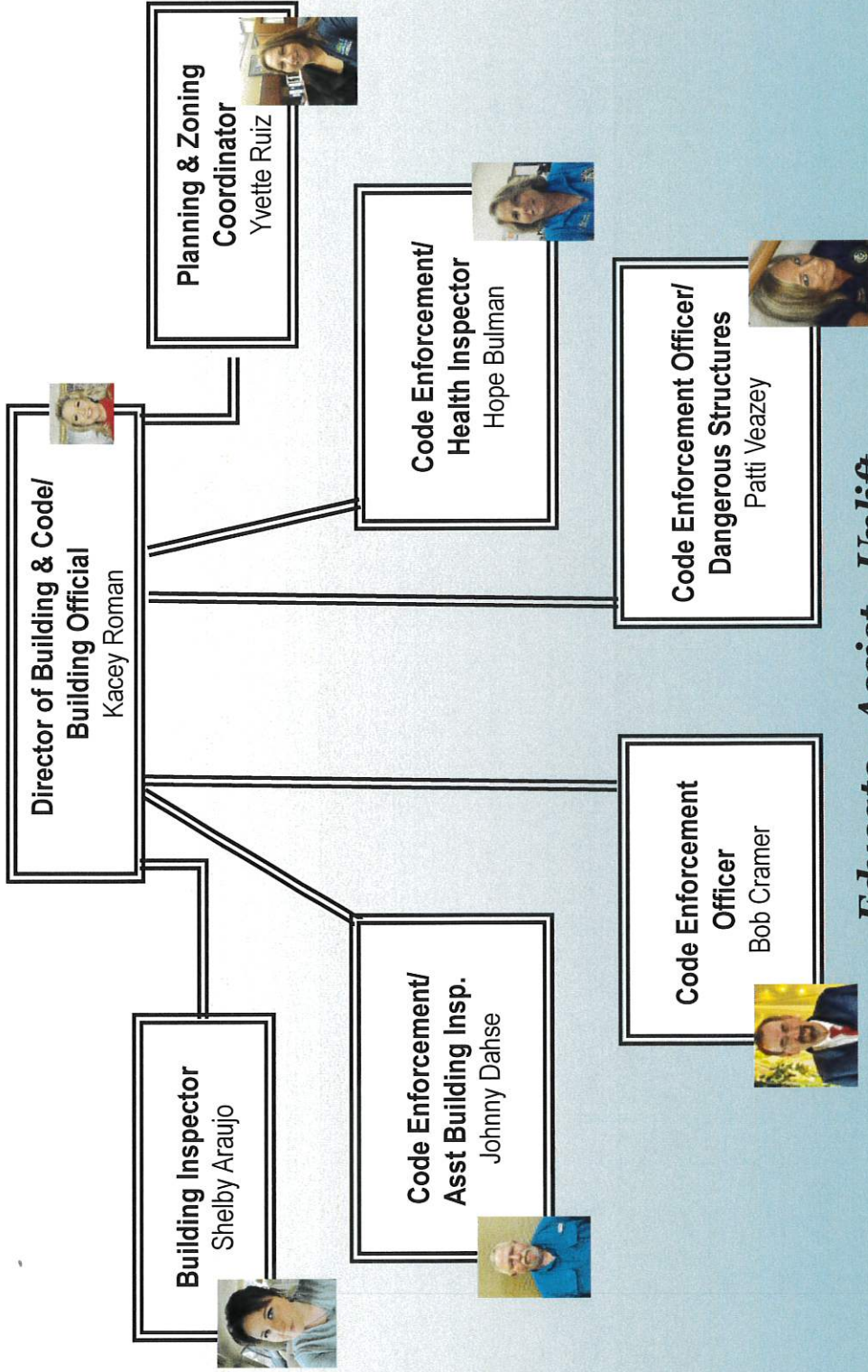
Permit Desk Operations

Educate - Assist - Uplift

Code Enforcement



Community Development



Educate - Assist - Uplift

New Businesses in Freeport



Stop— N- Shop— 902 W. 2nd St.

New Businesses in Freeport



Brazos Nutrition – 1624 N. Brazosport Blvd

Concerns Brought to Council

Anahi Reyes – Brazos Nutrition – 1624 N. Brazosport Blvd - February 21, 2023 – Came to City Council and stated that she could not get in touch with the Building Department and could not get anything done to open her business.

Brazos Nutrition Timeline of Events

- January 30, 2023 – Anahi Reyes met with Health Inspector Hope Bullman and scheduled a preliminary walk-through inspection. Ms. Reyes requested a Sales Tax ID from the City and was directed to the appropriate office in Angleton.
- February 3, 2023 – Ms. Reyes was present during the inspection at 1624 N. Brazosport. She was handed a written list of corrections to be made and informed that licensed contractors and permits would be required for electrical and plumbing items.
- February 21, 2023 – At the time of the Council Meeting, Ms. Reyes had already received an inspection, but still not applied for any permits for the construction work done at 1624 N. Brazosport Blvd.
- February 24, 2023 – Plumbing permit purchased and paid for by EW Plumbing.
- March 1, 2023 – Plumbing inspection was requested and was passed.
- March 8, 2023 – The Final Inspection was requested and conducted. Passed, but Ms. Reyes had still not applied for a Health License.
- March 9, 2023 – Ms. Reyes applied for a Health License for her Food Establishment and was approved. A Certificate of Occupancy was issued, and the business was approved to open.
- Several emails and phone calls have occurred between Ms. Reyes and Yvette Rivas, Hope Bullman, Kacey Roman and Shelby Araujo regarding requirements and timelines. Staff was also in communication with the property owner, electrician, and plumber.

BUILDING PERMITS ISSUED

Run Date: 03/15/2023 10:57 AM

Permits

Case Type	Create Date	Address 1	Class of Work	Issue Date	Types of Permit Needed	Reference No
Building Permit	2/2/2023	1224 W BROAD ST (CARPORT)	Residential	2/2/2023	Building	P017827-020223
Building Permit	2/6/2023	320 S GULF BLVD (FIRE ALARM)	Commercial	2/6/2023	Safety	P017858-020623
Building Permit	2/8/2023	707 W 10TH ST (curb cut)	Residential	2/8/2023	Building	P017873-020823
Building Permit	2/8/2023	703 W 10TH ST (curb cut)	Residential	2/8/2023	Building	P017874-020823
Building Permit	2/8/2023	71 DOLPHIN LN (BULKHEADS)	Residential	2/8/2023	Building	P017875-020823
Building Permit	2/8/2023	13 KINGFISH LN	Residential	2/8/2023	Building	P017876-020823
Building Permit	2/9/2023	2 N AVE C (GARAGE SALE)	Residential	2/9/2023	Building	P017877-020923
Building Permit	2/9/2023	1919 N AVENUE H (FENCE)	Residential	2/9/2023	Building	P017878-020923
Building Permit	2/14/2023	711 W 10TH ST (driveway)	Residential	2/14/2023	Building	P017883-021423
Building Permit	2/16/2023	1024 W BROAD ST (concrete)	Commercial	2/16/2023	Building	P017903-021623
Building Permit	2/1/2023	608 E 2ND ST (SULFUR TANK)	Commercial	2/16/2023	Building	P017825-020123
Building Permit	2/17/2023	702 W 8TH ST (Roof)	Residential	2/17/2023	Building	P017904-021723
Building Permit	2/21/2023	130 BRAZOS LANDING CT (GARAGE SALE)	Residential	2/21/2023	Building	P017910-022123
Building Permit	2/21/2023	1219 N BRAZOSPORT BLVD	Commercial	2/21/2023	Building	P017911-022123
Building Permit	2/21/2023	823 W 9TH ST	Residential	2/21/2023	Building	P017912-022123

Case Type	Create Date	Address 1	Class of Work	Issue Date	Types of Permit Needed	Reference No
Building Permit	2/21/2023	1626 W 5TH ST	Residential	2/21/2023	Building	P017921-022123
Building Permit	2/22/2023	110 FRONT ST	Residential	2/22/2023	Building	P017927-022223
Building Permit	2/22/2023	1801 N AVE U	Residential	2/22/2023	Building	P017928-022223
Building Permit	2/22/2023	1014 W 12TH ST (GARAGE SALE)	Residential	2/22/2023	Building	P017942-022223
Building Permit	2/23/2023	200 W 2ND ST (UTILITY)	Commercial	2/23/2023	Building	P017947-022323
Building Permit	2/23/2023	200 W 2ND ST (UTILITY)	Residential	2/23/2023	Building	P017949-022323
Building Permit	2/23/2023	522 W 6TH ST (GARAGE SALE)	Residential	2/23/2023	Building	P017960-022323
Building Permit	2/24/2023	905 N BRAZOSPORT BLVD (SIGN)	Commercial	2/24/2023	Building	P017961-022423
Building Permit	2/24/2023	1319 N AVE S (STORAGE BLDG)	Residential	2/24/2023	Building	P017962-022423
Building Permit	2/27/2023	723 W 11TH ST (DRIVEWAY APPROUCH)	Residential	2/27/2023	Building	P017968-022723
Building Permit	2/27/2023	707 W 10TH ST (DRIVEWAY)	Residential	2/27/2023	Building	P017969-022723
Building Permit	2/27/2023	727 W 11TH ST (DRIVEWAY)	Residential	2/27/2023	Building	P017970-022723
Building Permit	2/27/2023	905 N BRAZOSPORT BLVD (INTERIOR BUILD OUT)	Commercial	2/27/2023	Building	P017971-022723
Building Permit	2/27/2023	919 N AVE C (NEW BUILD)	Residential	2/27/2023	Building	P017974-022723
Building Permit	2/27/2023	921 N AVE C (NEW BUILD)	Residential	2/27/2023	Building	P017975-022723
Certificate of Occupancy	2/3/2023	902 N Brazosport Blvd	Commercial	1/26/2023		P017846-020323
Certificate of Occupancy	2/3/2023	1605 N BRAZOSPORT BLVD	Commercial	2/2/2023		P017845-020323
Demolition Permit	2/16/2023	1124 SKINNER	Commercial			P017897-021623
Demolition Permit	2/22/2023	259750 Velasco Blvd	Commercial	2/22/2023		P017941-022223

Case Type	Create Date	Address 1	Class of Work	Issue Date	Types of Permit Needed	Reference No
Electrical Permit	2/1/2023	327 S BRAZOSPORT BLVD	Commercial	2/1/2023		P017822-020123
Electrical Permit	2/15/2023	104 MARLIN AVE	Residential	2/15/2023		P017891-021523
Electrical Permit	2/21/2023	1710 N Ave G	Residential	2/21/2023		P017909-022123
Electrical Permit	2/22/2023	327 S BRAZOSPORT BLVD	Commercial	2/22/2023		P017937-022223
Health Permit	2/3/2023	1823 N BRAZOSPORT BLVD		1/25/2023		P017850-020323
Health Permit	2/2/2023	1515 N AVE J		1/30/2023		P017840-020223
Health Permit	2/3/2023	1601 E HWY 332		1/31/2023		P017847-020323
Health Permit	2/1/2023	1502 N BRAZOSPORT BLVD		1/31/2023		P017824-020123
Health Permit	2/2/2023	2105 N BRAZOSPORT BLVD		1/31/2023		P017837-020223
Health Permit	2/2/2023	403 S FRONT ST		1/31/2023		P017838-020223
Health Permit	2/2/2023	1853 W 2ND ST		1/31/2023		P017839-020223
Health Permit	2/14/2023	702 N BRAZOSPORT BLVD		2/1/2023		P017884-021423
Health Permit	2/3/2023	305 S Brazosport Blvd		2/2/2023		P017851-020323
Health Permit	2/3/2023	1219 N BRAZOSPORT BLVD		2/2/2023		P017852-020323
Health Permit	2/3/2023	2101 N BRAZOSPORT BLVD		2/2/2023		P017853-020323
Health Permit	2/3/2023	327 S BRAZOSPORT BLVD		2/2/2023		P017854-020323
Health Permit	2/7/2023	218 S GULF BLVD		2/2/2023		P017861-020723
Health Permit	2/7/2023	75 OAK ST		2/3/2023		P017865-020723
Health Permit	2/7/2023	616 A N Gulf Blvd		2/6/2023		P017868-020723

Case Type	Create Date	Address 1	Class of Work	Issue Date	Types of Permit Needed	Reference No
Health Permit	2/14/2023	5176 Dry Hollow Dr		2/6/2023		P017885-021423
Health Permit	2/17/2023	607 Magnolia St		2/17/2023		P017907-021723
Health Permit	2/17/2023	301 N Brazosport Blvd		2/18/2023		P017908-021723
Health Permit	2/23/2023	311 E Park Ave Mardi Gras		2/18/2023		P017946-022323
Health Permit	2/22/2023	1401 N AVE G		2/21/2023		P017925-022223
Health Permit	2/24/2023	1019 W 6th St		2/24/2023		P017965-022423
Health Permit	2/27/2023	214 S Gulf Blvd		2/24/2023		P017973-022723
Health Permit	2/27/2023	217 E Henderson		2/27/2023		P017972-022723
Mechanical Permit	2/3/2023	610 W 1	Residential	2/3/2023		P017843-020323
Mechanical Permit	2/7/2023	35 TARPON LN	Residential	2/7/2023		P017869-020723
Plumbing Permit	2/1/2023	1716 W 6th	Residential	2/1/2023		P017823-020123
Plumbing Permit	2/3/2023	430 W 8TH ST	Residential	2/3/2023		P017844-020323
Plumbing Permit	2/7/2023	1531 W 8TH ST	Residential	2/7/2023		P017863-020723
Plumbing Permit	2/13/2023	35 TARPON LN	Residential	2/13/2023		P017881-021323
Plumbing Permit	2/15/2023	1511 W 7TH ST	Residential	2/15/2023		P017886-021523
Plumbing Permit	2/22/2023	32 TARPON LN	Residential	2/22/2023		P017936-022223
Plumbing Permit	2/22/2023	1626 W 8TH ST	Residential	2/22/2023		P017924-022223
Plumbing Permit	2/22/2023	1007 W 8TH ST	Residential	2/22/2023		P017926-022223
Plumbing Permit	2/23/2023	1309 N BRAZOSPORT BLVD C	Commercial	2/23/2023		P017951-022323
Plumbing Permit	2/24/2023	1624 N Brazosport Blvd	Commercial	2/24/2023		P017963-022423

Monthly Code Enforcement Activities

Run Date: 03/15/2023 10:07 AM

Hope Bullman

Create Date	Current Task	Status	Address 1	V_Summary If Violation
2/1/2023		Applied	1502 N BRAZOSPORT BLVD	
2/2/2023		Applied	2105 N BRAZOSPORT BLVD	
2/2/2023		Applied	403 S FRONT ST	
2/2/2023		Applied	1853 W 2ND ST	
2/2/2023		Applied	1515 N AVE J	
2/3/2023		Applied	1601 E HWY 332	
2/3/2023		Applied	1823 N BRAZOSPORT BLVD	
2/3/2023		Applied	305 S Brazosport Blvd	
2/3/2023		Applied	1219 N BRAZOSPORT BLVD	
2/3/2023		Applied	2101 N BRAZOSPORT BLVD	
2/3/2023		Applied	327 S BRAZOSPORT BLVD	
2/7/2023		Applied	218 S GULF BLVD	
2/7/2023		Applied	75 OAK ST	
2/7/2023		Applied	616 A N Gulf Blvd	
2/14/2023		Applied	702 N BRAZOSPORT BLVD	
2/14/2023		Applied	5176 Dry Hollow Dr	
2/15/2023		Closed	1514 N AVE F	Complaint was made about large debris pile. Upon inspection , Ameri waste picked up some of the debris but left 3 tires and construction material. A door hanger was left. Must be in compliance by 7/22/2023
2/15/2023		In Progress	1934 N AVE G	Drove by and saw a large pile of construction debris. I spoke with home owner Gerardo, and explained to him Ameri Waste does not pick up construction debris. He stated he would get his lawn man take it away. I left him Ameri waste information. No door hanger was left. I will check back in 10 days.
2/17/2023		Approved	607 Magnolia St	
2/17/2023		Approved	301 N Brazosport Blvd	
2/22/2023		Applied	1401 N AVE G	
2/22/2023		Closed	510 N Gulf Blvd	Delivered, Notice water meter disconnect 2/22/2023
2/22/2023		Closed	1300 N Gulf Blvd	Delinquent water notices left on 2/22/23

Hope Bullman

Create Date	Current Task	Status	Address 1	V_Summary if Violation
2/23/2023		Closed	406 N GULF BLVD	Delivered delinquent water notice, 2/22/23
2/23/2023		Closed	402 S AVE B	Delivered delinquent water notice, 2/22/23
2/23/2023		Closed	1100 N Brazosport Blvd	Delivered delinquent water notice, 2/22/23
2/23/2023		Approved	311 E Park Ave Mardi Gras	
2/23/2023		Closed	325 S Brazosport Blvd	Complaint was called in on 2/21/23, on Drini Italian Grill by David Allen, he states after he and his wife ate at the restaurant the became ill with throwing up and diarrhea. They did not go to the doctor, but said that was the last place they ate at. He stated he ate the Drini special pizza and his wife had chicken Tuscany. I informed him I would investigate this matter.
2/24/2023		Applied	1019 W 6th St	
2/27/2023		Applied	217 E Henderson	
2/27/2023		Applied	214 S Gulf Blvd	
2/27/2023	Reinspection	New	2004 N AVE G	Large construction debris pile in the rear of property needs to be placed in a dumpster or removed by 03/13/23

Patti Veazey

Create Date	Current Task	Status	Address 1	V_Summary if Violation
2/1/2023		Closed	1530 W 7TH ST	Tires and clean up back yard
2/1/2023		In Progress	1618 W 8TH ST	Inoperable vehicles in backyard
2/2/2023		Closed	1203 W 5TH ST	Debris by fence in back yard
2/2/2023	Reinspection	In Progress	1207 W 5TH ST	Large pile of debris on trailer in back yard needs removed
2/2/2023		Closed	1106 W 6TH ST	Remove pile of brush. Notice left on the door
2/2/2023	Reinspection	In Progress	1110 W 6TH ST	Need to remove brush in the back yard
2/2/2023	Reinspection	In Progress	1526 W 6TH ST	Left notice to clean up back yard area
2/2/2023		Closed	1522 W 6TH ST	Left a door hanger to clean up back yard

Patti Veazey

Create Date	Current Task	Status	Address 1	V_Summary if Violation
2/2/2023	Reinspection	In Progress	1518 W 6TH ST	Clean up construction debris in back yard and remove brus. Left a door hanger but also going to mail a letter to owner of the house because it's vacant
2/2/2023		Closed	1203 W 7TH ST	White car parked on the street with expired tags
2/2/2023		Closed	1757 W 4TH ST	need address posted on the structure
2/6/2023		Closed	1834 W 8TH ST	Bob went to this address after viola calling us saying they had a jumper on the water meter. They also called Kacey and the police dept out to the address to try and get the police dept to issue a citation for theft of services, but they wouldn't do it.
2/6/2023	Generate and Send Violation Notice	New	1126 W 5th	people just moved in at this address and there are mattresses behind the house that was there before they moved in.
2/7/2023	Reinspection	In Progress	1229 W 10TH ST	Large pile of brush by the street needs removed. Left notice that brush has to be cut up and bundled
2/7/2023	Reinspection	In Progress	1102-1106 W 10TH	Sending letter on overgrown grass and trash. House is vacant
2/7/2023	Reinspection	In Progress	1231 W BROAD ST	bad sewer leak. it is doing damage to their closet and shoes and standing water in the floor.
2/8/2023		In Progress	1730 W 8th	Truck in back yard with no inspection sticker
2/21/2023		In Progress	1211 W BROAD ST	Truck in back yard with no inspection sticker
2/21/2023	Reinspection	In Progress	1223 W BROAD ST	Truck in back yard with no inspection sticker
2/21/2023		In Progress	1206 W 4TH ST	In operable car in back yard on flats
2/21/2023		Closed	1212 W 4TH ST	Pile of debris by the street not a bulk pickup week
2/21/2023		Closed	1230 W 4TH ST	Need to cut the grass
2/21/2023	Reinspection	In Progress	1715-1717 W 4th	Carpet out when it's not a bulk pickup week
2/21/2023	Reinspection	In Progress	1727 W 4TH ST	Trash bags of trash and debris by the street
2/21/2023		Closed	1202 W 8TH ST	Large pile of limbs by the street. Left notice to remove and a flyer about bundling brush

Patti Veazey

Create Date	Current Task	Status	Address 1	V_Summary if Violation
2/21/2023		In Progress	1123 W 8TH ST	Large pile of brush out on the wrong week and not cut up and bundled
2/21/2023		Closed	1210 W 7TH ST	
2/22/2023		Closed	1744 W 4TH ST	Dropped of a disconnect water service notice
2/22/2023		Closed	1726-1728 W 8TH	Dropped a disconnect on the water bill
2/22/2023		Closed	217 N GULF BLVD	Dropped off a shut of notice on the water
2/22/2023		Closed	1312 N GULF BLVD	Dropped off a disconnect notice
2/22/2023		Closed	824 N GULF BLVD	Dropped off a s-hit off notice
2/22/2023	Reinspection	In Progress	1627 W 7TH ST	Limbs out on wrong week left notice to remove them
2/22/2023	Reinspection	In Progress	1631 W 5TH ST	Parking on the sidewalk left a placard on the car. Knocked on door no answer
2/23/2023	Reinspection	New	603 S AVE D	they are using Sprint dumpsters instead of waste masters dumpsters. Sending a letter that states they can only use the dumpster that the city has a contract with
2/23/2023	Reinspection	New	1215 W 4TH ST	Large pile of debris out on the wrong week. Left notice along with a flyer
2/23/2023	Reinspection	In Progress	607 W 5th	Water leak
2/23/2023	Reinspection	Closed	1207 W 5TH ST	Need address
2/23/2023	Reinspection	New	1724 W 6th	
2/27/2023	Reinspection	In Progress	202 W 1ST ST	Operating a church without getting a safety inspection first. The River Church is operating out of this address. The change of type from B-1 Business to an A-3 Assembly, requires a Permit and Occupancy Inspection per City Ordinance 2022-2668.
2/27/2023		Closed	1607 W 8TH ST	large pile of debris by the street. Not bulk pick-up week
2/27/2023		Closed	1515 W BROAD ST	overgrown vac property
2/28/2023	Reinspection	In Progress	1711-1713 W 8th	Overgrown yard left door hanger
2/28/2023	Reinspection	In Progress	1721 W 8TH ST	Has a water hose drain aging into the alleyway left notice
2/28/2023	Reinspection	In Progress	1739 W 8TH ST	Parking on sidewalk in front yard left a notice
2/28/2023	Initial Inspection	Closed	1402 W 7TH ST	Overgrown vac property
2/28/2023	Reinspection	In Progress	1402 W 7TH ST	Overgrown vac property

Patti Veazey

Create Date	Current Task	Status	Address 1	V_Summary if Violation
2/28/2023		In Progress	1530 W 7TH ST	Overgrown property
2/28/2023	Action Information	In Progress	1757 W 6th	OVERGROWN VAC PROPERTY
2/28/2023	Reinspection	New	1711 W 7th	Mattress on sidewalk

Robert Cramer

Create Date	Current Task	Status	Address 1	V_Summary if Violation
2/2/2023	Reinspection	In Progress	1002 W 6TH ST	No Visible Address on the home that can be seen from the road.
2/2/2023	Reinspection	In Progress	1002 W 6TH ST	Limbs and Debris on curb in Front of House
2/2/2023		Compliant	1010 N AVE C	Delinquent Water Bill
2/3/2023		Compliant	1022 W 4TH ST	Furniture in Front Yard
2/3/2023		Compliant	1022 W 4TH ST	Furniture in Front Yard
2/6/2023		Compliant	722 W BROAD ST	Violation of drainage and grading 302.2 Ipmc, not in our list of violations, will include this violation into my letter with the description. Talked to homeowners son, he is going to contact his Dad about the leak and repairs.
2/6/2023		Compliant	722 W BROAD ST	Water Leak under the home, hose hooked up draining on to other peoples, property, Talked to Mr Gunner he is going to fix the leak under the home.
2/6/2023		Closed	722 W BROAD ST	Water leak under house, talked to Mr Gunner, he said the repairs will be done
2/8/2023		Compliant	710 W 9TH ST	Sewage is running into the ditch in the alleyway
2/13/2023		Compliant	807 W 8TH ST	No Address on the Home
2/13/2023		Compliant	807 W 8TH ST	Debris on the curb
2/14/2023		Compliant	1007 W 8TH ST	Construction Debris on The Curb, Gave, Warning now sending a letter.
2/15/2023	Reinspection	Compliant	926 5TH ST	Litter and Debris in the Alleyway
2/15/2023		Compliant	926 5TH ST	Litter and Debris in the Alleyway
2/15/2023	Reinspection	In Progress	927 W 4TH ST	Litter and Debris in the Back Yard
2/16/2023	Reinspection	In Progress	927 W 4TH ST	Loose Trash & Junk
2/16/2023	Reinspection	In Progress	927 W 4TH ST	Junk Vehicle, Truck Back Yard
2/16/2023		Compliant	930 W 8TH ST	Tree limbs on curb not properly bundled

Robert Cramer

Create Date	Current Task	Status	Address 1	V_Summary if Violation
2/16/2023		Compliant	514 W 8TH ST	Construction Debris on curb
2/16/2023		Compliant	514 W 8TH ST	Construction Debris on the curb
2/16/2023		Compliant	930 W 8TH ST	Debris on curb, branches not placed properly
2/16/2023	Reinspection	New	502 W 8TH ST	No visible Address on home or Mailbox
2/16/2023		Compliant	502 W 8TH ST	Limbs not properly cut and bundled left on curb
2/17/2023		Closed	702 W 8TH ST	Address on Home is Unreadable
2/17/2023		Closed	702 W 8TH ST	Address on Home is Unreadable
2/22/2023		Compliant	1010 Magnolia St # 602/616	Put tow away tag on windshield, giving 3 days to remove or get vehicle legal
2/23/2023		Compliant	221 E PARK AVE	Delinquent Water Bill
2/23/2023		Compliant	626 W 4TH ST	Delivered late water payment
2/23/2023		Compliant	202 S AVE A	Delivered Late water Bill Payment
2/23/2023		Compliant	35 TARPON LN	The Homeowner is using a Sprint dumpster, needs one from Waste Master's
2/24/2023	Reinspection	New	702 W 8TH ST	house painted Blue including the number, cant see it from the street
2/24/2023	Reinspection	New	702 W 8TH ST	Cant read Address from the road, house painted Blue including Number.
2/28/2023	Reinspection	In Progress	423 W 7TH ST	Tall Grass & Weeds Vacant lot.
2/28/2023	Reinspection	In Progress	423 W 7TH ST	Litter & Debris in the Alleyway Behind Vacant lot
2/28/2023	Reinspection	In Progress	822 W 8TH ST	Tall Grass and Weeds
2/28/2023	Reinspection	In Progress	822 W 8TH ST	Tall Grass and Weeds



Finance, Court & Water Departments

Title: Monthly Report for February 28, 2023

Date: March 20, 2023

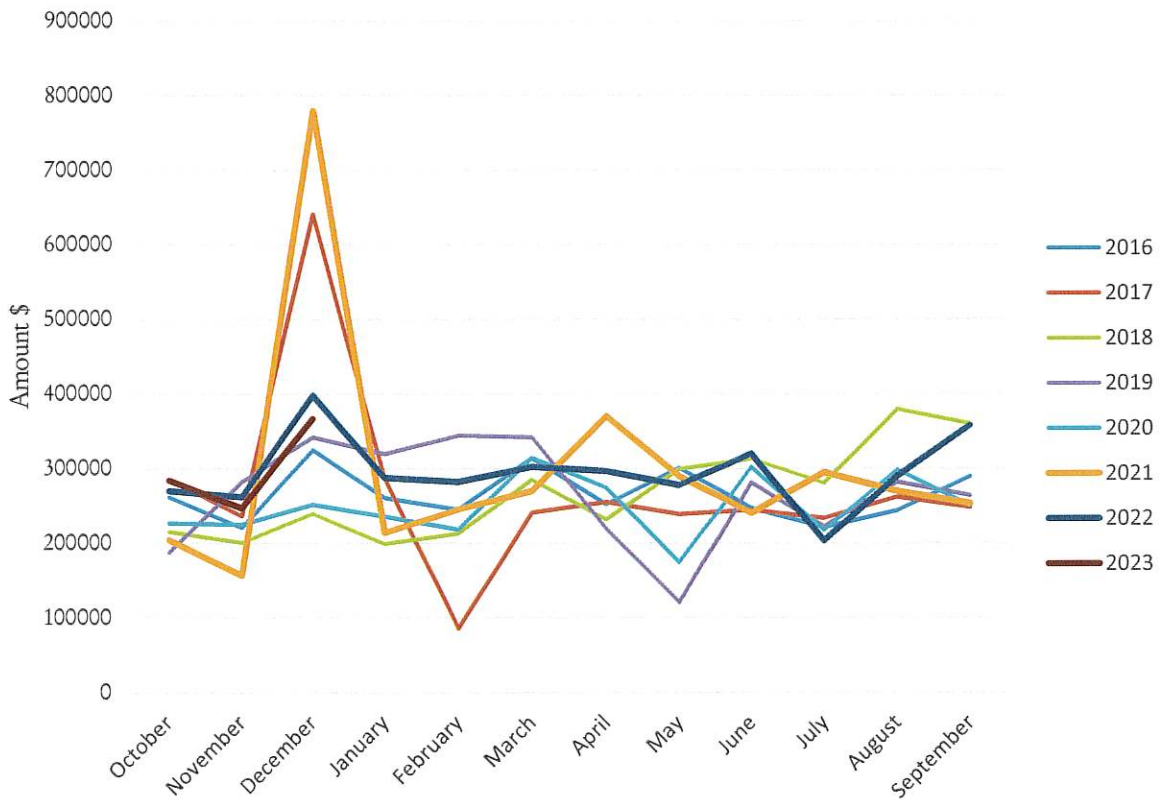
From: Cathy Ezell, Finance Director

Financial Information

The General Fund:

The revenues collected for the General fund as of February 28, 2023 are \$10,511,472 or 52.92% of the total budgeted revenues. Sales tax revenue is collected two months in arrears. The sales tax collections received are less than last year at this time.

Comparison of Sales Tax Revenue by Year



The expenditures for the General Fund as of February 28, 2023 are \$7,620,117 or 37.61% of the budgeted expenditures. See the attached Monthly Financial Report for more detail.

The revenues are over the expenditures by \$2,891,355. The fund balance or reserves of the General Fund as of February 28, 2023 is \$8,806,176. This is 43.46% of the expenditure budget.

Water & Sewer Fund

The revenues for the Water & Sewer Fund as of February 28, 2023 are \$2,921,909 or 42.89% of the budgeted revenues. See the attached Monthly Financial Report for more detail.

The expenditures for the Water & Sewer Fund as of February 28, 2023 are \$2,466,769 or 37.40% of the budgeted expenditures. See the attached Monthly Financial Report for more detail.

The revenues are under the expenditures by \$455,139. The fund balance or reserves for the Water & Sewer Fund as of February 28, 2023 is \$522,076. This fund balance is only 7.91% of the operating expenditures.

Customer Service Department – Water & Court

We had a new employee, Jilari Betancourt start in Utility Billing. We began cross training Linda Fuentes to do the utility billing. We are continuing to work with Veolia to identify dead meters and idle accounts.

The review of all court records continues. Municipal Court has fully migrated to Incode 10 as of October 31, 2022.

We will begin the process of scanning Municipal Court records into Incode software in June. Then move to the Water/Sewer records, Human Resources records, invoice and purchase orders

Other

We created a departmental calendar for informational flyers to be included in the water bills each month.

We are in the process of converting to the new time and attendance application. This should be complete in May.

The audit is complete and we are moving into budget season.

The Finance Department received the Certificate of Recognition for Budget Preparation for the Fiscal Year 2022-2023 budget from the Government Finance Officer Association of the United States and Canada (GFOA).

City of Freeport
Monthly Financial Report
As of February 28, 2023
General Fund

	FY2022 Actuals	Adopted FY2023 Budget	Amended FY2023 Budget	Year to Date Actual	% YTD Budget
Beginning Fund Balance	\$ 6,725,855	\$ 5,564,969	\$ 5,914,821	\$ 5,914,821	
Revenues					
EMS	\$ 571,697	\$ 589,000	\$ 589,000	\$ 260,646	44.25%
Property Taxes	3,092,192	3,355,000	3,355,000	2,946,421	87.82%
Industrial Taxes	8,171,633	8,679,299	8,679,299	3,638,450	41.92%
Sales Tax	2,361,795	2,250,000	2,250,000	598,631	26.61%
Franchise & Other Taxes	664,892	644,000	644,000	289,588	44.97%
Permits	276,188	196,625	196,625	285,818	145.36%
Charges for Services	858,762	793,700	793,700	333,337	42.00%
Recreation/Rental	121,819	100,500	100,500	37,867	37.68%
Golf	814,284	652,000	652,000	286,221	43.90%
Municipal Court	234,733	208,500	208,500	65,958	31.63%
Grants	1,788,558	2,092,765	2,092,765	1,492,205	71.30%
Lease Income	151,087	125,000	125,000	10,393	8.31%
Miscellaneous	649,261	176,820	176,820	265,938	150.40%
Total Revenues	19,756,901	\$ 19,863,209	\$ 19,863,209	\$ 10,511,472	52.92%
Expenditures					
Administration	\$ 2,113,246	\$ 1,792,676	\$ 1,792,676	\$ 880,864	49.14%
Information Technology	-	229,628	229,628	110,672	48.20%
Service Center	231,715	201,887	201,887	77,732	38.50%
Municipal Court	239,515	231,301	231,301	113,403	49.03%
Police	4,855,088	5,254,992	5,254,992	2,094,821	39.86%
Fire	1,200,390	1,425,610	1,425,610	566,571	39.74%
EMS	1,020,517	969,552	969,552	350,749	36.18%
Emergency Management	150,986	-	-	-	
Code Enforcement	393,520	479,991	479,991	162,491	33.85%
Building	306,662	308,662	308,662	94,238	30.53%
Garbage Collection	887,107	720,000	720,000	246,273	34.20%
Street & Drainage	1,403,967	1,500,782	1,500,782	562,159	37.46%
Beach Fund Expense	57,529	42,850	42,850	25	0.06%
Historical Museum	345,069	374,526	374,526	98,626	26.33%
Sr Citizens Commission	7,731	7,500	7,500	3,862	51.50%
Library	33,549	41,535	41,535	18,636	44.87%
Parks	1,284,982	1,294,028	1,294,028	414,183	32.01%
Golf	1,190,704	1,235,668	1,235,668	490,377	39.69%
Recreation	492,678	572,840	572,840	141,402	24.68%
Interfund Transfer to	4,502,980	3,729,095	3,729,095	1,243,032	33.33%
Interfund Transfer from	(150,000)	(150,000)	(150,000)	(50,000)	33.33%
Total Expenditures	20,567,934	\$ 20,263,123	\$ 20,263,123	\$ 7,620,117	37.61%
Revenue Over/(Under) Expenditures	\$ (811,034)	\$ (399,914)	\$ (399,914)	\$ 2,891,355	
Ending Fund Balance	\$ 5,914,821	\$ 5,165,055	\$ 5,514,907	\$ 8,806,176	

City of Freeport
Monthly Financial Report
As of February 28, 2023
Water Sewer Fund

	FY2022	Adopted	Amended	Year to Date	% YTD
	Actuals	FY2023	FY2023	Actual	Budget
		Budget	Budget		
Beginning Fund Balance	\$ 50,936	\$ 174,759	\$ 66,937	\$ 66,937	
Revenues					
Interlocal Revenue	\$ 16,086	\$ 4,000	\$ 4,000	\$ 3,691	92.28%
Interest	2,408	1,000	1,000	1,865	186.46%
Misc Income	1,749	-	-	(83)	N/A
Misc Income Return Checks	1,242	1,000	1,000	450	45.00%
Utility Reimbursements	165,400	100,000	100,000	52,991	52.99%
Community Dev Grant	136,229	-	-	-	N/A
Grant - CDBG GLO	622,829	-	-	30,860	N/A
FEMA Reimbursement	-	-	-	-	N/A
Cash Over or Short	(40)	-	-	(10)	N/A
Water Revenue	3,500,777	4,178,200	4,178,200	1,662,588	39.79%
Water Revenue - Misc	(1,722)	-	-	-	N/A
Sewer Revenue	2,563,543	2,400,000	2,400,000	1,101,022	45.88%
Sewer Revenue - Misc	20	-	-	-	N/A
Sewer Surcharge	321	-	-	-	N/A
Water Tap Fee	23,752	15,000	15,000	3,900	26.00%
Sewer Tap Fee	3,040	3,000	3,000	2,429	80.97%
Bad Debt Write-Off	728	1,000	1,000	915	91.50%
Connect & Disconnect Fees	132,499	110,000	110,000	61,290	55.72%
Transfer from General Fund	323,000	-	-	-	N/A
Total Revenues	7,491,862	6,813,200	6,813,200	2,921,909	42.89%
Expenditures					
Salaries	\$ 98,019	\$ 102,267	\$ 102,267	\$ 31,462	30.76%
Benefits	97,149	40,692	40,692	19,544	48.03%
Supplies	76,241	70,950	70,950	18,414	25.95%
Services	5,553,016	5,848,140	5,848,140	2,162,886	36.98%
Maintenance	89,129	65,000	65,000	33,474	51.50%
Sundry	16,548	17,800	17,800	18,743	105.30%
Capital Outlay	1,083,229	-	-	31,764	N/A
Debt Service Fees	9,833	-	-	-	N/A
Transfer to Debt Service	302,698	301,450	301,450	100,483	N/A
Transfer to CO2021 Bond Fund	-	-	-	-	N/A
Transfer to General Fund	150,000	150,000	150,000	50,000	N/A
Total Expenditures	7,475,861	6,596,299	6,596,299	2,466,769	37.40%
Revenue Over/(Under)					
Expenditures	\$ 16,001	\$ 216,901	\$ 216,901	\$ 455,139	
Ending Fund Balance	\$ 66,937	\$ 391,660	\$ 283,838	\$ 522,076	



CITY OF FREEPORT
FREEPORT FIRE & EMS DEPARTMENT

131 East 4th Street
Freeport, Texas 77541
Phone (979) 233-2111
Fax (979) 233-4103

Christopher Motley
Chief / EMC

Mike Praslicka
Deputy Chief
EMS Coordinator

Micheal Dumas
Deputy Chief
Fire Marshal

To: Mr. Kelty, City Manager

From: Christopher D. Motley, Fire Chief

Date: March 20, 2023

Re: February 2023

Response alarms: Fire - 6
 EMS - 202
 Total - 208

Significant Events: Air Ambulance transport: 4
 Request mutual aid into the city EMS response: 17 FIRE 0
 Mutual aid given to other cities to cover EMS response: 1 FIRE 1
 Two EMS units working calls at the same time: 30
 Three working EMS alarms: 21
 Four working EMS alarms: 0
 Five working EMS alarms: 0
 Transport rate: 54%

Equipment/Infrastructure: Fire Station #1 driveway repair: No update from Public Works.
 Ambulance 907: Out of Service. Diesel engine being rebuilt
 Ambulance 909: Out of Service. Engine being rebuilt at Yaklin.
 Ambulance 908: In service, but has passenger door damage;
 hinge sprung from heavy winds.

Audit: Texas Department of Insurance audit was received and under
 internal review for accuracy:

Emergency Management: Monitoring and reviewing daily COVID-19 BC Health reports.
 Preparing emergency management response to natural disasters.
 Brazosport ISD Mass Casualty plan updating response plans.



CITY OF FREEPORT
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Christopher Motley
Chief / EMC

Mike Praslicka
Deputy Chief
EMS Coordinator

Micheal Dumas
Deputy Chief
Fire Marshal

Mitigation Grants: FEMA American Firefighter Grant, complete the application and awaiting announcement of award. Project: Brush/Wildland truck: \$125,000.00.

Preparing for FEMA AFG and S.A.F.E.R. grant programs for February application. Completed agreements for a grant writer.

FEMA AFG grant application completed and filed. Project: Radio communications \$212,000.00 and Brush/Wildland truck: \$145,000.00.

Personnel:

Staffing:

Fire Fighter Vacancy: Three (Full-time)

Fire Fighter Vacancy: Six (Part-time)

EMS Vacancy: Four (Part-time).

Employee testing: OPEN

Training Employees: FF Betancourt scheduled for training May 2023

Injuries: None.

Events: USDOT PHMSA Freeport LNG Briefing Brazos port High School
Mardis Gras Parade

Prevention: Council Chambers are sanitized by staff prior to each council meeting.

Announcements: N/A

Monthly Golf Course Report February 2023

For the month of February, we continue to see our rounds and revenue increasing overall. We finished with the highest revenue for any given February at \$62,570 after taxes. Our goal for the month was \$36,900 and we were able to beat that by \$25,670. For the fiscal year we have surpassed our revenue goal by \$63,734 and on track to have over 30,000 rounds of golf played this year.

Membership during the winter months has also been higher than previous years and look to be on track for a record year. Another key area we have seen a spike is in our driving range usage and revenue. We are on track to have our highest revenue ever for our driving range during a fiscal year. We saw this increase starting last year and requested to make improvements, but it was denied in the budget. At the pace of this usage and not adding to the size of the range, it will eventually become a customer service issue as we will not be able to maintain the driving range turf.

Other complaints from customers and staff is the appearance of the proshop and possible health concerns with the mold that is spreading. But overall based on upcoming events and round trend we are on track to have a great spring. I have attached more detailed numbers.

Thank you

Brian

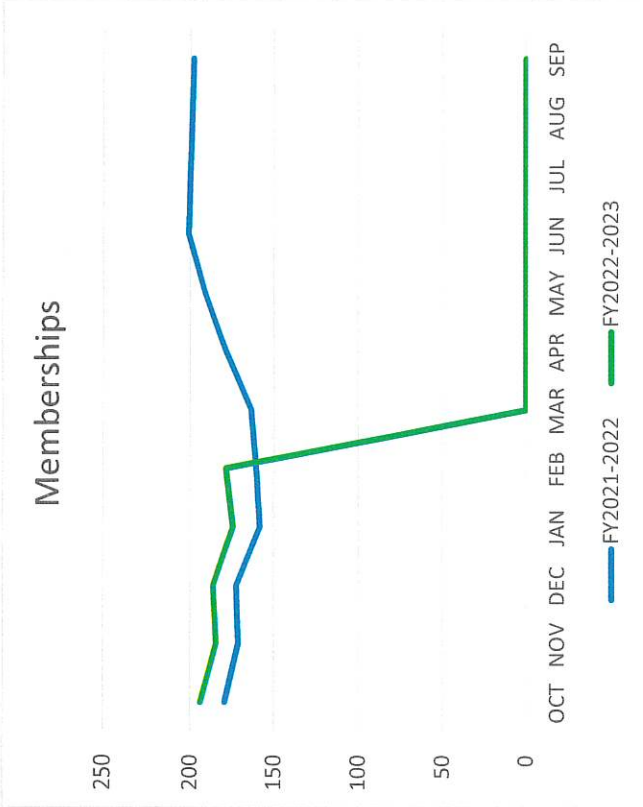
Rounds of Golf

Month	Fy2021-2022	Fy2022-2023
OCT	1489	2692
NOV	2109	1153
DEC	2430	2028
JAN	1785	2125
FEB	1619	2176
MAR	2633	0
APR	3089	0
MAY	3100	0
JUN	2801	0
JUL	3076	0
AUG	2328	0
SEP	2443	0
	28902	0



Memberships

Month	FY2021-2022	FY2022-2023
OCT	179	194
NOV	171	184
DEC	172	186
JAN	158	174
FEB	160	178
MAR	163	0
APR	178	0
MAY	191	0
JUN	201	0
JUL	200	0
AUG	199	0
SEP	198	0



Revenue for the fiscal years

	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-2021	2021-2022	2022-2023
October	\$ 47,009.00	\$ 38,020.00	\$ 44,501.00	\$ 42,949.00	\$ 40,175.00	\$ 50,996.00	\$ 41,662.00	\$ 40,670.00	\$ 34,325.00	\$ 35,953.00	\$ 33,172.00	\$ 40,639.00	\$ 27,027.00	\$ 34,039.00	\$ 42,407.50	\$ 62,202.91	\$ 51,147.84	\$ 76,592.04
November	\$ 27,799.00	\$ 33,807.00	\$ 33,020.00	\$ 44,707.00	\$ 39,303.00	\$ 36,034.00	\$ 42,510.00	\$ 44,313.00	\$ 28,636.00	\$ 26,980.00	\$ 19,944.00	\$ 31,995.00	\$ 30,448.00	\$ 23,229.00	\$ 43,338.77	\$ 64,634.00	\$ 56,586.76	\$ 33,383.62
December	\$ 34,148.00	\$ 25,466.00	\$ 37,308.00	\$ 36,530.00	\$ 20,950.00	\$ 35,136.00	\$ 31,312.00	\$ 32,256.00	\$ 29,786.00	\$ 29,645.00	\$ 26,178.00	\$ 24,651.00	\$ 20,856.00	\$ 40,933.00	\$ 48,990.47	\$ 56,927.48	\$ 62,544.32	\$ 53,930.64
January	\$ 38,163.00	\$ 19,599.00	\$ 23,783.00	\$ 40,207.00	\$ 21,224.00	\$ 27,521.00	\$ 49,248.00	\$ 25,563.00	\$ 37,898.00	\$ 20,982.00	\$ 36,242.00	\$ 57,636.00	\$ 30,342.00	\$ 30,229.00	\$ 23,365.55	\$ 56,651.51	\$ 47,116.31	\$ 61,756.57
February	\$ 29,092.00	\$ 31,360.00	\$ 29,207.00	\$ 40,299.00	\$ 16,893.00	\$ 32,118.00	\$ 27,440.00	\$ 36,248.00	\$ 32,762.00	\$ 31,605.00	\$ 30,448.00	\$ 30,449.00	\$ 21,772.00	\$ 26,749.00	\$ 37,454.31	\$ 41,451.22	\$ 49,126.05	\$ 69,982.06
March	\$ 44,484.00	\$ 50,244.00	\$ 45,181.00	\$ 51,193.00	\$ 52,873.00	\$ 64,305.00	\$ 39,994.00	\$ 58,128.00	\$ 44,011.00	\$ 29,929.00	\$ 34,261.00	\$ 39,413.00	\$ 52,056.00	\$ 52,147.00	\$ 56,303.83	\$ 67,691.37	\$ 75,786.66	\$ 93,650.43
April	\$ 52,898.00	\$ 44,170.00	\$ 54,841.00	\$ 60,003.00	\$ 58,698.00	\$ 57,655.00	\$ 57,937.00	\$ 46,802.00	\$ 51,866.00	\$ 33,553.00	\$ 28,234.00	\$ 58,911.00	\$ 60,713.00	\$ 82,079.00	\$ 13,723.75	\$ 75,786.66	\$ 93,650.43	\$ 92,185.04
May	\$ 49,583.00	\$ 50,784.00	\$ 59,984.00	\$ 65,535.00	\$ 46,083.00	\$ 53,246.00	\$ 57,607.00	\$ 51,940.00	\$ 56,256.00	\$ 48,699.00	\$ 30,164.00	\$ 50,065.00	\$ 57,692.00	\$ 62,730.00	\$ 28,942.99	\$ 58,401.78	\$ 92,185.04	\$ 80,131.95
June	\$ 38,039.00	\$ 52,831.00	\$ 65,674.00	\$ 62,065.00	\$ 59,492.00	\$ 59,357.00	\$ 61,151.00	\$ 55,923.00	\$ 48,313.00	\$ 26,082.00	\$ 8,162.00	\$ 37,417.00	\$ 53,075.00	\$ 58,322.00	\$ 62,154.13	\$ 63,469.78	\$ 81,808.90	\$ 57,091.00
July	\$ 40,396.00	\$ 35,250.00	\$ 58,329.00	\$ 62,141.00	\$ 40,405.00	\$ 52,427.00	\$ 50,465.00	\$ 50,193.00	\$ 44,700.00	\$ 43,387.00	\$ 36,186.00	\$ 37,656.00	\$ 52,448.00	\$ 69,071.00	\$ 50,746.13	\$ 57,641.43	\$ 81,808.90	\$ 59,695.18
August	\$ 40,352.00	\$ 41,420.00	\$ 38,504.00	\$ 63,134.00	\$ 48,395.00	\$ 44,385.00	\$ 45,158.00	\$ 48,075.00	\$ 46,545.00	\$ 43,727.00	\$ 30,306.00	\$ 23,868.00	\$ 58,221.00	\$ 67,005.00	\$ 58,155.52	\$ 57,091.00	\$ 59,695.18	\$ 68,991.57
September	\$ 35,529.00	\$ 37,527.00	\$ 23,756.00	\$ 49,098.00	\$ 41,066.00	\$ 44,276.00	\$ 42,282.00	\$ 34,895.00	\$ 25,984.00	\$ 21,813.00	\$ 26,082.00	\$ 2,160.00	\$ 15,674.00	\$ 38,567.00	\$ 57,786.23	\$ 45,708.61	\$ 812,966.41	\$ 288,232.90
Total	\$ 477,492.00	\$ 460,478.00	\$ 514,128.00	\$ 617,861.00	\$ 485,557.00	\$ 557,456.00	\$ 546,766.00	\$ 525,006.00	\$ 481,682.00	\$ 392,155.00	\$ 339,379.00	\$ 434,860.00	\$ 480,324.00	\$ 585,100.00	\$ 523,369.18	\$ 707,657.75	\$ 812,966.41	\$ 288,232.90



Human Resources Monthly Report

Date: March 9, 2023

HR TEAM: Donna Fisher

HR Services Team Priorities and Results for February 2023:

- **Welcomes and Well-wishes:**
 - **We are excited to welcome:**
 - **Jilari Betancourt – Customer Service Clerk – Water Department**

- **Training/Coaching/Performance Improvement:**
 - **Performance Issues Addressed:** We had zero (0) employee terminations for performance this month.

- **Employee Turnover/Recruiting/Hiring Progress:**
 - **Employee Turnover:** We had two (2) employee separations in February. One employee from the Police Department and one from Public Works (Parks)
 - **Internal Transfers/Promotions:** Curtis Land was promoted from Sergeant to Detective during the month of February.
 - **Recruiting:** Active recruiting searches include:
 - Part-time EMT
 - Firefighter/EMT – Full and Part Time
 - Part-time Range Attendant – Golf Course
 - Part-time Crossing Guard
 - Police Officer
 - Lifeguards (Seasonal Part Time) – Recreation Center
 - Maintenance Technician I – Parks
 - Telecommunications Officer (Dispatch) – Police Department
 - **Recruiting Sources** include: City website, The Facts Online, Texas Municipal League, Strategic Government Resources, Workforce Solutions, Industry-specific organizations, Community College programs for maintenance and Police, social media, and networking.

- **Risk Management and Insurance Updates:**
 - **Unemployment Claims:** We had zero (0) unemployment appeals during the month of February.
 - **Workers Compensation Claims:** We had three (3) active Workers Comp. claims in February.
 - **Family & Medical Leave Cases (FMLA)-** We had two (2) active FMLA case in February.
 - **Employee Benefits:** We are continuing to look at options for a wellness event for employees.
 - **Training/Development:** We are working with InfoSec to supply video trainings that will keep us in compliance with Cybersecurity Training Requirements.

Priorities for March:

- **Employee Benefits** – A meeting with Kelsey-Seybold is scheduled to discuss a wellness event.
- **Payroll Conversion** – A pilot of the new timekeeping system, Executime, will resume after being suspended to work on the system

Information Technology Monthly Report

- New Citywide Cybersecurity Training Program to meet TDIR 2054.519 requirements.
- PD Migration to Cloud Based security storage
- Negotiated Off-site backup and server replication at \$4000 reduced cost from previous years.

- New Citywide Phone System
- Court Doc digital scanning system
- New Agenda and Council Meeting Digital System upgrade.
- Secure Wireless Traffic with RADIUS and expand wireless encryption and authentication to all city facilities.
- New City ID badge system for in-house management.
- Upgrade Rec Center Door to badge Access

MARCH 2023





FREEPORT POLICE DEPARTMENT

430 N. Brazosport Blvd • Freeport, TX 77541 • 979.239.1211 • Fax 979.239.2075

Danny Gillchriest
Captain

Jennifer Howell
Chief of Police

Corey Brinkman
Lieutenant

FEBRUARY POLICE REPORT

I. CALLS FOR SERVICE BY WARD

1825 calls for service were reported for the month.
Zuercher Records Management System (RMS) reports to follow.

II. INCIDENTS

140 cases were reported for the month.
Zuercher Records Management System (RMS) reports to follow.

III. TRAFFIC STOPS

376 traffic stops were reported for the month.
Zuercher Records Management System (RMS) reports to follow.

IV. TRAINING

Training performed in accordance with the Texas Commission on Law Enforcement (TCOLE).

- Two new hires, Officer Earl and Early completed their Field Training program.
- Officer Huerta and Willard completed their Basic Instructor course.
- Officer Morgan completed New Supervisor course.
- Officers Miller, Morgan, Stone and Torres completed the Field Training Officer course.

V. COMMUNITY EVENTS

The police department participated in the following events in the month of February:

- February 18th Mardi Gras Festival

The following upcoming events for March and April:

- Softball Back the Blue March 7th
- Gulf Coast Blood Drive March 17th
- Senior Serve with Fraud Training March 20th
- Easter Eggstravaganza April 1st
- Special Needs Prom April 1st
- River Fest April 28th and 29th

VI. COMPLAINTS and COMPLIMENTS

There was a complaint regarding an officer's driving. Upon investigation it was determined that the officer was responding to a priority call. Appropriate personnel were addressed.



To Protect, Serve, Model Integrity and Demonstrate Professionalism

There was a complaint regarding officers harassing an individual. Upon investigation it was determined a neighbor called in the complaint and officers responded to the call for service.

There was a complaint from previous city council meeting regarding dogs at large. Citizen was contacted and all staff were directed on handling dogs at large.

A citizen later complimented animal control for stepping up regarding the dogs at large.

VII. STAFFING

DISPATCHERS:

No new hires. Dispatch is currently short 2 positions.

POLICE OFFICERS:

No new hires. We currently have 1 veteran officer who is leaving in March.

PROMOTIONS:

A process was held for an investigator position. Sergeant Curtis Land was selected and promoted to the position of Detective.

A process will then be held for the vacant Sergeant position.

Freeport Police Department

Monthly CFS By Ward

Printed on March 13, 2023

[CFS Date/Time] is between '2023-02-01 00:00:00' and '2023-02-28 23:59:59'

Description	Beat						Totals
	C/D	WARD A	WARD B	WARD C	WARD D		
911 CALL	9	0	5	11	62	14	101
911 HANG UP	1	0	2	1	51	9	64
ACCIDENT - HIT & RUN	0	0	1	0	3	2	6
ACCIDENT - MAJOR	0	0	0	0	2	2	4
ACCIDENT - MINOR	1	0	4	3	5	14	27
ALARM - BUSINESS	1	0	2	3	4	3	13
ALARM - MEDICAL	1	0	0	0	1	1	3
ALARM - RESIDENTIAL	0	0	0	2	0	3	5
ALARM - VEHICLE	0	0	0	0	1	0	1
AMBULANCE CALL - FREEPORT	8	0	26	31	31	38	134
AMBULANCE CALL - OYSTER CREEK	21	0	0	0	1	1	23
AMBULANCE CALL - SURFSIDE	7	0	0	1	0	1	9
ANIMAL BITE	1	0	0	0	2	0	3
ANIMAL CONTROL - GENERAL	13	0	10	33	43	7	106
ANIMAL CONTROL - PENDING	1	0	0	1	1	0	3
ASSAULT	0	0	1	1	3	4	9
ATTEMPT TO SERVE - WARRANT	1	0	3	5	3	1	13
AUTO THEFT	0	0	0	0	1	1	2
BAR CHECK	0	0	8	0	7	6	21
BEACH PATROL	7	0	0	0	0	0	7
BOAT ACCIDENT	1	0	0	0	0	0	1
BROADCAST	0	0	0	0	10	0	10
BURGLARY - BUILDING	0	0	0	0	0	1	1
BURGLARY - HABITATION	1	0	1	1	0	2	5
BURGLARY - MOTOR VEHICLE	0	0	0	0	3	0	3
CHECKED OUT	1	0	1	0	2	1	5
CITY ORDINANCE VIOLATION	0	0	1	0	0	1	2
CIVIL MATTER	0	0	4	0	6	2	12
CIVIL STANDBY	0	0	4	0	1	0	5
CLERK CHECK	0	0	2	3	17	13	35
CLOSE PATROLLING AREA	23	0	77	13	108	87	308
CLOSE PATROL REQUEST	0	0	2	0	3	0	5
COURTESY TRANSPORT	0	0	0	0	0	2	2
CPS RELATED INVESTIGATION	0	0	5	4	10	2	21
CRIMINAL MISCHIEF	0	0	1	0	0	2	3
CRIMINAL TRESPASSING	0	0	0	0	5	3	8
DEADLY CONDUCT	0	0	0	0	1	0	1
DEATH INVESTIGATION	0	0	1	0	0	0	1
DEBRIS IN ROADWAY	0	0	1	0	1	0	2
DISCHARGE FIREARM	0	0	0	1	0	1	2
DISTURBANCE PHYSICAL	0	0	2	4	10	4	20

Description	Beat						Totals
	C/D	WARD A	WARD B	WARD C	WARD D		
DISTURBANCE VERBAL	0	0	7	4	6	4	21
DISTURBANCE WEAPONS	0	0	0	0	0	1	1
DUMPING ILLEGALLY	0	0	0	0	1	0	1
Duplicate Call	0	0	0	0	1	0	1
FIRE - ALARM	0	0	0	0	0	1	1
FIRE CALL	2	0	0	1	1	2	6
FLAGGED DOWN	1	0	1	0	0	1	3
FOLLOW UP	5	0	2	5	23	11	46
FOUND PROPERTY	1	0	0	2	4	0	7
FRAUD	0	0	4	0	4	1	9
GAS/CHEMICAL RELEASE	0	0	4	0	0	1	5
HARASSMENT	0	0	0	0	1	1	2
HOMICIDE	0	0	0	0	1	0	1
HOSPICE DEATH	0	0	0	2	1	0	3
INCIDENT REPORT	1	0	0	0	1	0	2
INSPECTION	0	0	0	0	0	1	1
JUVENILE COMPLAINTS	0	0	1	4	2	1	8
LOST ARTICLE/PROPERTY	0	0	0	0	2	1	3
MENTAL HEALTH CALL/REFERAL	0	0	0	1	3	1	5
MISCELLANEOUS	5	1	4	0	25	3	38
MISSING JUVENILE	0	0	1	0	0	0	1
MISSING PERSON	0	0	0	0	1	0	1
MOTORIST ASSIST	1	0	1	3	0	2	7
NOISE COMPLAINT	0	0	4	5	7	3	19
OPEN DOOR/WINDOW	0	0	1	1	0	1	3
OTHER AGENCY ASSIST	7	0	1	2	3	3	16
PARKING VIOLATION	0	0	0	1	0	0	1
PARKS/WILDLIFE VIOLATION	0	0	1	0	0	0	1
PRISONER TRANSPORT	6	0	0	0	0	0	6
RECKLESS DRIVER	2	0	1	3	6	0	12
RECOVER RUNAWAY	0	0	0	0	0	1	1
REPORT DROPPED IN ERROR	1	0	0	0	3	1	5
REPOSESSION VEHICLE	0	0	2	1	3	3	9
RUNAWAY	0	0	0	1	2	0	3
SEXUAL OFFENSE	0	0	0	0	1	0	1
SPEAK WITH OFFICER	0	0	8	2	62	7	79
SPECIAL ASSIGNMENT	1	0	0	0	0	0	1
SPECIAL WATCH	0	0	0	3	0	1	4
SUBJECT CONTACT	3	0	3	3	11	4	24
SUSPICIOUS CIRCUMSTANCE	0	0	7	4	7	7	25
SUSPICIOUS NOISE	0	0	1	2	1	0	4
SUSPICIOUS SUBJECT	0	0	8	3	6	5	22
SUSPICIOUS VEHICLE	1	0	2	2	5	3	13
TERRORISTIC THREATS	0	0	1	0	0	1	2
THEFT	0	0	5	2	4	5	16
TOWED VEHICLE	0	0	0	0	0	1	1

Description	Beat						Totals
	C/D	WARD A	WARD B	WARD C	WARD D	Totals	
TRAFFIC COMPLAINT	2	0	3	4	6	3	18
TRAFFIC CONTROL	0	0	1	0	1	1	3
TRAFFIC STOP	30	0	12	55	105	68	270
UNAUTH USE OF A VEHICLE	0	0	0	0	1	0	1
UNWANTED SUBJECT	1	0	7	1	8	10	27
WARRANT CLASS B OR ABOVE	1	0	1	0	2	0	4
WARRANT MUNICIPAL	2	0	0	0	1	0	3
WATER / STREET DEPT CALLOUT	0	0	1	4	5	3	13
WELFARE CONCERN	1	0	8	4	7	4	24
	2	0	5	2	5	1	15
Totals	174	1	272	245	737	396	1825

Freeport Police Department

Monthly Incidents CC

Printed on March 10, 2023

Reported	Case Number	Offenses	Description
02/01/23	FPD23-0158	CAPIAS WARRANT; CHANGE	TRAFFIC STOP
02/01/23	FPD23-0159	INCIDENT REPORT	THEFT
02/01/23	FPD23-0160	ASSAULT CAUSES BODILY INJURY	ASSAULT
02/01/23	FPD23-0161	INCIDENT REPORT	THEFT
02/01/23	FPD23-0162	FORGERY FINANCIAL	FRAUD
02/01/23	FPD23-0163	OTHER JURISDICTION WARRANT	TRAFFIC STOP
02/02/23	FPD23-0164	DEATH INVESTIGATION	AMBULANCE CALL - FREEPORT
02/02/23	FPD23-0182	CRUELTY TO NON-LIVESTOCK	ANIMAL CONTROL - GENERAL
02/02/23	FPD23-0165	BURGLARY OF VEHICLE - theft from	THEFT
02/03/23	FPD23-0166	POSS CS PG 1/1-B <1G; CRIMINAL	UNWANTED SUBJECT
02/03/23	FPD23-0167	CRIMINAL MISCHIEF >=\$100<\$750	CRIMINAL MISCHIEF
02/03/23	FPD23-0168	PUBLIC INTOXICATION	SUSPICIOUS CIRCUMSTANCE
02/03/23	FPD23-0169	DRIVING WHILE LICENSE INVALID;	TRAFFIC STOP
02/03/23	FPD23-0170	DRIVING WHILE	RECKLESS DRIVER
02/04/23	FPD23-0171	PUBLIC INTOXICATION	SUBJECT CONTACT
02/04/23	FPD23-0172		REPORT DROPPED IN ERROR
02/04/23	FPD23-0173	INCIDENT REPORT	SUSPICIOUS CIRCUMSTANCE
02/05/23	FPD23-0174	DRIVING WHILE INTOXICATED;	ACCIDENT - MINOR
02/05/23	FPD23-0175	RESIST ARREST SEARCH OR	SUSPICIOUS SUBJECT
02/05/23	FPD23-0176		REPORT DROPPED IN ERROR
02/05/23	FPD23-0177	INCIDENT REPORT	ASSAULT
02/05/23	FPD23-0178	INCIDENT REPORT	RUNAWAY
02/05/23	FPD23-0179	INCIDENT REPORT	SPEAK WITH OFFICER
02/06/23	FPD23-0180	INCIDENT REPORT	SUSPICIOUS CIRCUMSTANCE
02/06/23	FPD23-0181	BURGLARY OF HABITATION	BURGLARY - HABITATION
02/06/23	FPD23-0183	CRIMINAL MISCHIEF >=\$100<\$750	FOLLOW UP
02/06/23	FPD23-0184	INCIDENT REPORT	LOST ARTICLE/PROPERTY
02/06/23	FPD23-0185		REPORT DROPPED IN ERROR
02/06/23	FPD23-0186	TERRORISTIC THREAT	TERRORISTIC THREATS
02/06/23	FPD23-0187	INCIDENT REPORT	RUNAWAY
02/07/23	FPD23-0188	UNAUTH USE OF VEHICLE	UNAUTH USE OF A VEHICLE
02/07/23	FPD23-0189	INCIDENT REPORT	SEXUAL OFFENSE
02/07/23	FPD23-0190	INCIDENT REPORT	FOUND PROPERTY
02/07/23	FPD23-0191	INCIDENT REPORT	PARKING VIOLATION
02/07/23	FPD23-0192	OTHER JURISDICTION WARRANT	DUMPING ILLEGALLY
02/07/23	FPD23-0193	FRAUD - GENERAL	FRAUD
02/07/23	FPD23-0194	INCIDENT REPORT	AMBULANCE CALL - FREEPORT
02/07/23	FPD23-0195	INCIDENT REPORT	FRAUD
02/07/23	FPD23-0196	INCIDENT REPORT	AMBULANCE CALL - FREEPORT
02/07/23	FPD23-0197	INCIDENT REPORT	MENTAL HEALTH CALL/REFERAL
02/08/23	FPD23-0198	DEATH INVESTIGATION	HOSPICE DEATH
02/08/23	FPD23-0200	OTHER JURISDICTION WARRANT	ATTEMPT TO SERVE - WARRANT
02/08/23	FPD23-0199	INCIDENT REPORT	SPEAK WITH OFFICER

Reported	Case Number	Offenses	Description
02/08/23	FPD23-0202	FRAUD - GENERAL	FRAUD
02/08/23	FPD23-0201	FAILURE TO MAINTAIN FINANCIAL	TRAFFIC STOP
02/08/23	FPD23-0203	PUBLIC INTOXICATION	DISTURBANCE PHYSICAL
02/08/23	FPD23-0204	ASSAULT BY PHYSICAL CONTACT	SPEAK WITH OFFICER
02/08/23	FPD23-0205	DEATH INVESTIGATION	HOMICIDE
02/09/23	FPD23-0206	CITY WARRANT	WARRANT MUNICIPAL
02/09/23	FPD23-0207	CAPIAS WARRANT	WARRANT MUNICIPAL
02/09/23	FPD23-0208	OTHER JURISDICTION WARRANT	WARRANT CLASS B OR ABOVE
02/09/23	FPD23-0209	DUTY ON STRIKING UNATTENDED	ACCIDENT - HIT & RUN
02/09/23	FPD23-0210	INCIDENT REPORT	JUVENILE COMPLAINTS
02/09/23	FPD23-0211	PUBLIC INTOXICATION	ACCIDENT - MINOR
02/10/23	FPD23-0212	DUTY ON STRIKING FIXTURE/HWY	ACCIDENT - MINOR
02/10/23	FPD23-0213	POSS CS PG 1/1-B >=1G<4G; FAIL	THEFT
02/10/23	FPD23-0214	BURGLARY OF HABITATION	BURGLARY - HABITATION
02/10/23	FPD23-0215	CRIMINAL MISCHIEF	THEFT
02/10/23	FPD23-0216	THEFT PROP >=\$100<\$750	FRAUD
02/11/23	FPD23-0217	THEFT CLASS C	THEFT
02/11/23	FPD23-0218	OTHER JURISDICTION WARRANT	ASSAULT
02/11/23	FPD23-0219	PUBLIC INTOXICATION	SUSPICIOUS SUBJECT
02/12/23	FPD23-0220	DRIVING WHILE INTOXICATED	ACCIDENT - MINOR
02/12/23	FPD23-0221	RESIST ARREST SEARCH OR	DISTURBANCE VERBAL
02/12/23	FPD23-0222	POSSESSION OF DRUG	SUSPICIOUS VEHICLE
02/13/23	FPD23-0225	CRIMINAL TRESPASS	BURGLARY - HABITATION
02/13/23	FPD23-0223	THEFT CLASS C	THEFT
02/13/23	FPD23-0224	CRIMINAL TRESPASS	UNWANTED SUBJECT
02/13/23	FPD23-0226	CRIMINAL TRESPASS	CRIMINAL TRESPASSING
02/14/23	FPD23-0227	DRIVING WHILE LICENSE INVALID	CRIMINAL TRESPASSING
02/14/23	FPD23-0228	INCIDENT REPORT	INCIDENT REPORT
02/14/23	FPD23-0229	PUBLIC INTOXICATION	SUSPICIOUS SUBJECT
02/14/23	FPD23-0231	PUBLIC INTOXICATION	SUSPICIOUS CIRCUMSTANCE
02/14/23	FPD23-0230		REPORT DROPPED IN ERROR
02/15/23	FPD23-0232	CRIMINAL TRESPASS	UNWANTED SUBJECT
02/15/23	FPD23-0233	BURGLARY OF VEHICLE - theft from	BURGLARY - MOTOR VEHICLE
02/15/23	FPD23-0238		FOUND PROPERTY
02/15/23	FPD23-0234	CRIMINAL MISCHIEF >=\$100<\$750	CRIMINAL MISCHIEF
02/15/23	FPD23-0235	INCIDENT REPORT	FRAUD
02/15/23	FPD23-0237	CRIMINAL TRESPASS	CRIMINAL TRESPASSING
02/15/23	FPD23-0236		
02/15/23	FPD23-0239	FRAUD - GENERAL	FRAUD
02/15/23	FPD23-0240	CAPIAS WARRANT	TRAFFIC STOP
02/16/23	FPD23-0241	DEATH INVESTIGATION	DEATH INVESTIGATION
02/17/23	FPD23-0242	CRIMINAL MISCHIEF	BURGLARY - HABITATION
02/17/23	FPD23-0243	THEFT CLASS C	THEFT
02/17/23	FPD23-0244	FAIL TO REMAIN AND REPORT	ACCIDENT - MINOR
02/17/23	FPD23-0246	FRAUD - GENERAL	FRAUD
02/17/23	FPD23-0245	CITY WARRANT	TRAFFIC STOP
02/18/23	FPD23-0247	INCIDENT REPORT	ACCIDENT - MINOR

Reported	Case Number	Offenses	Description
02/18/23	FPD23-0248	FRAUD - GENERAL	FRAUD
02/18/23	FPD23-0250		REPORT DROPPED IN ERROR
02/18/23	FPD23-0251	ASSAULT CAUSES BODILY INJURY	DISTURBANCE PHYSICAL
02/19/23	FPD23-0252	INCIDENT REPORT	HOSPICE DEATH
02/19/23	FPD23-0253	ASSAULT CAUSES BODILY INJURY	ASSAULT
02/19/23	FPD23-0254	CRIMINAL TRESPASS	CRIMINAL TRESPASSING
02/20/23	FPD23-0255	DRIVING W/LIC INV W/PREV	TRAFFIC STOP
02/20/23	FPD23-0256	INCIDENT REPORT	CRIMINAL MISCHIEF
02/20/23	FPD23-0257	TERRORISTIC THREAT	WELFARE CONCERN
02/20/23	FPD23-0258	EVADING ARREST DETENTION	OTHER AGENCY ASSIST
02/20/23	FPD23-0259	DEATH INVESTIGATION	HOSPICE DEATH
02/21/23	FPD23-0260	THEFT CLASS C	THEFT
02/21/23	FPD23-0261	OTHER JURISDICTION WARRANT	TRAFFIC STOP
02/21/23	FPD23-0262	OTHER JURISDICTION WARRANT	ATTEMPT TO SERVE - WARRANT
02/21/23	FPD23-0263	FRAUD USE/POSS IDENTIFYING	FRAUD
02/21/23	FPD23-0264		ANIMAL BITE
02/21/23	FPD23-0265	ASSAULT CAUSES BODILY INJURY	NOISE COMPLAINT
02/22/23	FPD23-0266	ASSAULT AGAINST ELDERLY OR	DISTURBANCE PHYSICAL
02/22/23	FPD23-0267	RESIST ARREST SEARCH OR	MENTAL HEALTH CALL/REFERAL
02/22/23	FPD23-0268	ASSAULT BY PHYSICAL CONTACT	DISTURBANCE VERBAL
02/22/23	FPD23-0269	CAPIAS WARRANT	PRISONER TRANSPORT
02/22/23	FPD23-0270	CAPIAS WARRANT	PRISONER TRANSPORT
02/22/23	FPD23-0271	INCIDENT REPORT	SPEAK WITH OFFICER
02/22/23	FPD23-0272	RAN RED LIGHT	TRAFFIC STOP
02/22/23	FPD23-0273	DRIVING WHILE INTOXICATED 2ND;	ACCIDENT - HIT & RUN
02/23/23	FPD23-0274	CPS/APS REFERRAL	WELFARE CONCERN
02/23/23	FPD23-0275	CRIMINAL MISCHIEF >=\$750<\$2,500	BURGLARY - HABITATION
02/23/23	FPD23-0276	ACCIDENT INVOLVING DAMAGE TO	ACCIDENT - HIT & RUN
02/23/23	FPD23-0277	INCIDENT REPORT	JUVENILE COMPLAINTS
02/24/23	FPD23-0278	POSS CS PG 1/1-B <1G	SUSPICIOUS NOISE
02/24/23	FPD23-0279	CITY WARRANT	TRAFFIC STOP
02/24/23	FPD23-0281	OTHER JURISDICTION WARRANT	TRAFFIC STOP
02/24/23	FPD23-0280	ASSAULT CAUSES BODILY INJ	ASSAULT
02/25/23	FPD23-0282	ASSAULT FAMILY/HOUSEHOLD	DISTURBANCE VERBAL
02/25/23	FPD23-0283	FAIL TO REMAIN AND REPORT	ACCIDENT - HIT & RUN
02/26/23	FPD23-0284	ASSAULT CAUSES BODILY INJ	DISTURBANCE PHYSICAL
02/26/23	FPD23-0285	ASSAULT BY PHYSICAL CONTACT	ASSAULT
02/26/23	FPD23-0286	VIOL OF PROTECTIVE ORDER	911 CALL
02/27/23	FPD23-0287	POSS CS PG 1/1-B >=1G<4G; UNL	TRAFFIC STOP
02/27/23	FPD23-0288	DUTY ON STRIKING UNATTENDED	ACCIDENT - HIT & RUN
02/27/23	FPD23-0289		SPEAK WITH OFFICER
02/27/23	FPD23-0290	INCIDENT REPORT	DEATH INVESTIGATION
02/27/23	FPD23-0291		ANIMAL BITE
02/27/23	FPD23-0292	THEFT CLASS C	THEFT
02/28/23	FPD23-0293	INCIDENT REPORT	INCIDENT REPORT
02/28/23	FPD23-0300		ANIMAL BITE
02/28/23	FPD23-0294	INCIDENT REPORT	FOUND PROPERTY

Reported	Case Number	Offenses	Description
02/28/23	FPD23-0296	INCIDENT REPORT	ACCIDENT - MINOR
02/28/23	FPD23-0295	ASSAULT CAUSES BODILY INJURY	ASSAULT
02/18/23	FPD23-0249	*****	*****

Total Records: 140

Freeport Police Department

Monthly Traffic Stops CC

Printed on March 10, 2023

Descriptions	Totals	
Arrest	28	28
Arrest; Citation Issued	3	3
Citation Issued	77	77
Duplicate Call	1	1
Handled By Officer / Deputy	1	1
No Police Action Taken	2	2
Report Taken; Transport Made/Escort Given	2	2
Written Warning Issued	261	261
Written Warning Issued; Advice Given	1	1
Totals	376	376

Property & GIS Monthly Report February 2023

Property:

- Lien Calculations/Payoff Preparations/Releases
 - Collected: \$ 130.00
 - Payoff Preparations: 2
 - Liens Released: 0
- Brazoria County Tax Office – Tax Certificates (13)
- Brazoria County Clerk – File Liens (0) & Replats (2)



GIS:

- Update ownership data
- 200' Replat maps with ownership
- Water/Sewer Mapping
 - Water Valves
 - Water Lines
 - Drainage Lines/Ditches
 - Drainage Inlets/Grates
 - Sidewalks
- 911 Address Range Verifications
- New Address Assignments
- Departmental Data Information Requests

Projects:

- Illumination Street Lights - Submission of Approval Letter (2/7/23) 100%
 - New Areas to be Identified for the 2023 Year
- GIS Mapping Data 30%

DPW
Monthly Report
March 2023



DPW
Monthly Report
March 2023

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DPW Monthly Report March 2023

Description

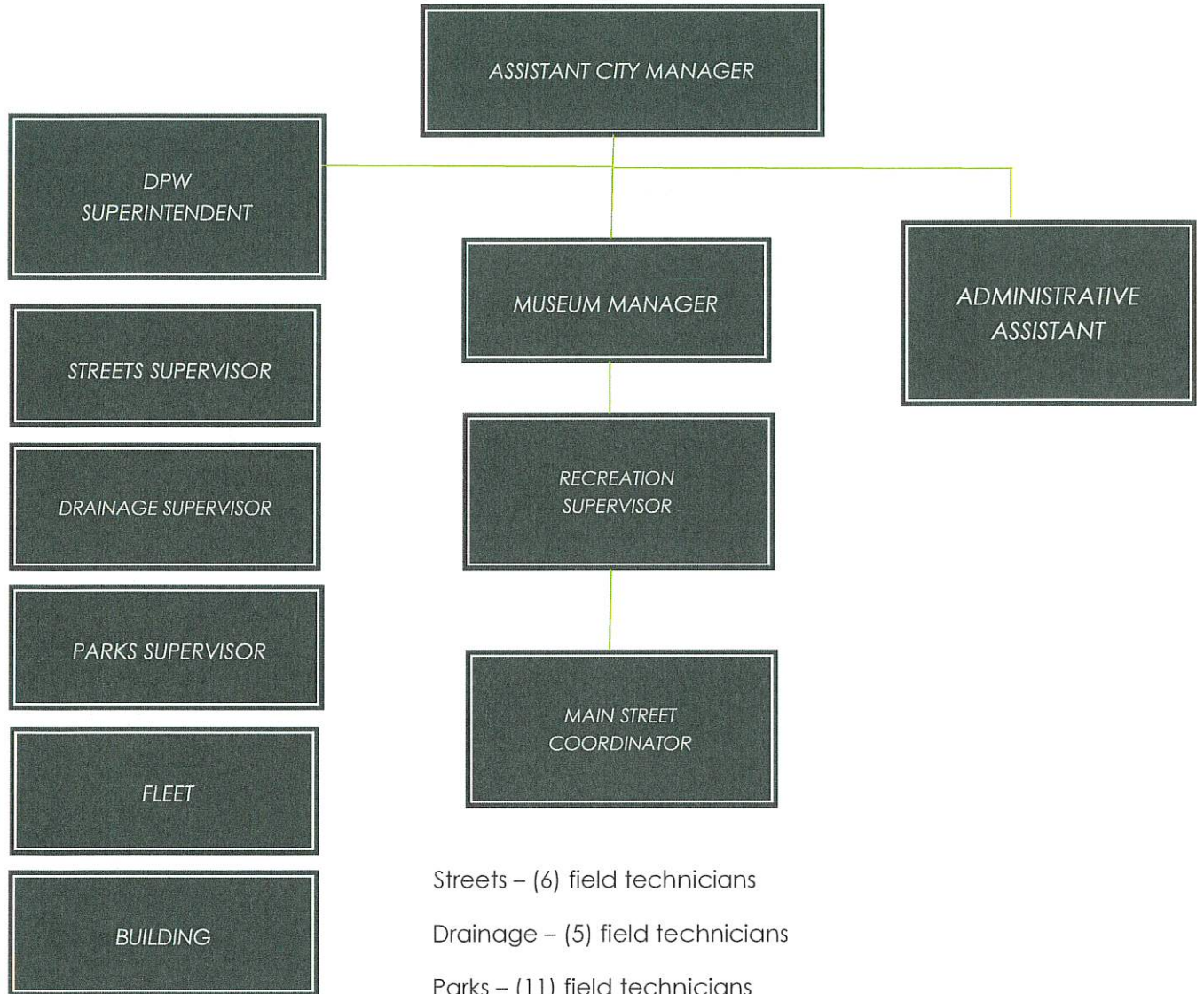
The DPW is administered by the Assistant City Manager. It is the responsibility of the department to successfully manage the City of Freeport infrastructure systems, City owned facilities, equipment, fleet, recreation and museum.

The department's mission and primary function is to provide a superior public service. In order to meet this goal, the operating function responsibilities of the department are assigned to eight groups. Each group is under the direction of a supervisor whose responsibilities include quality inspection, workload scheduling, contract management, and customer service. Each supervisor is responsible for coordinating the personnel and equipment resources of their respective divisions.

- Administration Division: under the Direction of the Assistant City Manager, this division manages the public works office, customer service, scheduling, reporting and public communication.
- Streets Division: Under the direction of the Streets Supervisor, this division provides street maintenance services to the community by pothole patching, curb, gutter and sidewalk repair and replacement of city streets and alleys. This division also provides sign maintenance which includes the installation and repair of roadway signs and the repair and maintenance of roadway markings within the city's right-of-way.
- Drainage Division: Under the direction of the Drainage Supervisor, this division is responsible for all repairs and maintenance of the city's stormwater collection system. This division also installs new culvert piping upon customer permitting.
- Parks Division: Under the direction of the Parks/Grounds/Facilities Supervisor, this division provides services to the community by conducting preservation and beautification of the City's parks, ball fields, building grounds and open spaces.
- Fleet Division: Under the direction of the Assistant City Manager, this division is responsible for all repairs and maintenance of the city's Fleet
- Building Maintenance Division: Under the direction of the Public Works Superintendent, this division provides services to the community by conducting preventative maintenance and repairs on all city property and buildings.
- Recreation Division: Under the direction of the Recreation Supervisor, this division provides services to the community through recreation, events and programs
- Museum Division: Under the Museum Manager, this division provides services to the community through museum, events and programs.

DPW Monthly Report March 2023

DPW Organizational Chart



Streets – (6) field technicians

Drainage – (5) field technicians

Parks – (11) field technicians

Fleet – (1) mechanic technician

Building – (1) lead technician

Museum – (1) assistant

Recreation – (1) event coordinator, (3) PT, (16) lifeguards

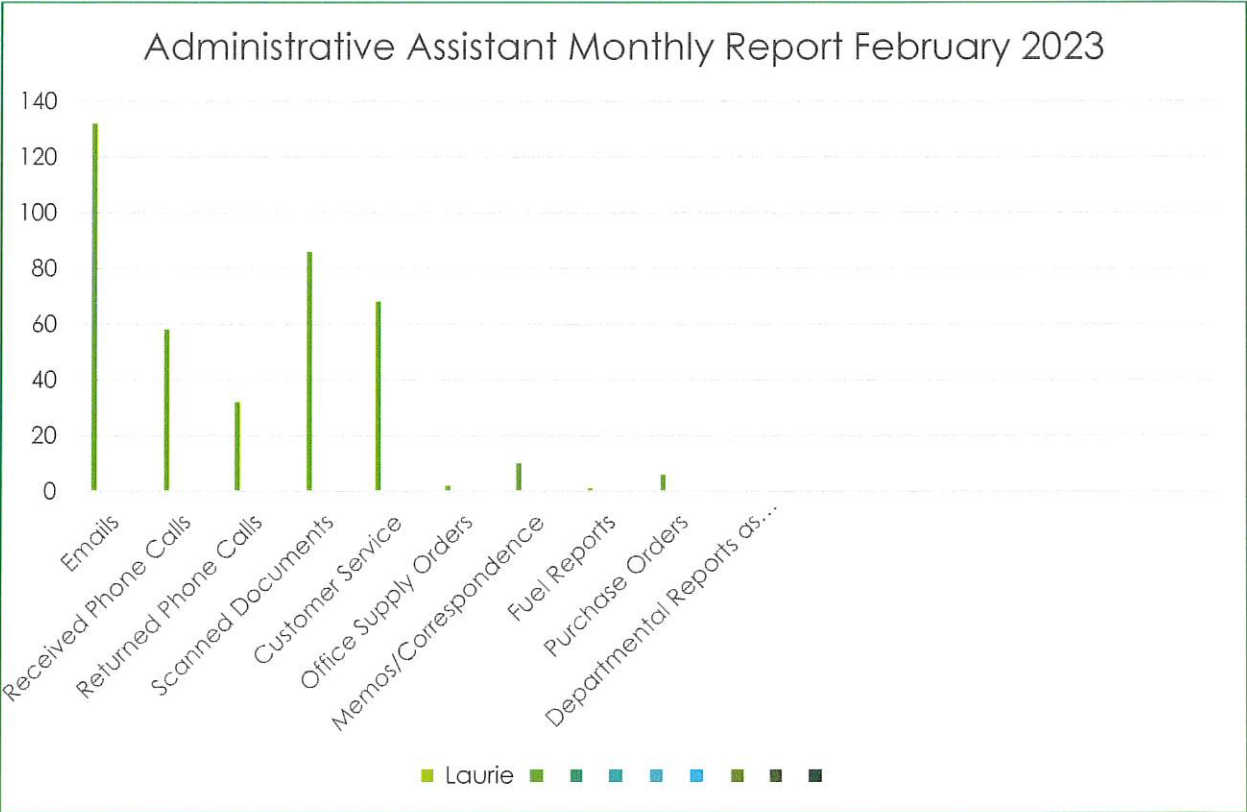
DPW Monthly Report March 2023

Administration Division:

under the Direction of the Assistant City Manager, this division manages the public works office, customer service, scheduling, reporting and public communication

Key Highlights This Month:

- Work Orders
- Working on new fuel tanks/monitoring system at PW



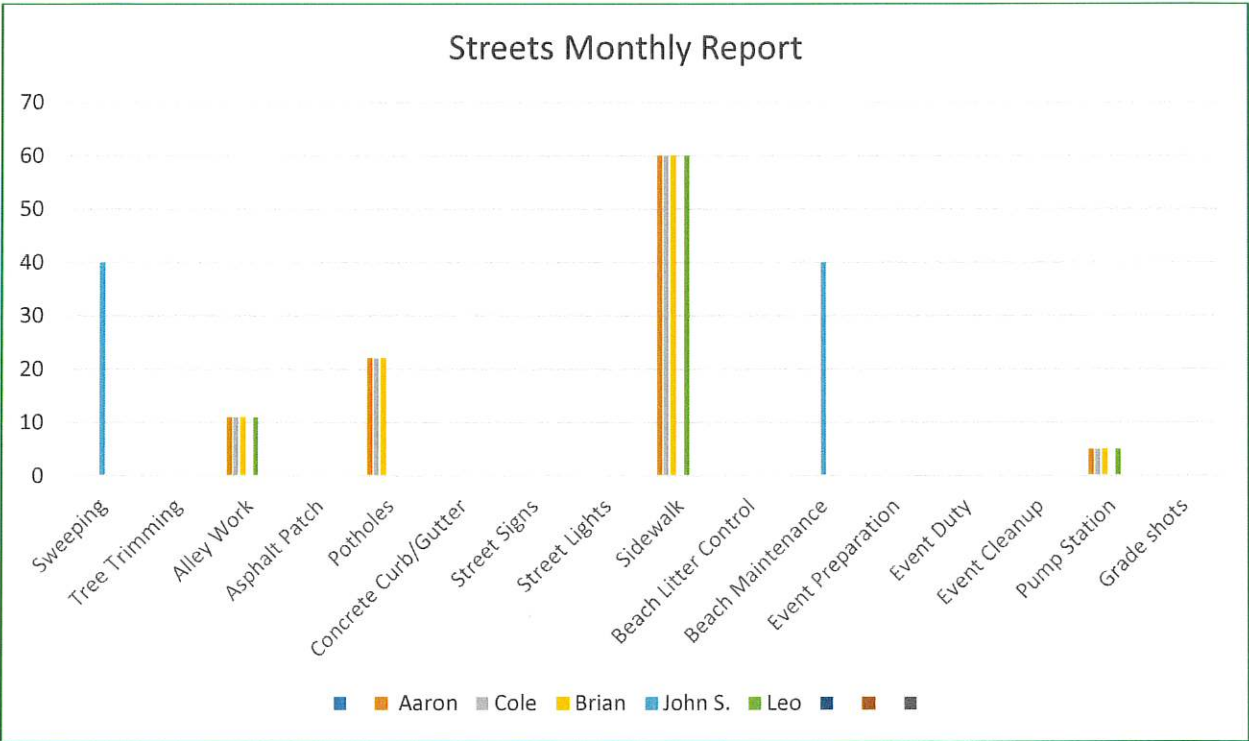
DPW Monthly Report March 2023

Streets Division:

Under the direction of the Streets Supervisor, this division provides street maintenance services to the community by pothole patching, curb, gutter and sidewalk repair and replacement of city streets and alleys. This division also provides sign maintenance which includes the installation and repair of roadway signs and the repair and maintenance of roadway markings within the city's right-of-way.

Key Highlights This Month:

- Sidewalk Replacement Program – Sweet T
- Sidewalk Replacement Program – Avenue B
- Potholes Citywide



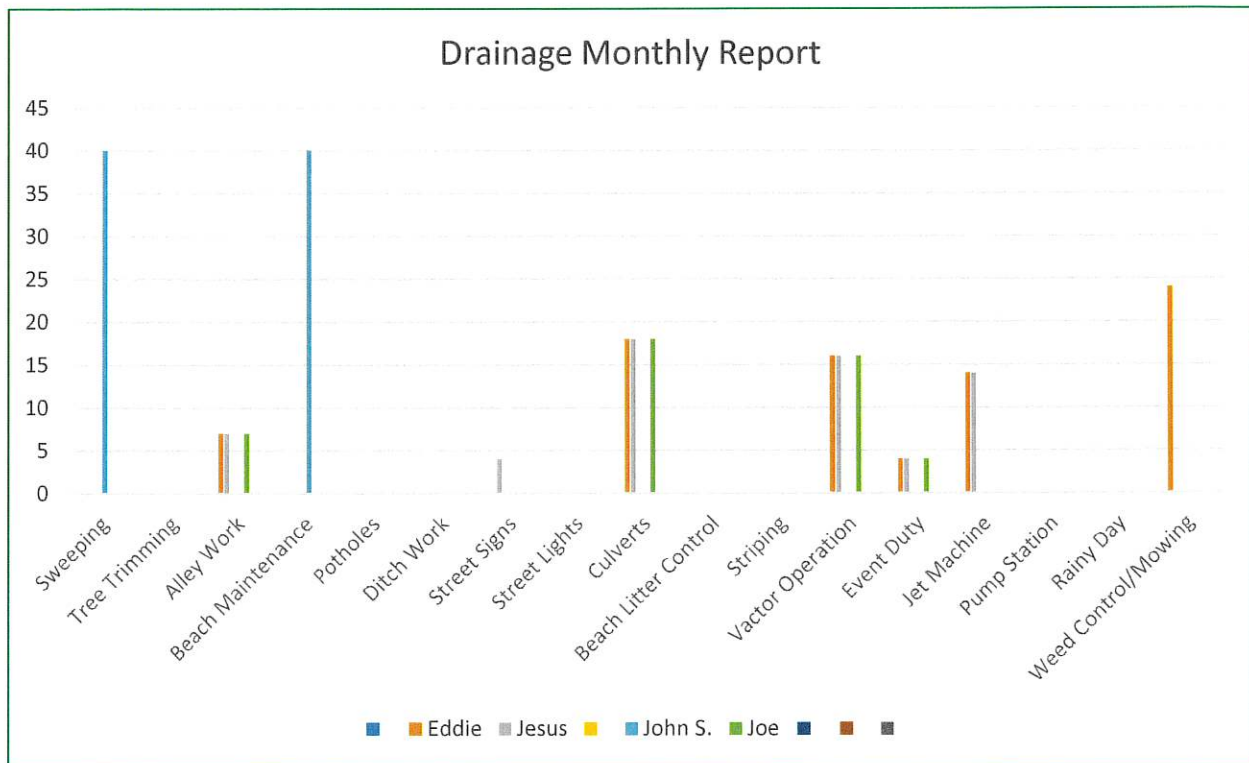
DPW Monthly Report March 2023

Drainage Division:

Under the direction of the Drainage Supervisor, this division is responsible for all repairs and maintenance of the city's stormwater collection system. This division also installs new culvert piping upon customer permitting.

Key Highlights This Month:

- Install Drainage Culverts on Walnut
- Mow all Wards
- Storm water preventative maintenance on inlets in all Wards

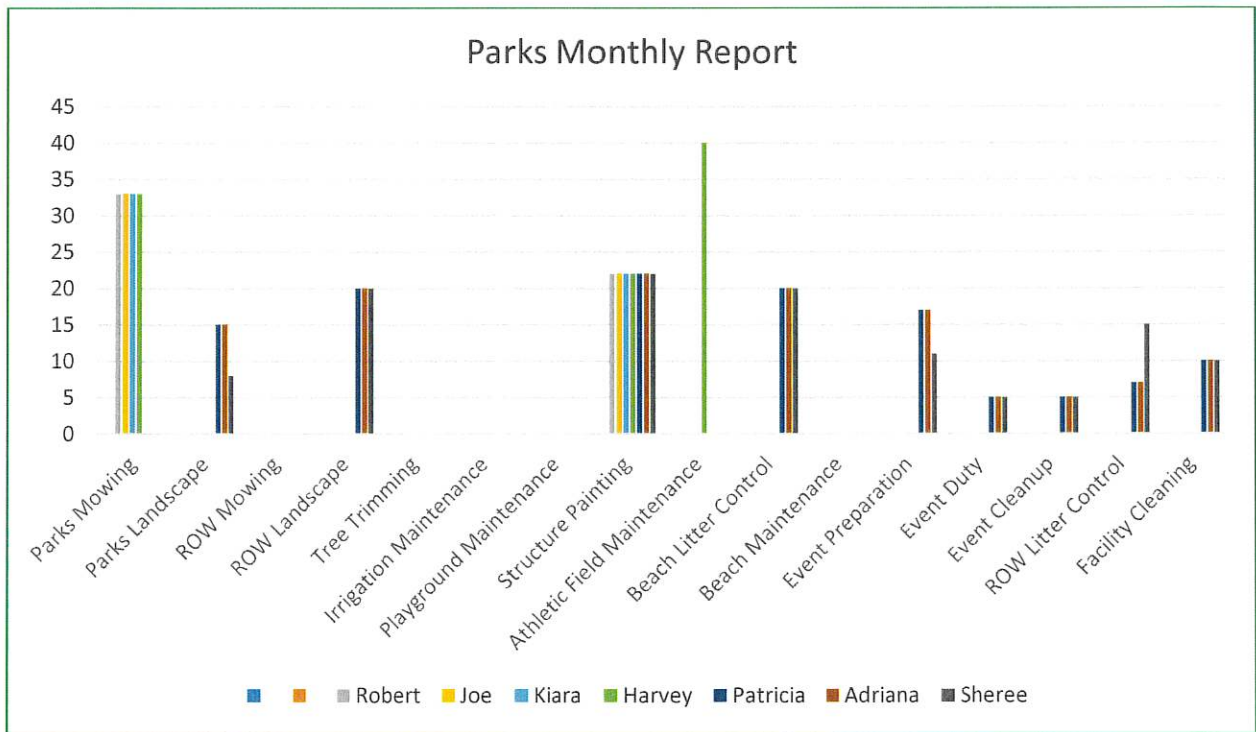


DPW Monthly Report March 2023

Parks Division:

Under the direction of the Parks/Grounds/Facilities Supervisor, this division provides services to the community by conducting preservation and beautification of the City's parks, ball fields, building grounds and open spaces.

- Paint Park Structures
- Park Maintenance (9)
- Athletic Field Maintenance (5)
- Beach Litter Control



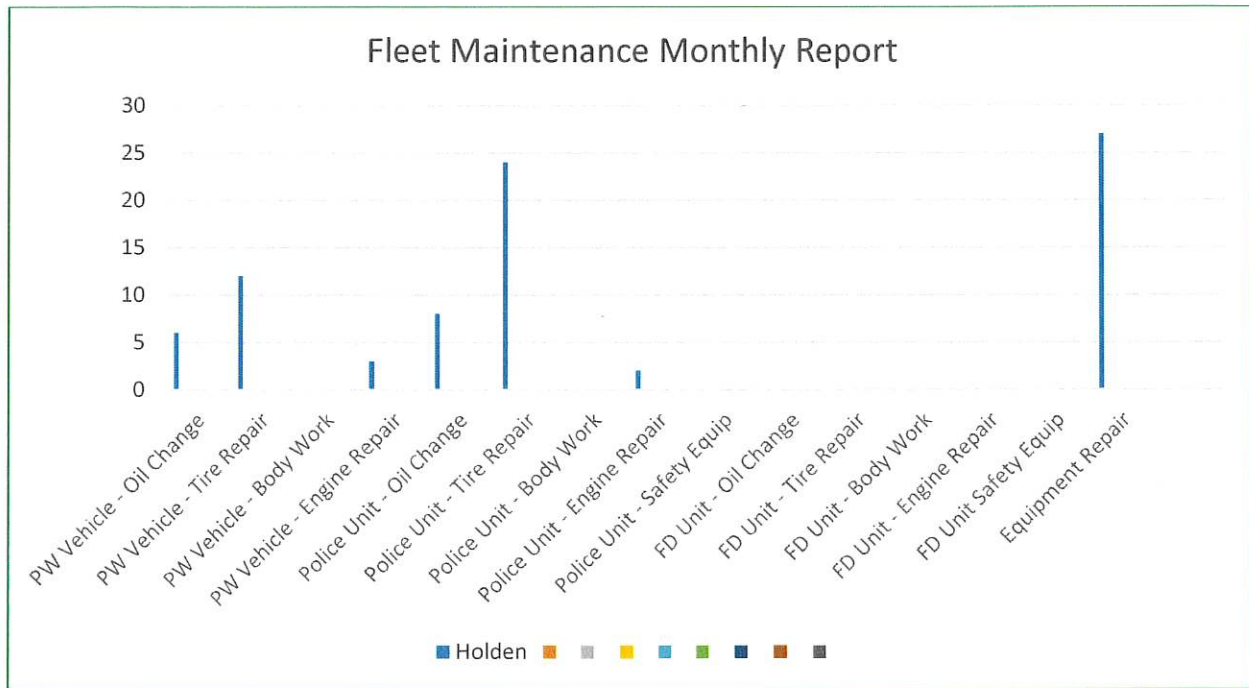
DPW Monthly Report March 2023

Fleet Division:

Under the direction of the Assistant City Manager, this division is responsible for all repairs and maintenance of the city's Fleet

Key Highlights This Month:

- Replace Calipers on PD Unit 36
- Electrical Repair on PD Unit 48
- c/o Alternator on PD Under Cover Unit



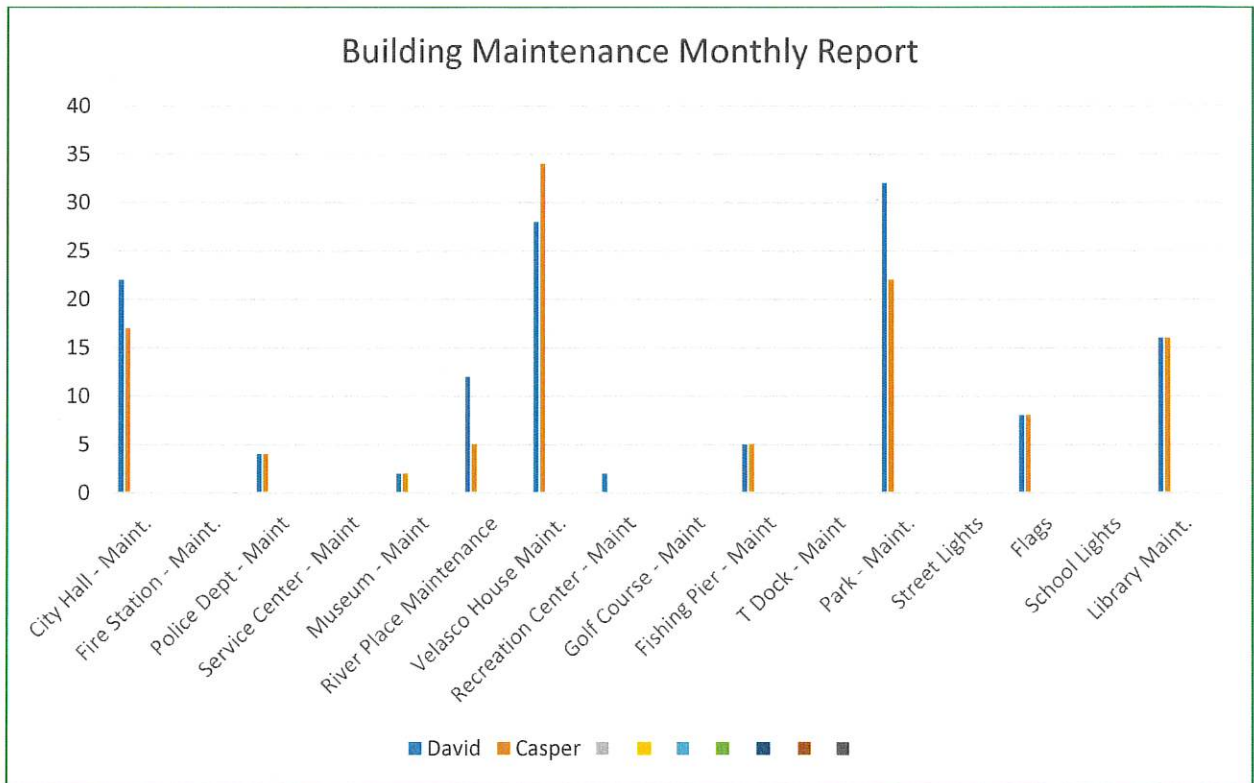
DPW Monthly Report March 2023

Building Maintenance Division:

Under the direction of the Public Works Superintendent, this division provides services to the community by conducting preventative maintenance and repairs on all city property and buildings.

Key Highlights This Month:

- Repair Boiler at City Hall 3rd floor
- Install New Light at Pocket Park
- Repair Library Signage



DPW Monthly Report March 2023

Recreation Division:

Under the direction of the Recreation Supervisor, this division provides services to the community through recreation, events and programs

Seniors Day & Commissions Meeting- February 20th (Every 3rd Monday of the month)

- Staff Updates- We are fully staffed for recreation attendants. We are hiring part Time Lifeguards.
- Current Programming- We have one Zumba instructor that has class 8:30- 9:30 a.m. on Mondays, Wednesdays and Saturdays and 6- 7 p.m. on Mondays, Wednesdays and Fridays.
- Programs & Events-We had Daddy Daughter Dance this month. We are working on Easter Eggstravaganza, River Fest and our Pool Season as well.

Facebook Data:

- February 2023 – 3,271 people like the Freeport Recreation Page
- February 2023 – 3,449 people follow the Freeport Recreation Page

Revenue:

- Adult Daily Pass \$200.00
- Child Daily Pass \$3.00
- Senior Daily Pass \$42.00
- Student Daily Pass \$54.00

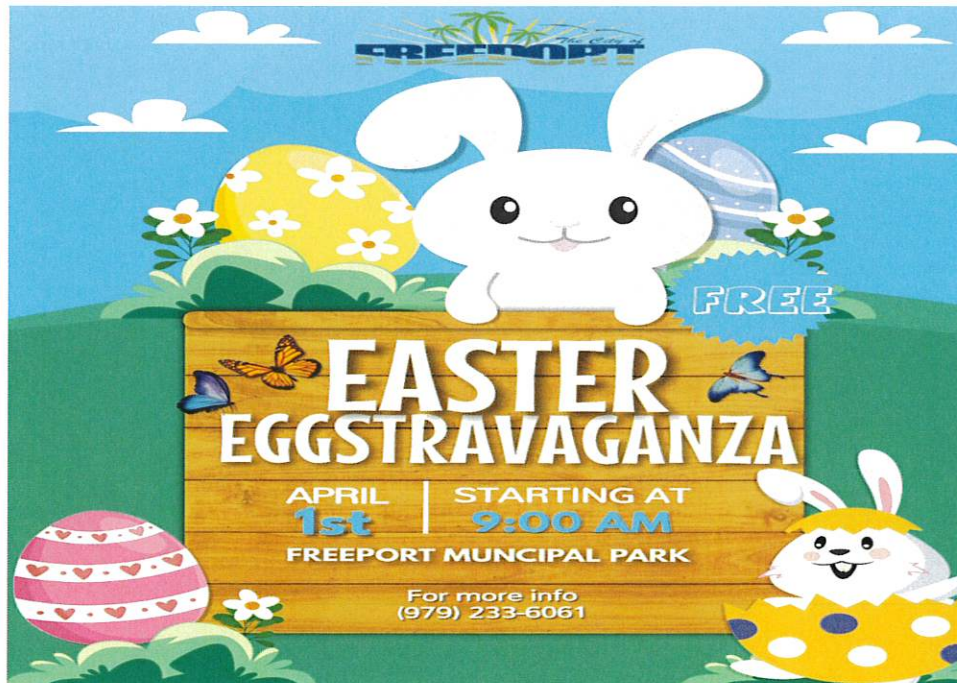
Attendance:

- Monthly Membership Family \$120.00
- Monthly Membership Individual \$480.00
- Monthly Membership Senior \$130.00
- Monthly Memberships Youth \$0
- City Employees

DPW Monthly Report March 2023

Recreation:

• No. hrs. sports field used	22
• Facility rental revenue	\$15,565.00
• Total No. hrs. of use for non-revenue rentals	30hrs.
• Facility rentals	12
• Sports field rentals	3
• Total No. of contract classes	21
• No. of events co-sponsored by department	21
• No. of non-profit services at park facilities at no cost for rental	10



DPW Monthly Report March 2023

Museum Division:

Under the Museum Manager, this division provides services to the community through museum, events and programs.

• Total No. of volunteers	1
• No. of visitors	242
• Museum projects improved	1
• No. of hrs. theatre used	68
• No. of programs offered	1
• No. of events co-sponsored	1
• No. of non-profit organizations	0
•	

February 2023 saw the opening of "...this worst of evils..." – Slavery in Brazoria County which featured over 20 reading panels and original artifacts on loan from the Brazosport Archaeological Society, Lake Jackson Historical Museum, and Varner-Hogg Plantation State Historic Site. The exhibit received a very positive reception. The Dr. Martin Luther King Jr. Celebration Committee sponsored museum admissions from February 20th to March 4th, in which \$647 was made in admissions during that time. On February 10th, Author Lora Marie Bernard gave a lecture about Monroe Edward, a slave smuggler, inside of the Little Theater. On February 17th, Katelyn Landry gave a lecture on the 19th century Maritime Slave Trade to Texas inside of the Little Theater. Both lectures saw an attendance of 15 people. The Little Theater was also used to play videos about Martin Luther King Jr. during the month of February. Freeport LNG sponsored \$5,000 to go towards the production of the remaining interpretive reading panels needed for the museum's restructuring efforts. Museum Arts, Inc. are also sponsoring additional panels. Freeport Parks staff did a wonderful job maintaining the museum's flower beds. Maintenance projects for the museum were also discussed to be carried out in March. ALX Graphics installed images in the faux windows in the museum's façade to attract further attention to the museum.

Museum programs for 2023:

- Freeport History Day
- Slavery in Brazoria County
- Dinosaur George
- Shark Exhibit
- Fort Velasco Day

DPW Monthly Report March 2023

Freeport Main Street:

Under Direction of the Main Street Coordinator, this division is responsible for revitalizing and historically preserving the downtown area to foster an environment to celebrate our rich history and diversity which offers economic, social and cultural opportunities.

Events Attended:

Freeport History Day

HGAC roundtable

National trust for historic preservation

Meetings Attended:

Freeport Historical Commission and Main Street Advisory Board

Freeport EDC meeting

Upcoming Event:

Market Days

DPW Monthly Report March 2023

Capital Improvement Project Updates:

Project	Status	Estimated Cost	% Spent
Fund 67 – 2021 CO Bond Fund			
Lift Station 3,4 and 14 Rehabilitation	Pumps ordered completion 3/16/23	\$1,735,713.00	20%
FM 1495 Water Line Relocation	AFA agreement signed. TXDOT awarded	\$395,476.84	100%
Ph I SSOI Engineering	Underway	\$317,463.62	100%
Sanitary Sewer Collection GLO	Enviro complete, Eng. 100%, Bid Mar. 23	\$59,316.26	0%
WW Treatment Plant Grant Match	Eng./Environmental underway, Bid Mar. 23	\$60,520.00	0%
Ave H sewer line replacement Grant Match	Pipe installed/cleanup underway - Complete	\$42,375.00	95%
WWTP Improvements	CC approved task auth. For F&N Eng.	\$1,928,630.00	20%
Sewer line replacement SSOI	CCTV & Manhole Inspections Underway	\$460,505.28	0%
Total Fund 67 – 2021 CO Bond Fund		\$5,000,000.00	
Fund 66 – 2020 CO Bond Fund			
Streets & Drainage Projects	Status	Estimated Cost	% Spent
2019-2020 Asphalt Interlocal	Complete	\$135,358.40	100%
2020-2021 Asphalt Interlocal	Complete	\$382,973.00	100%
2020-2021 W/WW Relocation	Complete	\$230,704.84	100%
2021-2022 Asphalt Interlocal	Complete minus	\$382,973.00	100%
2021-2022 Alley WW line replacement	Complete	\$117,000.00	100%
2022 Phase I Concrete Roads	Complete	\$2,381,309.43	80%
2022 Phase I Engineering	Complete	\$320,130.00	100%
2022-2023 Phase II Concrete Roads	Construction Phase	\$1,933,463.73	0%
2022-2023 Phase II Engineering	Complete	\$426,380.00	100%
Velasco Pump Station Improvements	Complete	\$316,707.00	100%
Heritage House Renovations	On Hold	\$375,000.00	0%
City Hall Renovations	On Hold	\$998,000.00	10%

DPW Monthly Report March 2023

Total Fund 66 – 2020 CO Bond Fund

\$8,000,000.00

Fund 14 – Streets & Drainage Funds

Project	Status	Estimated Cost	% Spent
Road Failure (RR Crossing)	Complete	\$49,000.00	100%
2022-2023 Asphalt Interlocal	Approved by CC	\$446,041.00	0%
T Dock Entry Road Imp.	Waiting approval by CC	\$150,000.00	0%
Streets & Drainage Project	To Be Determined	\$759,000.00	0%
2022-2023 Phase II Concrete Roads	Under Construction	\$1,619,131.00	0%
Total Fund 14 – Streets & Drainage Fund		\$3,023,172.00	

Fund 21 – Facilities & Grounds CIP

Project	Status	Estimated Cost	% Spent
City Hall Renovations	proposal w/reduced scope	\$750,000.00	0%
Museum Façade	on hold	\$100,000.00	0%
Temp Modular building	To be bid	\$426,095.00	0%
FS1 Driveway	To be quoted	\$10,000.00	0%
Prelim. Architectural study FS1	has been authorized	\$20,000.00	0%
Radio Antenna repairs Fire	Repair started	\$11,665.00	50%
Greens resurfacing	To be bid	\$150,000.00	0%
Cart Path Repair	2023 completion	\$10,000.00	0%
Prelim Architectural study Golf club house	waiting approval	\$30,000.00	0%
Jail facility renovation	To be bid	\$115,000.00	0%
Replacement of electric main PD	To be quoted	\$20,000.00	0%
PD Police dept Parking lot imp.	To be quoted	\$20,000.00	0%
Landing repairs	on hold (public hearing)	\$65,000.00	0%
Service Center exterior	Completed	\$60,000.00	80%
Riverside Parking Lot	Completed	\$85,000.00	75%
Velasco House renovations	Completed	\$70,000.00	75%

DPW Monthly Report March 2023

Recreation Center Parking Lot	CC waiting	\$70,000.00	0%
Library Window Replacement	Complete	\$43,000.00	50%
Total Fund 21 – Facilities & Grounds		\$2,170,760.00	

Fund 22 – Vehicle & Replacement Fund

Unit	Status	Estimated Cost	% Spent
2) Ambulances	Ordered	\$600,000.00	20%
Replace fire equipment – grant funds	Ordered	\$131,013.00	90%
Equipment new reserve firefighters	To be quoted	\$12,000.00	0%
SORT Unit Replacement	Grant Funding (find)	\$400,000.00	0%
Knox boxes and mounts	To be quoted	\$15,000.00	0%
Furnishings/appliances FS2	To be quoted	\$30,000.00	0%
Tee box mower – Golf	Ordered	\$35,893.00	0%
Fairway mower – Golf	Ordered	\$75,356.05	0%
(2) Trucks – Codes	To be bid	\$80,000.00	0%
Recreation Center Equipment	To be quoted	\$10,000.00	0%
Vehicle replacement – Police	To be bid	\$292,748.00	0%
Generator – Police	grant awarded on order	\$60,000.00	20%
Body Camera Video Storage	To be quoted	\$16,000.00	0%
One Ton Dump Truck	Completed	\$90,000.00	85%
SCADA for stormwater stations	Under Construction	\$60,000.00	0%
Zero Turn Mower	Completed	\$18,000.00	100%
Generators	Applied for grants for 1,020,000	\$60,000.00	0%
Total Fund 22 – Vehicle & Equipment Replacement		\$1,986,010.05	

DPW Monthly Report March 2023

Fund 23 – Technology Fund			
Project	Status	Estimated Cost	% Spent
Server Replacement/Network Upgrade – PD	ordered	\$85,000.00	0%
Access Control Panel	ordered	\$23,645.87	0%
Total Fund 23 – Technology Fund		\$108,645.47	

Grant Funded Projects

Project	Status	Est. Cost	% Spent
CDBG MIT HUD – WW Collection System SSOI	Env. Complete, Eng. 90%, Bid Dec 22	\$5,931,626.00	5%
CDGB MIT Harvey – WWTP Improvements	Bid Mar 2023	\$5,991,468.00	0%
CDBG Bar Screen Replacement	Complete	\$193,271.00	10%
CDBG Avenue H WW line Replacement	Complete	\$260,000.00	0%
FEMA River Bank Erosion Project	asked for extension	\$285,793.00	0%
Total Grant Funded Projects		\$12,662,158.00	

Other Projects

In code migration Project	Financial/Utility billing complete	\$208,000.00	90%
Citizen Serve	Contract awarded implementation started	\$59,896.91	0%
Total Other Projects		\$267,896.91	